

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Wednesday, March 24, 2010 11:41 AM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: Gang Related Information

We will not be implementing the below as this guidance is in direct conflict with written policy. If HQ DRO requires this change, the CAP policy will need to be modified.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Wednesday, March 24, 2010 11:12 AM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: Gang Related Information

In an effort to help OI HQ with the identification of Gang related encounters please enter the value of (b)(7)e regardless of criminal history, in the G23 line number when an individual is identified as a Gang member. I understand that similar information can be captured through a TECS subject record, however, OSLC does not pull TECS related information and therefore entering the requested data will better able OSLC to report data on a regular basis with a measure of accuracy. There is no need to update historical data unless you desire to it on your own.

(b)(6), (b)(7)c

Program Manager
Data Quality/Statistics
Office of State and Local Coordination
(913) 749- (b)(6), (b)(7)c

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, June 08, 2012 7:55 AM
To:
Cc: (b)(6), (b)(7)c
Subject: FW: Clarification

From: Venturella, David
Sent: Friday, June 08, 2012 7:31 AM
To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

CC:
Subject: Clarification

All,

There has been a number of questions raised by the Field to HQ regarding the May 29th email from Director Mead which specified the targeting of Level 1 and Level 2 criminal aliens. AD Greg Archambeault and I met with Mr. Mead and Mr. Homan yesterday on this particular subject. For clarification, the **targeting** restriction of Level 1s and 2s only applies to Fug Ops activities and teams. There are no **targeting** restrictions that apply to other ERO enforcement activities related to criminal aliens (CAP, 287g, Secure Communities, VCAS, JCART).

I understand that in reality, the separation of Fug Ops and CAP activities which target at large criminal aliens in the field may be difficult to achieve and report but I believe it can be easily addressed in the assignment of targets – i.e. assign at large Level 1 and Level 2 targets to the Fug Ops teams and Level 3 to CAP teams.

If this has only confused this issue more, then please see me Monday, June 18th at the NSA conference to discuss further. I will be holding my last FOD meeting around 5:00 pm in the lobby of the Radisson Hotel.

David J. Venturella
Assistant Director-Field Operations
Office of Enforcement & Removal Operations

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F om
To
Cc
Subject
Date
Attachments
Importance

(b)(6), (b)(7)c
W: ACTIVE DETAINERS ON POSSIBLE USCS
Tuesday, June 3, 2014 12:33:24 PM

AFOD's,

Please review the attached list and ensure each case is immediately reviewed for alienage and legal sufficiency. Any corrective action should be taken and the appropriate systems and records updated. Once completed, please provide an update (b)(6), (b)(7)c

Site	Event Number	Prepare Date	Detention Location	Detention Location Name	Active	Yes	No	Alert	Operation	Program	Officer Name	Subject Name	Citizenship	Subject Id
ATLANTA GA DOCKET CONTROL OFFICE		06/07/2010	OTHER	OTHER-OTHER FACILITY	YES					ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		08/10/2010	BOPRAE	MCRAE CORRECTIONAL FACILITY CCA	YES	3				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		10/25/2010	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		11/16/2010	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1			OPERATION SOAR	ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		11/26/2010	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		12/21/2010	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1	2			ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		01/21/2011	CHEROGA	CHEROKEE CO JAIL GA	YES	3			Secure Community	ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE	(b)(6), (b)(7)c	02/25/2011	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1	2	3		ERO Criminal Alien Program		(b)(6), (b)(7)c	UNITED STATES	(b)(6), (b)(7)c
DRO - Savannah GA Sub-Office		05/31/2011	TOMBSGA	TOOMBS COUNTY SHERIFF	YES	1				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		10/13/2011	GADCATL	GEORGIA DEPT OF CORRECTIO	YES	1				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		11/18/2011	GADCATL	GEORGIA DEPT OF CORRECTIO	YES					ERO Criminal Alien Program			UNITED STATES	
DRO - Gainesville GA Sub Office		12/12/2011	HALLCGA	HALL COUNTY JAIL	YES				YTO-287(G)	287G Program			UNITED STATES	
DRO - Charlotte NC Sub-Office		12/30/2011	NCDOCKRA	N.C. DEPT OF CORRECTIONS	YES	1				ERO Criminal Alien Program			UNITED STATES	
ATLANTA GA DOCKET CONTROL OFFICE		01/04/2012	CHEROGA	CHEROKEE CO JAIL GA	YES	2			Secure Community	ERO Criminal Alien Program			UNITED STATES	

Thank you.

(b)(6), (b)(7)c
Atlanta Field Office
(b)(6), (b)(7)c
(b)(6), (b)(7)c

(b)(6), (b)(7)c
Sent: 06/03/2014 12:32 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: ACTIVE DETAINERS ON POSSIBLE USCS
Importance: High

Good afternoon,
(b)(6), (b)(7)c
I am sending this on behalf of (b)(6), (b)(7)c
There is a list of detainees that were discovered that may have been placed on possible USCS. At your earliest convenience HQ Field Operations respectfully requests that these cases on the attachment be reviewed to determine if these subjects are USCS. Thank you in advance for your immediate attention on this matter. Please let Reggie and I know.

Thank you

(b)(6), (b)(7)c
Desk Officer (TDV)
Field Operations - East
DNS/ICE/ERO
500 12th Street SW Suite 2007
Washington D.C. 20536
Office: (b)(6), (b)(7)c
Fax: (b)(6), (b)(7)c
Cell: (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: FW: After Report - McRae CAP Surge
Date: Monday, August 29, 2011 7:41:30 PM
Attachments: [AAR - McRae CAP Surge Phase 1.doc](#)

Fyi. We will need to ensure the Savannah office keeps up to the extent possible – so that we're processing cases several months prior to release, getting them final orders and TDs to ensure immediate departure from the U.S. when they are released by BOP.

From: (b)(6), (b)(7)c
Sent: Monday, August 29, 2011 6:32 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: After Report - McRae CAP Surge

For your review and approval.

Thank you.

(b)(6), (b)(7)c
Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-8936, (b)(7)c
Fax.: (404) 893-1347
(b)(6), (b)(7)c @dhs.gov

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From: (b)(6), (b)(7)c
Sent: Monday, August 29, 2011 1:14 PM
To: (b)(6), (b)(7)c
Subject: After Report - McRae CAP Surge

Please review the attached draft AAR – McRae CAP surge and let me know if any changes needed to be made.

Thanks,

(b)(6), (b)(7)c
Assistant Field Office Director
Atlanta Field Office
(404) 893-8936, (b)(7)c



U.S. Immigration
and Customs
Enforcement

August 26, 2011

MEMORANDUM FOR:

(b)(6), (b)(7)c
Acting Unit Chief
CAP Operations

FROM:

(b)(6), (b)(7)c
Field Office Director
Atlanta Field Office

SUBJECT:

After Action Report for FCI McRae CAP Surge Operation

The Atlanta Field Office conducted a Criminal Alien Program (CAP) Surge Operation at the FCI McRae from May 24th through July 6th, 2011 (phase one) and from July 7, 2011 to August 18, 2011 (phase two). Staffing was comprised of Enforcement and Removal Operations (ERO) personnel from the field office and (b)(7) additional ERO detailees.

Throughout the duration of the operation, ERO personnel provided regular duty hour coverage at the facility due to Bureau of Prisons (BOP) security constraints. In the past, traditional CAP surges were conducted at county facilities with the purpose of interviewing and identifying the entire facility population to determine alienage and removability. The vast majority of encounters at these facilities were individuals who were present in the United States without being admitted or paroled and most often had never been encountered by ICE agents.

During phase one of the operation, the wide range of cases encountered at McRae presented processing challenges for the most experienced Immigration Enforcement Agent and quickly exposed processing deficiencies among the majority of detailees. The Atlanta Field Office spent significant amount time training and was successful in improving processing skill levels. The initial intent of FCI McRae was designed to be a release site for foreign nationals in support of an Institutional Removal Program (IRP) for ERO to reduce the length of stays for detainees being held in ICE custody as well as reduce detention cost.

Prior to the start of each phase of the McRae surge, the Atlanta CAP team prepared a significant number (interview/fingerprint) of cases that were available to be processed upon arrival of the detailees. This action was taken in order to reduce the lag time for cases ready to be processed and improve efficiency. Detainees who were released during the surge operation were transported to the Stewart Detention Center in Lumpkin, GA for completion of the removal process.

The current average population for FCI McRae is one thousand six hundred and eighty five (1,685) with the entire population being foreign born. The final statistics compiled during the course of the operation for phase I and phase II are as follows:

STATISTICS

Phase One:

626 interviews

512 removable aliens identified and processed

- 105 NTAs – INA 240
- 223 (VR, ER, Visa Waivers, etc)
- 107 Administrative Removals
- 7 Final Orders
- 70 Re-Entries

Phase Two:

776 interviews

560 removable aliens identified and processed

- 142 NTAs – INA 240
- 220 (VR, ER, Visa Waivers, etc)
- 124 Administrative Removals
- 14 Final Orders
- 60 Re-Entries

In addition to a total of 1,072 Level 1 cases completed at McRae, there were 141 cases completed for D. Ray James, which is another BOP facility located in Folkston, Georgia, with an average inmate population of 2500. Overall the CAP Surge Operation was deemed a success which resulted in a significant number of Level 1 cases processed. There were a total of 247 NTA cases processed and 215 have been served to the Executive Office of Immigration Review (EOIR). EOIR is currently averaging 30 to 35 cases monthly at McRae. Although the CAP surge was a success, in order to sustain an effective and efficient IRP program the Atlanta Field Office will require sufficient permanent staff dedicated to the facility.

From: (b)(6), (b)(7)c
To:
Subject: FW: DO for CAP rotation
Date: Thursday, March 03, 2011 4:38:00 PM
Attachments: [image001.jpg](#)
[image002.gif](#)
[image003.jpg](#)
Importance: High

(b)(6), (b)(7)c is interested in rotating into CAP. See info. below.

(b)(6), (b)(7)c
ICE/ERO
Stewart Detention Facility
146 CCA RD.
Lumpkin, GA 31815
Off Ph: 229-838 (b)(6), (b)(7)c
Cell: 229-321 (b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
Sent: Thursday, March 03, 2011 4:16 PM
To: (b)(6), (b)(7)c
Subject: RE: DO for CAP rotation

1. EOD: as a Deportation Officer 07/20/2009
2. (b)(6), (b)(7)c
3. 08/2/2008
4. 02/10/1990
5. 08/02/2008 Lumpkin, Ga.
6. (b)(6), (b)(7)c

(b)(6), (b)(7)c
Deportation Officer
Stewart Detention Center
146 CCA Road
Lumpkin, GA 31815
O: 229-838 (b)(6), (b)(7)c
C: 229-321 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, March 03, 2011 12:47 PM
To: (b)(6), (b)(7)c
Subject: FW: DO for CAP rotation
Importance: High

Please respond as soon as possible. This is due ASAP. Please provide the information requested below as far as EOD date, etc.

Thanks

(b)(6), (b)(7)c

ICE/ERO

Stewart Detention Facility

146 CCA RD.

Lumpkin, GA 31815

Off Ph: 229-838-(b)(6), (b)(7)c

Cell: 229-321-(b)(6), (b)(7)c

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From: (b)(6), (b)(7)c

Sent: Tuesday, March 01, 2011 4:54 PM

To: (b)(6), (b)(7)c

Subject: RE: DO for CAP rotation

Clarification for your DO's, they will be primarily responsible for weekly McRae visits to conduct interviews. They will be responsible for writing and processing these cases. They will also be responsible to assist and provide guidance for the IEA's assigned to the unit.



(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer

Criminal Alien Program

Immigration and Customs Enforcement

Stewart Detention Center

146 CCA Road

Lumpkin, Georgia 31815

(b)(6), (b)(7)c @dhs.gov

Cell (229) 321-

Desk (229) 838-(b)(6), (b)(7)c

Fax (229) 838-1115

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From: (b)(6), (b)(7)c

Sent: Tuesday, March 01, 2011 4:21 PM

To: (b)(6), (b)(7)c

Subject: DO for CAP rotation

We are coming up on the rotation for CAP and Operations. We will need a volunteer from the DO ranks that would like to rotate in as (b)(6), (b)(7)c will rotate back to the docket. Selection will be made by seniority as previously agreed upon. Please solicit your officers for volunteers and let me know by the end of this week. Have them include if interested their EOD time into current position to help with the process, thanks.



(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
Criminal Alien Program
Immigration and Customs Enforcement
Stewart Detention Center
146 CCA Road
Lumpkin, Georgia 31815

(b)(6), (b)(7)c @dhs.gov

Cell (229) 321-
Desk (229) 838-
Fax (229) 838-1115

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From: (b)(6), (b)(7)c
To:
Subject: FW: TDY Support - Mc Rae CAP Surge Rotation #2
Date: Tuesday, June 28, 2011 1:20:42 PM
Attachments: [McRae CAP SURGE TDY INSTRUCTIONS ROTATION #2.docm](#)
[Hotel Tax Exempt Form.doc](#)
[SELECTEE LIST.xls](#)
Importance: High

FYI

(b)(6), (b)(7)c
Assistant Field Office Director
Atlanta Field Office
(404) 898 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, June 28, 2011 12:21 PM

To: (b)(6), (b)(7)c

Subject: TDY Support - Mc Rae CAP Surge Rotation #2
Importance: High

Good Afternoon!

You have been selected for the next rotation for the Mc Rae CAP Surge.

The travel date is Tuesday, July 05, 2011.

A funding label is: (b)(7)e

The primary POCs for Mc Rae will be:

- SDDO (b)(6), (b)(7)c
- AFOD (b)(6), (b)(7)c

Attached is the list of detailers and welcome letter. Please read the “Mc Rae CAP Surge TDY Instructions Rotation #2” document.

Please see the spreadsheet for the contact information of all Mc Rae TDY staff.

For the following, please add a rental car to your authorization. Those with authorized vehicles will be coordinating transportation with those who were not authorized vehicles. Please make sure to reach out to the other TDY staff.

- (b)(6), (b)(7)c
-
-
-

If you have any questions or concerns, please do not hesitate to reach out to your designated POCs for this detail.

Respectfully,

(b)(6), (b)(7)c

Staff Officer

Field Operations Division

Enforcement and Removal Operations

Immigration and Customs Enforcement

500 12th Street SW, Room 2022 | Washington, DC 20024

202-733-(b)(6), (b)(7)c | 202-276-(b)(6), (b)(7)c

(b)(6), (b)(7)c @dhs.gov

"Indecision is fatal. It is better to make a wrong decision than build up a habit of indecision."

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~~This is a sensitive law enforcement operation. You must limit your discussions regarding this matter in order to maintain operational security (OPSEC). Officer safety and the success of this operation are dependent upon maintaining OPSEC.~~

PLEASE READ THESE INSTRUCTIONS CAREFULLY!

TRAVEL DATES:

Travel day is Tuesday, July 05, 2011. Return travel is scheduled for Friday, August 19, 2011. Travel dates inclusive. This is a 45-day detail.

POINTS OF CONTACT:

All detailers are instructed to contact the following POC(s) upon arrival at the Atlanta Field Office:

Atlanta Field Office POC:

SDDO	(b)(6), (b)(7)c	POC)	(404)-893	(b)(6), (b)(7)c	office
			(404)-925	(b)(6), (b)(7)c	mobile
AFO	(b)(6), (b)(7)c		(404)-893	(b)(6), (b)(7)c	office
			(404)-925	(b)(6), (b)(7)c	mobile
HQ Field Operations East POC:	(A) Unit Chief	(b)(6), (b)(7)c	(202) 732	(b)(6), (b)(7)c	office
			(202) 271	(b)(6), (b)(7)c	mobile
	Staff Officer	(b)(6), (b)(7)c	(202) 732	(b)(6), (b)(7)c	office
			(410) 963	(b)(6), (b)(7)c	mobile

DRESS CODE, EQUIPMENT, AND COMPUTER ACCESS:

Uniform/Attire Required: DOs will need Polo Shirt, 5-11 Trousers and ICE jackets for field work (as needed); Casual business attire and business formal (suit jacket and tie), depending on assignment. DRAs will dress in business casual. IEAs will have their ICE issued blue uniform, Polo Shirt, 5-11 Trousers and ICE jackets for field work (as needed). Assigned supervisors will let you know the manner of dress for your assignments.

(b)(7)e

(b)(7)e

TAX EXEMPT FORM:

Please bring your own tax exempt form as the hotel will not do a group tax exempt. Employees will not be reimbursed for lodging taxes.

TRAVEL ARRANGEMENTS (Hotel, Rental Cars, Airfare):

All of your travel arrangements for your Airfare, Rental Car (if authorized) and Hotel must be done through FedTraveler. Please note that your organization will be charged the Non Self-Service transaction fee of \$32.83, if you make your travel arrangements directly with Omega Travel. In addition, you are still required to create your Travel Authorization and Travel Voucher in *Fed Traveler* for this trip. *FedTraveler.com* is now ICE's official system to plan, book and approve official travel, plus request reimbursement for travel services. Therefore, it is more cost-effective to self-manage your travel plans and contact the Omega World Travel only under special circumstances. The transaction fee is only \$10.03 when you make your own travel arrangements using *FedTraveler.com*.

Keep in mind that training for *FedTraveler.com* is primarily delivered via the Web. If you have not already completed Web-Based Training (WBT), we strongly encourage you to complete it.

For technical assistance with FedTraveler.com, please contact the FedTraveler.com Call Center at the appropriate toll-free number below:

From Within the United States: 877-867-5670

From Outside of the United States: 334-206-6661

These toll-free numbers can also be used to reach the FedTraveler Call Center and Omega Travel, your Travel Management Center (TMC). **Here are some general calling instructions to help you find answers to your *FedTraveler.com* questions:**

- Press option 1 to reach a Call Center Agent during operating hours (Mon-Fri 8:00am-9:00pm EST).
- Press option 2 to reach an Omega agent, regardless to the time of day (24x7x365, including Federal holidays). Omega Travel operates an emergency service center for travel beginning within the next 48 hours. Use this option if your travel concern cannot wait until the next business day.
- Travelers calling from international locations must follow the international dialing instructions applicable to the country in which you currently reside. After following the country-specific instructions, dial the US country code (1), then dial the 10-digit number assigned.
- The International Call Center accepts collect calls. However, dialing instructions are not the same in all countries.
- Callers using cell phones should follow the instructions provided by their service provider.

Changes to travel arrangements will be considered on exigent circumstances (i.e. emergencies) on a case by case basis. If changes are authorized, Omega World Travel will arrange such action. You are NOT authorized to make any expenditure on your own for air, car or hotel. Any such action will be at your own expense:

- ***HQERO will not reimburse air/car/hotel that is not coordinated through the FedTraveler or Omega Travel.***
- ***You are NOT authorized to change your hotel. In addition, if you change hotels without authorization, you will NOT be reimbursed on the HQ provided funding code.***

Personnel that are authorized and assigned rental cars (assigned at the rate of one car per 3 personnel) are noted on the attached TDY Master Volunteer List highlighted in yellow. The same rules that apply to the use of Government vehicles apply to the use of government authorized rental cars.

- *Note: These are shared vehicles and personnel that are authorized these rentals will ensure that other personnel have transportation. Only the person on the contract may drive the vehicle.*
- *Note: Personally Owned Vehicles (POVs) are not authorized, unless prior approval is received from the OCU Unit Chief.*

All personnel must have an active government credit card account and register with FedTraveler website.

ENSURE THAT YOUR INFORMATION IS CORRECTLY INPUT INTO THE FEDTRAVELER SYSTEM.

Emergencies and special circumstances will be handled on a case by case basis. All changes need to be approved by HQ Field Operations East and processed by Omega World Travel.

HOTEL INFORMATION

*Note: US Immigration Services Room Block - **Residence Inn Atlanta Buckhead** – July 05, 2011 – August 19, 2011. Rooms have been blocked off for reservation at the **Residence Inn Atlanta Buckhead**, but all detailers must call and make their own reservations.*

Residence Inn Atlanta Buckhead
2960 Piedmont Road NE
Atlanta, GA 30305
404-239-0677

FED TRAVELER AUTHORIZATIONS & FUNDING LABEL:

(b)(7)e

Please complete your Travel Authorizations as soon as possible, after your itinerary is confirmed. All expenses must be included in your authorization *and will be billed to your government travel card. Taxis are authorized as needed to and from the airport.* Bring a copy of your authorization with you to your detail assignment. Over-Time (OT) will be authorized by the Field Office POC, as needed.

- *NOTE: Since ERO is operating under Budget constraints, travel expenses for the authorizations should be as close to actual costs as possible.*
- *NOTE: It is the responsibility of each Field Office that will be supplying personnel for this initiative to ensure that the officers/agents are not over-time restricted and will not reach the over-time cap, during their detail.*
- *NOTE: All Field Offices need to ensure that Officers/Agents are certified for AUO, prior to their departure to this detail.*

DUTY HOURS:

ERO Personnel will receive additional instructions from the Field Office POC, regarding assignments and duty hours.

If you have any questions, concerns or personal issues that arise during the course of this detail, please don't hesitate to contact your assigned supervisor on this detail or Field Office POC for resolution.

We appreciate your participation and support of HQ Operations and the Operations Coordination Unit.

If after reading this guide, you still have questions and have contacted the appropriate POC's; then please e-mail (A) Field Operations East Unit Chief (b)(6), (b)(7)c. If your question is time sensitive, you may reach him at (202) 732-(b)(6), (b)(7)c or mobile number 202-637-(b)(6), (b)(7)c

From:
To:
Subject:
Date:

(b)(6), (b)(7)c
McRae CAP Surge - Statistics
Saturday, May 28, 2011 2:52:01 PM

The Atlanta CAP team prepared 233 cases to be processed prior to the arrival of the CAP Surge team. Out of the 10 detailed IEAs (8 IEAs - Process Team and 2 IEAs – Interview Team), 40 percent has limited processing skills. However they are willing to learn and more than capable of improving their skills. Barring any computer problems, our goal is to process 80 to 100 cases per week.

V1 1/22/09

CRIMINAL ALIEN PROGRAM CAP SURGE REPORT

Field/AFOD Office	ATLANTA	Surge Dates	05/24/11-07/06/11	POC & Title	(b)(6), (b)(7)c
Surge Facility Location	McRae Correctional Facility, GA	Daily Report Date	05/26/11 Fri Day#4	Contact No.	(b)(6), (b)(7)c

Line Item		Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Days 1-7 Total
INTERVIEWS CONDUCTED									
1	Total number of individuals interviewed (total from lines 2 & 3)	13	15	15	15	0	0	0	58
2	Individuals determined not removable								0
3	Individuals interviewed and amenable to removal	13	15	15	15				58
4	Individuals claimed USC/unknown @ time of booking & determined removable								0
DETAINERS									
5	Total ICE detainees (I-247) lodged (total from lines 6 to 8)	15	12	21	10	0	0	0	58
6	Charged w/ Level I Offense(s)	15	12	21	10				58
7	Charged w/ Level II Offense(s)								0
8	Charged w/ Level III Offense(s)								0
9	Total ICE detainees lodged w/ convictions (total from lines 10 to 12)	15	12	21	10	0	0	0	58
10	Lodged/convicted of Level I Offense(s)	15	12	21	10				58
11	Lodged/convicted of Level II Offense(s)								0
12	Lodged/convicted of Level III Offense(s)								0
13	ICE Detainers (I-247) removed								0
CHARGING DOCS ISSUED									
14	Notice to Appear issued (I-862) - INA 240	4	1	8	2				15
15	Admin removal (I-851) - INA 238(b)	2	1	5	3				11
16	Re-instatement (I-871) - INA 241(a)(5)	3	1	0	1				5
17	Stipulated removals	0	0	0	0				0
18	Outstanding final removal order (I-205)(Fugitive Located)	0	0	0	0				0
19	Other removal order (VR, ER, visa waiver, etc.)	6	9	8	4				27
20	Judicial removal order								0
PROSECUTIONS									
21	Accepted Prosecutions								0

- * Level I - Individuals who have been arrested and/or convicted of major drug offenses and violent offenses such as murder, manslaughter, rape, robbery and kidnapping.
- * Level II - Individuals who have been arrested and/or convicted of minor drug offenses and property offenses such as retail theft, larceny, fraud, and money laundering.
- * Level III - Individuals who have been arrested and/or convicted of other less serious offenses but are removable from the United States.

(b)(6), (b)(7)c
Assistant Field Office Director
Atlanta Field Office
(404) 893 (b)(6), (b)(7)c

From:

To:

(b)(6), (b)(7)c

Cc:

Subject:

McRae CAP Surge Report

Date:

Thursday, July 14, 2011 7:29:17 AM

Attachments:

[McRae Cap Surge Phase II Day #5 7-13-11 \(2\) \(2\).xls](#)

McRae CAP surge report attached.

(b)(6), (b)(7)c

Assistant Field Office Director

Atlanta Field Office

(404) 893 (b)(6), (b)(7)c

From:
To:
Subject:
Date:

(b)(6), (b)(7)c
McRae CAP Surge Report
Monday, June 13, 2011 7:49:24 AM

McRae CAP Surge report day #13.

CRIMINAL ALIEN PROGRAM CAP SURGE REPORT						V1 1/22/08
Field/AFOD Office		ATLANTA	Surge Dates		05/24/11- 07/06/11	POC & Title Contact No. (b)(6), (b)(7)c
Surge Facility Location		McRae Correctional Facility, GA	Daily Report Date		06/10/11 Fri Day#13	
Line Item		Days 1-7	Days 8-14	Days 15-21	Days 22-28	Grand Total
INTERVIEWS CONDUCTED						
1	Total number of individuals interviewed (total from lines 2 & 3)	93	75	0	0	168
2	Individuals determined not removable	0	0	0	0	0
3	Individuals interviewed and amenable to removal	93	75	0	0	168
4	Individuals claimed USC/unknown @ time of booking & determined removable	0	0	0	0	0
DETAINERS						
5	Total ICE detainees (I-247) lodged (total from lines 6 to 8)	110	98	0	0	208
6	Charged w/ Level I Offense(s)	110	98	0	0	208
7	Charged w/ Level II Offense(s)	0	0	0	0	0
8	Charged w/ Level III Offense(s)	0	0	0	0	0
9	Total ICE detainees lodged w/ convictions (total from lines 10 to 12)	110	98	0	0	208
10	Lodged/convicted of Level I Offense(s)	110	98	0	0	208
11	Lodged/convicted of Level II Offense(s)	0	0	0	0	0
12	Lodged/convicted of Level III Offense(s)	0	0	0	0	0
13	ICE Detainers (I-247) removed	0	0	0	0	0
CHARGING DOCS ISSUED						
14	Notice to Appear issued (I-862) - INA 240	25	21	0	0	46
15	Admin removal (I-851) - INA 238(b)	16	20	0	0	36
16	Re-instatement (I-871) - INA 241(a)(5)	13	14	0	0	27
17	Stipulated removals	0	0	0	0	0
18	Outstanding final removal order (I-205)(Fugitive Located)	0	0	0	0	0
19	Other removal order (VR, ER, visa waiver, etc.)	56	43	0	0	99
20	Judicial removal order	0	0	0	0	0
PROSECUTIONS						
21	Accepted Prosecutions	0	0	0	0	0

* Level I - Individuals who have been arrested and/or convicted of major drug offenses and violent offenses such as murder, manslaughter, rape, robbery and kidnapping.
 * Level II - Individuals who have been arrested and/or convicted of minor drug offenses and property offenses such as retail theft, larceny, fraud, and money laundering.
 * Level III - Individuals who have been arrested and/or convicted of other less serious offenses but are removable from the United States.

(b)(6), (b)(7)c
Assistant Field Office Director
Atlanta Field Office
(404) (b)(6), (b)(7)c

From:

To:

Cc:

Subject:

McRae CAP Surge Report

Date:

Friday, July 01, 2011 5:53:13 PM

Attachments:

[Cap surge McRae 2011 Tracking Form Day #28 7-1-11.xls](#)

McRae CAP surge report for 7/1/11 attached. A total of 502 level one cases processed.

(b)(6), (b)(7)c

Assistant Field Office Director

Atlanta Field Office

(404) 893-
(b)(6), (b)(7)c

From:
To:
Subject:
Date:

(b)(6), (b)(7)c
McRae CAP Surge Report
Monday, June 06, 2011 7:13:49 AM

V1 1/22/09

CRIMINAL ALIEN PROGRAM CAP SURGE REPORT						
Field/AFOF Office	ATLANTA	Surge Dates	05/24/11 - 07/06/11		POC & Title	(b)(6), (b)(7)c
Surge Facility Location	McRae Correctional Facility, GA	Daily Report Date	06/03/11 Fri Day#8		Contact No.	(b)(6), (b)(7)c
INTERVIEWS CONDUCTED		Days 1-7	Days 8-14	Days 15-21	Days 22-28	Grand Total
1	Total number of individuals interviewed (total from lines 2 & 3)	93	10	0	0	103
2	Individuals determined not removable	0	0	0	0	0
3	Individuals interviewed and amenable to removal	93	0	0	0	93
4	Individuals claimed USC/unknown @ time of booking & determined removable	0	0	0	0	0
DETAINERS						
5	Total ICE detainees (I-247) lodged (total from lines 6 to 8)	110	16	0	0	126
6	Charged w/ Level I Offense(s)	110	16	0	0	126
7	Charged w/ Level II Offense(s)	0	0	0	0	0
8	Charged w/ Level III Offense(s)	0	0	0	0	0
9	Total ICE detainees lodged w/ convictions (total from lines 10 to 12)	110	16	0	0	126
10	Lodged/convicted of Level I Offense(s)	110	16	0	0	126
11	Lodged/convicted of Level II Offense(s)	0	0	0	0	0
12	Lodged/convicted of Level III Offense(s)	0	0	0	0	0
13	ICE Detainers (I-247) removed	0	0	0	0	0
CHARGING DOCS ISSUED						
14	Notice to Appear issued (I-862) - INA 240	25	1	0	0	26
15	Admin removal (I-851) - INA 238(b)	16	4	0	0	20
16	Re-instatement (I-871) - INA 241(a)(5)	13	2	0	0	15
17	Stipulated removals	0	0	0	0	0
18	Outstanding final removal order (I-205)(Fugitive Located)	0	0	0	0	0
19	Other removal order (VR, ER, visa waiver, etc.)	56	9	0	0	65
20	Judicial removal order	0	0	0	0	0
PROSECUTIONS						
21	Accepted Prosecutions	0	0	0	0	0

* Level I - Individuals who have been arrested and/or convicted of major drug offenses and violent offenses such as murder, manslaughter, rape, robbery and kidnapping.
 * Level II - Individuals who have been arrested and/or convicted of minor drug offenses and property offenses such as retail theft, larceny, fraud, and money laundering.
 * Level III - Individuals who have been arrested and/or convicted of other less serious offenses but are removable from the United States.

(b)(6), (b)(7)c
 Assistant Field Office Director
 Criminal Alien Division
 DHS/ICE/Enforcement and Removal Operations
 Atlanta Field Office
 Office: (404) 893-
 (b)(6), (b)(7)c

From:
To:

(b)(6), (b)(7)c

Cc:

Subject: McRae CAP Surge, ERO Atlanta, (b)(7) SDDO Volunteer Needed - July 5 to August 19)
Date: Monday, June 20, 2011 7:32:16 AM
Attachments: [McRae CAP Surge 05JULY11.xls](#)

Good Morning SDDOs,

We are seeking (b)(7)e SDDO volunteer to participate in the McRae CAP Surge extension scheduled from July 5 – August 19, 2011. Volunteers should submit a completed nominee spreadsheet (attached), with AFOD concurrence, to the (b)(6), (b)(7)c mailbox no later than noon on Thursday, June 23, 2011. All volunteers must have a valid government travel card to be considered. Thank you.

(b)(6), (b)(7)c

*Supervisory Detention and Deportation Officer
DHS-ICE-ERO
Atlanta Field Office
ERO Taskings
404-893 (b)(6), (b)(7)c desk
404-354 (b)(6), (b)(7)c cell*

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The following is forwarded on behalf of (b)(6), (b)(7)c Assistant Director for Field Operations:

To: Field Office Director and Deputy Field Office Director: Atlanta

Subject: TDY Support Required: McRae CAP Surge, ERO Atlanta

FOD Skinner:

ERO Headquarters Field Operations is coordinating logistical and operational support for detailers to the McRae CAP Surge in McRae, GA.

Overall, this initiative will require (b)(7)e Supervisory Detention and Deportation Officers, (b)(7)e Deportation Officer, (b)(7)e Immigration Enforcement Agents and (b)(7)e Detention and Removal Assistants. This initiative involves the interview and processing of a large backlog of

criminal aliens. Detailers for this assignment should have active and current access to (b)(7)e and any other database or system typically used in processing CAP cases. A working knowledge of the Criminal Alien Program is helpful as well.

This is a 45 day assignment and selectees will be expected to travel to Georgia on Tuesday, July 5, 2011, with return travel scheduled for Friday, August 19, 2011.

Instructions:

ERO Atlanta is required to provide the following staff in support of this effort:

- (b)(7)e **Supervisory Detention and Deportation Officer**

Please complete the attached "McRae CAP Surge 05JULY11" spreadsheet.

Special Note: FedTraveler requirements and operational efficiency require all submission deadlines to be met.

Once all TDY personnel have been confirmed, information regarding travel, lodging, transportation, funding codes, and other administrative items will be provided to field office leadership and to travelers. The field points of contact (POCs) for this operation will be supplied in the TDY instructions.

If there are any questions concerning the McRae CAP Surge announcement, please contact Staff Officer (b)(6), (b)(7)c in Field Operations at (202) 732-(b)(6), (b)(7)c

From:
To:

(b)(6), (b)(7)c

Cc:

Subject: McRae CAP Surge, ERO Atlanta (b)(7)e SDDO Volunteer Needed - May 22 to July 6)

Date: Monday, May 09, 2011 2:06:56 PM

Attachments: [McRae CAP Surge TDY Nominee LIST #1.xls](#)
[image001.png](#)

Importance: High

SDDOs,

This is a reminder of the McRae CAP Surge tasking/detail. We are seeking (b)(7)e SDDO who wishes to volunteer for a 45-day detail to Atlanta (unless already stationed in Atlanta). See the information below if you are interested, and submit the attached spreadsheet to th (b)(6), (b)(7)c mailbox ASAP. Thanks.

(b)(6), (b)(7)c

*ERO Taskings & Policy / Detention Standards / Firearms & Training
Environmental Health & Safety / Congressional & Public Affairs
Atlanta DHS / ICE / ERO*

From: (b)(6), (b)(7)c

Sent: Monday, May 02, 2011 4:58 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

(b)(6), (b)(7)c

Subject: McRae CAP Surge, ERO Atlanta (1 SDDO Volunteer Needed - May 22 to July 6)

Importance: High

SDDOs,

We are seeking (b)(7)e SDDO volunteer to participate in the McRae CAP Surge scheduled to occur from May 22 – July 6, 2011. Volunteers should submit a completed nominee spreadsheet (attached), with their AFODs approval, to th (b)(6), (b)(7)c mailbox no later than **noon on Monday, May 9, 2011**. All volunteers must have a valid government travel card in good standing to be considered.

The majority of the detailed personnel, including the (b)(7)e SDDO required of the Atlanta Field Office, will be working out of Atlanta, GA instead of McRae, GA. So please keep in mind that should you volunteer, you will be in Atlanta for the 45 days. Thanks.

(b)(6), (b)(7)c

*ERO Taskings & Policy / Detention Standards / Firearms & Training
Environmental Health & Safety / Congressional & Public Affairs
Atlanta DHS / ICE / ERO*

From: (b)(6), (b)(7)c
Sent: Monday, May 02, 2011 4:02 PM
Subject: McRae CAP Surge, ERO Atlanta
Importance: High

This message is being forwarded on behalf of David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: McRae CAP Surge, ERO Atlanta

The Office of Enforcement and Removal Operations (ERO) Headquarters Field Operations is coordinating logistical and operational support for a rotation of detailers for a Criminal Alien Program (CAP) Surge, scheduled to begin Monday, May 23, 2011, in McRae, Georgia. Staff will be detailed for 45 days, from Monday, May 22, 2011 through Wednesday, July 6, 2011. Travel dates are inclusive. HQ Field Operations, CAP and ERO Atlanta will evaluate the backlog after 30 days to determine if another rotation will be necessary.

Each field office is required to complete the attached McRae CAP Surge TDY Nominee List with the names and information pertaining to its nominees. **Please e-mail the spreadsheet to the (b)(6), (b)(7)c mailbox as found in the Outlook global address list by 6:00 p.m. EST on Tuesday, May 10, 2011.**

Special Note: FedTraveler requirements and operational efficiency require all submission deadlines to be met.

Total Personnel Required for this Operation:

SDDO	(b)(7)e
DO	
IEA	
DRA	
Total	

Each Field Office is required to supply the total number of personnel listed below:

ATL	(b)(7)e	SDDO
BAL		IEA
BOS		IEA
DAL		DRA
DEN		IEA
ELP		IEA
HOU		IEA
MIA		IEA
NYC		IEA
NOL		IEA
PHI		IEA

SEA
SLC
SFR
WAS

(b)(7) SDDO
DO
DRA
IEA

Once all TDY personnel have been identified, information regarding travel, lodging, transportation, funding codes, and other administrative items will be provided to field office leadership and travelers. The field points of contact (POCs) for this operation will be supplied in the TDY instructions.

If you require any additional information or have questions regarding this detail, you may contact Field Operations Staff Officer (b)(6), (b)(7)c at (202) 732-(b)(6), (b)(7)c or via email at (b)(6), (b)(7)c @dhs.gov.

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From: [Redacted]
To: (b)(6), (b)(7)c
Cc:
Subject: RE: RESUBMIT CAP surge results
Date: Monday, September 09, 2013 12:07:27 PM
Attachments: [ERO Anticipated Operational Activity Template \(ATL\) 09062013 - Updated \(2\).docx](#)

Quick correction below regarding the previously reported Recent Border Entrants. They have been changed to non-detainer policy type cases.

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc : (404) (b)(6), (b)(7)c
Fax : (404) 893-1347
(b)(6), (b)(7)c@dhs.gov

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From: (b)(6), (b)(7)c
Sent: Monday, September 09, 2013 9:19 AM
To: [Redacted]
Cc: (b)(6), (b)(7)c
Subject: RE: RESUBMIT CAP surge results

Ms (b)(6), (b)(7)c

Please see the attached updated Operational Calendar Report for last week. Below is how I reported the section in question (minus the red) and why. Feel free to call me if there are any more issues.

ERO Atlanta

Office Event Description: CAP Surge Operation

Location: DeKalb County Jail in Georgia

Date(s): September 4 – 11, 2013 ~~←These are the correct dates of this CAP surge. We listed it separately on the 8/30/13 Op Calendar by 9/4 – 9/7 and then 9/8 - 9/11 and were told that was incorrect and to only list it once so it doesn't look like two different operations.~~

Expected Media Coverage: Minimal

Juvenile Presence Expected: None

Sensitive Locations: None

Total Targets: Targets dependent upon the number of those booked into the jail during the surge

Total Arrests: To date, FOD Atlanta has issued 13 ICE Detainers and 3 Notices to Appear (I-862). The Secure Communities Levels are as follows:

- Level 1 Criminal Aliens – 3
- Level 2 Criminal Aliens – 1
- Level 3 Criminal Aliens – 3
- Non-Criminal Fugitive Aliens – 2 (These are Non-criminals and do not fit in the Level 1, 2, or 3 categories)
- Non-Criminal Re-entries – 2 (These are Non-criminals and do not fit in the Level 1, 2, or 3 categories)
- Non-Criminals (did not meet the detainer policy so placed on OREC) – 5 (The 5 in this category did not have detainers placed on them as they did not meet the current detainer policy. They also do not fall into any of the categories above. They were issued a Notice to Appear and release on an OREC.)

(b)(6), (b)(7)c

Deportation Officer
Executive Response Unit
DHS-ICE-ERO
Atlanta Field Office
Desk: 404-893
Cell: 404-354

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From: (b)(6), (b)(7)c

Sent: Monday, September 09, 2013 8:47 AM

To:

Cc:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Subject: RESUBMIT CAP surge results

Importance: High

Good morning,

Please resubmit the CAP surge results following the sample format below ASAP.

Los Angeles

Office Event Description: ERO Los Angeles conducted a CAP Surge

Location: Los Angeles County Jail, Los Angeles, California

Date(s): August 26, 2013 to August 31, 2013 (continuing)

Expected Media Coverage: There was no media coverage.

Juvenile presence expected: No Juveniles encountered.

Sensitive locations: Did not occur at a Sensitive Location.

Total Detainers: 7
Targets by priority:
Level 1 criminal alien: 2
Level 2 criminal alien: 5
Level 3 criminal alien: 0

This is what was submitted.

ERO Atlanta

Office Event Description: CAP Surge Operation

Location: DeKalb County Jail in Georgia

Date(s): September 4 – 11, 2013 (the dates should be September 1 – 7)

Expected Media Coverage: Minimal

Juvenile Presence Expected: None

Sensitive Locations: None

Total Targets: Targets dependent upon the number of those booked into the jail during the surge

Total Arrests: To date, FOD Atlanta has issued 13 ICE Detainers and 3 Notices to Appear (I-862). The Secure Communities Levels are as follows:

- Level 1 Criminal Aliens – 3
- Level 2 Criminal Aliens – 1
- Level 3 Criminal Aliens – 3
- Fugitive Aliens – 2
- Re-entries – 2
- Recent Border Entrants – 2
- Non-Criminals – 3 (delete everything in RED and add these numbers to other categories per their crime)

From: (b)(6), (b)(7)c
Sent: Friday, September 06, 2013 12:44 PM
To: ERO Operation Center

Cc: (b)(6), (b)(7)c
Subject: New Format - ERO Operational Calendar Report - Atlanta Field Office

ERO Operation Center,

Attached is the weekly ERO Operational Calendar Report from the Atlanta Field Office, covering September 1 – October 5, 2013. Please contact me should you have any questions or concerns regarding this report. Thank you.

(b)(6), (b)(7)c
Deportation Officer
Executive Response Unit
DHS-ICE-ERO
Atlanta Field Office
Desk: 404-89
Cell: 404-352 (b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
Sent: Friday, April 20, 2012 11:48:15 AM (UTC-05:00) Eastern Time (US & Canada)
Subject: Addendum to the New Format for the ERO Operational Calendar:

This message is sent on behalf of David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: Addendum to the New Format for the ERO Operational Calendar:

In an effort to highlight the outstanding work ERO officers and agents do on a daily basis, ERO will begin to add write ups for egregious criminal arrests planned for the upcoming week to the ERO Operational Calendar report.

To that end, when submitting your weekly ERO Operational Calendar Report each field office must provide at least one write up for the most egregious criminal your office plans to arrest/pursue in the upcoming week. Highlighted criminal arrests, should be a street arrests, but can be fugitives, reentries or at large criminals. Each office is to provide a write-up whether the arrest is part of a scheduled operation or your everyday enforcement actions. Below is a sample write up.

ERO Buffalo

Event Description: *The Buffalo Field Office, in coordination with the Rochester, NY Organized Crime Drug Enforcement Task Force (OCDETF), will arrest (b)(6), (b)(7)c a citizen of Jamaica. (b)(6), (b)(7)c is a previously removed criminal alien and a member of a narcotics distribution network operating in the Greater Rochester, NY area. (b)(6), (b)(7)c faces a number of federal charges, including reentry of a removed alien and narcotics trafficking. Any incidental aliens encountered will be vetted pursuant to ICE priorities and prosecutorial guidance.*

Please submit your write-ups as a part of your weekly submissions for the ERO Operational Calendar. If you do not have an operation planned you must still submit the egregious write up. The attachment is a sample of what is reported to the department on a weekly basis, for the Secretaries visibility, we need to do a better job of highlighting the tremendous work the Field does.

Should you have any questions, please contact the ERO Operations Center by email a (b)(6), (b)(7)c or (b)(6), (b)(7)c at (202) 732 (b)(6), (b)(7)c

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message from your system.~~

From: (b)(6), (b)(7)c
Sent: Wednesday, January 25, 2012 1:30 PM
Subject: New Format - ERO Operational Calendar Report

This message is sent on behalf of David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: **Addendum to the New Format for the ERO Operational Calendar:**

Starting immediately, all submissions for the Operational Calendar will be due to the ERO Operation Center Mailbox (b)(6), (b)(7)c by close of business (COB) on Fridays.

If a holiday should fall on either a Friday or a Monday, then your submission must be received no later than COB on Thursday.

Your continued assistance is appreciated. The Operational Calendar continues to evolve in order to provide the Director's Office with ERO operational information.

If you have any questions, please contact the ERO Operations Center by email at (b)(6), (b)(7)c or (b)(6), (b)(7)c (b)(6), (b)(7)c at (202) 732- (b)(6), (b)(7)c

This message is sent on behalf of David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: **Addendum to the New Format for the ERO Operational Calendar:**

Starting immediately, all submissions for Operational Calendar will require that target lists be vetted for possible prosecutorial discretion consideration and to ensure that they meet the ERO priorities. Additionally, all Operational Calendar submissions must include the verbiage below indicating that the target list as well as the individuals upon arrest were vetted against prosecutorial discretion consideration factors.

"Each target was vetted that it meets ICE priorities and for prosecutorial discretion factors prior to being targeted for the operation" and "all arrests were vetted that they meet ICE priorities and for prosecutorial discretion factors at the time of encounter"

If you have any questions, please contact the ERO Operations Center by email at (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, December 27, 2011 1:54 PM
Subject: New Format - ERO Operational Calendar Report

This message is sent on behalf of David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: **New Format - ERO Operational Calendar Report**

Starting immediately, Field Offices must report all enforcement operations utilizing the attached format.

Please provide a weekly submission of anticipated enforcement operations utilizing the attached template. Negative responses are required. Please ensure that the reporting period covers **a five week** period. The previous week to include the results of any operations and four weeks out from the due date.

Examples of enforcement events include, but are not limited to:

- Fugitive Operations
- Enhanced CAP Surges

- Joint Operations with other DHS, Federal, State or Local Law Enforcement Agencies
- Probation/Parole Operations
- Cross-Check Operations
- Any other event or operation you feel is significant

In the report, please provide the following: (as appropriate)

- **Office Event Description:** *(Describe the enforcement event. See attached template.)*
- **Location:** *(City and State of the operation)*
- **Projected Date:** *(Start and end dates of the operation)*
- **Expected Media Coverage:** *(Describe the level of media coverage expected. Include information regarding recent significant stories on immigration in the local area.)*
- **Juvenile presence expected:** *(Describe the likelihood of encountering children during the operation.)*
- **Sensitive locations:** *(Describe the likelihood of the operation occurring at or near sensitive locations.)*
- **Anticipated Detainers/Arrests:** *(for CAP Surge operations)*
- **Total Targets:**
- **Targets by priority:**
 - Level 1 criminal alien:
 - Level 2 criminal alien:
 - Level 3 criminal alien:
 - Fugitive aliens:
 - Re-entries:
 - Recent Border Entrants:
- **Total Arrests as of:**
- **Arrests by priority:**
 - Level 1 criminal alien:
 - Level 2 criminal alien:
 - Level 3 criminal alien:
 - Fugitive aliens:
 - Re-entries:
 - Recent Border Entrants:
- **Total Detainers/Arrests as of:** *(for CAP Surge operations)*

This will be a recurring report that will be due every Friday by close of business. Please submit your responses to the (b)(6), (b)(7)c Outlook mailbox. For holidays that occur on a Friday or Monday, the tasking will be due on the previous Thursday.

If you have any questions, please contact the ERO Operations Center by email at (b)(6), (b)(7)c
 (b)(6), (b)(7)c 02) 732- (b)(6), (b)(7)c dhs.gov.

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ICE ERO Anticipated Operational Activity / Events

September 1, 2013 – October 5, 2013

Week of September 1 – 7, 2013

Criminal Alien Program

ERO Atlanta

Office Event Description: CAP Surge Operation

Location: DeKalb County Jail in Georgia

Date(s): September 4 – 11, 2013

Expected Media Coverage: Minimal

Juvenile Presence Expected: None

Sensitive Locations: None

Total Targets: Targets dependent upon the number of those booked into the jail during the surge

Total Arrests: To date, FOD Atlanta has issued 13 ICE Detainers and 3 Notices to Appear (I-862). The Secure Communities Levels are as follows:

- Level 1 Criminal Aliens – 3
- Level 2 Criminal Aliens – 1
- Level 3 Criminal Aliens – 3
- Non-Criminal Fugitive Aliens – 2
- Non-Criminal Re-entries – 2
- Non-Criminals (did not meet the detainer policy so placed on OREC) – 5

“Each target was vetted to make sure it meets ICE priorities and for prosecutorial discretion factors prior to being targeted for the operation” and “all arrests were vetted to make sure that they meet ICE priorities and for prosecutorial discretion factors at the time of encounter.”

Week of September 8 – 14, 2013

Fugitive Operations Program

ERO Atlanta

Office Event Description: ERO Atlanta will attempt to locate (b)(6), (b)(7)c a citizen and national of Mexico who entered the United States at an unknown place, on an unknown date, without inspection by an Immigration Officer (b)(6), (b)(7)c has a conviction for **Possession of Methamphetamines**. *Any incidental aliens encountered will be vetted pursuant to ICE priorities and prosecutorial guidance.*

Criminal Alien Program

ICE ERO Anticipated Operational Activity/Events – September 1 – October 5, 2013

ERO Atlanta

Office Event Description: CAP Surge Operation

Location: Fulton County Jail in Georgia

Date(s): September 12 – 19, 2013

Expected Media Coverage: Minimal

Juvenile Presence Expected: None

Sensitive Locations: None

Total Targets: Targets dependent upon the number of those booked into the jail during the surge. Officers will ensure that those targeted meet current ICE priorities

“Each target will be vetted to make sure it meets ICE priorities and for prosecutorial discretion factors prior to being targeted for the operation” and “all arrests will be vetted to make sure that they meet ICE priorities and for prosecutorial discretion factors at the time of encounter.”

Week of September 15 – 21, 2013

Criminal Alien Program

Office Event Description: ERO Atlanta expects to receive inmates from the Georgia Department of Corrections (GADOC), as part of the Georgia Mass Release Program. Georgia Mass Release is a program that is designed to expedite the process of identifying and removing criminal aliens by allowing non-violent criminal aliens incarcerated within GADOC, to accept early release in exchange for return to their country of origin.

Location: Atlanta, Georgia

Date(s): September 18, 2013

Expected Media Coverage: Minimal

Juvenile Presence Expected: None

Sensitive Locations: None

Total Targets: We currently expect to receive ninety-four (94) criminal aliens from the GADOC

“Each target will be vetted that it meets ICE priorities and for prosecutorial discretion factors prior to being targeted for the operation” and “all arrests will be vetted that they meet ICE priorities and for prosecutorial discretion factors at the time of encounter”

ICE ERO Anticipated Operational Activity/Events – September 1 – October 5, 2013

Week of September 22 – 28, 2013

No enforcement activities to report

Week of September 29 – October 5, 2013

No enforcement activities to report

From:
To:
Cc:
Subject:
Date:
Sensitivity:

(b)(6), (b)(7)c

RE: SAV CAP FEDERAL Interviews & Case Processing Week of 10/31- 11/2 2012
Monday, November 05, 2012 10:24:34 AM
Confidential

(b)(6), (b)(7)c

CAP Local

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c			0	0		0
			0	0		0
	5	D. Ray (5) Jesup GA (0)	0	0	5	0
	3	D. Ray (2)	0	1 Chatham	3	
	3	D. Ray (1)	1 Appling, 1 Wayne	0	1	2
	3	D. Ray (1)	1 Coffee, 1 Camden	0	1	2
		D. Ray ()				

Thanks,

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To:
Subject: RE: Translation Services for ICE / DRO Detainees; language line
Date: Friday, September 21, 2012 4:16:05 PM
Attachments: [image001.jpg](#)

Yes it is.

(b)(6), (b)(7)c
Supervisory Detention & Deportation Officer
Criminal Alien Program/Secure Communities
Immigration and Customs Enforcement
Atlanta Field Office

180 Spring ST SW
4th Floor
Atlanta, GA 30303

Desk: (404) 893- (b)(6), (b)(7)c



From: (b)(6), (b)(7)c
Sent: Friday, September 21, 2012 3:18 PM
To: (b)(6), (b)(7)c
Subject: FW: Translation Services for ICE / DRO Detainees; language line

Are these the numbers we're currently using?

(b)(6), (b)(7)c
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Thursday, May 27, 2010 7:51 PM
To: (b)(6), (b)(7)c
Subject: FW: Translation Services for ICE / DRO Detainees; language line

Please ensure word is passed to all 287g programs also.

From: (b)(6), (b)(7)c
Sent: Thursday, May 27, 2010 9:01 AM
To: (b)(6), (b)(7)c
Subject: FW: Translation Services for ICE / DRO Detainees

(b)(6), (b)(7)c

We have been advised that all employees should be using the below telephone numbers for translators. If service is needed after hours, we will continue with using language line.

Please pass on to other ICE/DRO officers that may need a translator.

Effective immediately, all Translation Service requests should go to this number:

Monday – Friday 7:30 a.m. – 5:00 p.m.

212-264-
212-264- (b)(7)e
212-264-

Monday – Friday 5:00 p.m. – 12:00 a.m.

917-225- (b)(7)e

Saturday – Sunday 7:30 a.m.-12:00 a.m.

917-225- (b)(7)e

Thanks

(b)(6), (b)(7)c
Supervisory Mission Support Specialist
Atlanta Field Office
DHS/ICE/DRO
PH: (404) 893-
Cell: (770) 65- (b)(6), (b)(7)c
FX: (404) 893-1345

From: [REDACTED]
To: [REDACTED] (b)(6), (b)(7)c
Cc:
Subject: RE: USP Interviews
Date: Wednesday, August 21, 2013 4:38:25 PM
Attachments: [2013_08_21_16_25_53.pdf](#)

Guys,

I have attached the most current list from USP. It has detainees for release out to 02/21/2014. You need to start working on these cases as discussed below.

Also, if for some reason you are running late to your scheduled appointment you must send both myself and Ms. [REDACTED] (b)(6), (b)(7)c an email as well as call her.

[REDACTED] (b)(6), (b)(7)c

[REDACTED] (b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Criminal Alien Program/Secure Communities
Immigration and Customs Enforcement
Atlanta Field Office

180 Spring St SW
4th Floor
Atlanta, GA 30303

Desk: (404) 893-[REDACTED] (b)(6), (b)(7)c

From: [REDACTED] (b)(6), (b)(7)c
Sent: Wednesday, August 21, 2013 3:44 PM
To: [REDACTED]
Cc: [REDACTED] (b)(6), (b)(7)c
Subject: USP Interviews

Guys,

It appears that we can go out to USP as needed to do our interviews. When you send out your request let's try to keep it for Wednesdays and please copy me on it. I ask if that you set up your interviews for say [REDACTED] (b)(7)e that you show up at [REDACTED] (b)(7)e so that we don't have any problems. Also, if you set up an interview request do not call-out sick.

Let's start going out more than one day a month as I want to get at least three months ahead with the interviews as a just in case. The cases should be processed within [REDACTED] (b)(7)e before the bodies arrive here. That is one of the main reasons why we do not have any other jails assigned to us. Also, I have gotten a few work folders lately. This should not be happening unless the A-File has been digitized and that would need to be annotated in the 213.

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Criminal Alien Program/Secure Communities
Immigration and Customs Enforcement
Atlanta Field Office

180 Spring St SW
4th Floor
Atlanta, GA 30303

Desk: (404) 893-
(b)(6), (b)(7)c

GRP.	SPECIFIC..	REG	LN	OTR	PRD	DOB	DETN....
AP	A-DES						Y
AP	A-DES			(b)(6), (b)(7)c			Y
AP	A-DES						Y

(b)(7)e

(b)(7)e

ROSTER

GRP.	SPECIFIC..	REG.....	LN.....	QTR.....	PRD.....	DOB.....	DETN....
AP	A-DES						Y
AT	A-HLD						N
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						N
AT	A-HLD						N
AP	A-DES						Y
AT	A-HLD						N
AP	A-DES						N
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
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AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AT	A-HLD						N
AP	A-DES						Y
AT	A-BOP HLD						N
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AT	A-BOP HLD						N
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						Y
AT	A-BOP HLD						Y
AP	A-DES						Y
AP	A-DES						Y
AP	A-DES						N

(b)(6), (b)(7)c

(b)(7)e

ATLAB (b)(7)e
PAGE 001 *

POPULATION MONITORING CENSUS/ROSTER *
GENERALIZED RETRIEVAL *

08-21-2013
16:23:55

FUNCTION: R-P SELECTION CATEGORY: ARSG NE RP**
ZERO/NBR: NO ORGANIZATION: FACL EQ ATL
OPTION: TYPE OF FACILITY: TOF EQ T
DUP SUPR: YES FACILITY MANAGED BY: FMB EQ AP
COLUMNS 1: REG 2: LN 3: QTR 4: PRD 5: DOB 6: DETN SEQ: 4 NP:
 JUDG: C SORT COL: COL SEQ:
CONDITIONS (GROUP 1) -OR- CONDITIONS (GROUP 2) -OR- CONDITIONS (GROUP 3)
PRM NE STDY COMPL
PRD GE 08-21-2013
PRD LE 02-28-2014
CITZ NE US

(b)(7)e

From: [Redacted]
To: [Redacted] (b)(6), (b)(7)c
Cc:
Subject: SAV CAP FEDERAL Interviews & Case Processing Week of 09/03/2012
Date: Tuesday, September 11, 2012 8:22:47 AM
Sensitivity: Confidential

(b)(6), (b)(7)c

Attached is the weekly report you requested for SAV CAP Federal. All of our interviews are conducted in person. Once that is accomplished, the paperwork is brought back to the SAV office where the alien is processed and entered into [Redacted] (b)(7)e. If you have any questions, feel free to give me a call.

Thanks

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
[Redacted]	11	D. Ray (10) Jesup GA (1)	0	0	11	0
(b)(6), (b)(7)c	11	D. Ray (11) Jesup GA (0)	0	0	11	0
	2	D. Ray (2) Jesup GA (0)	0	0	2	0

[Redacted] (b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
 Immigration and Customs Enforcement
 Criminal Alien Program

49 Park of Commerce Blvd
Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c
(843) 749- (b)(6), (b)(7)c Cell phone/Blackberry

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From: (b)(6), (b)(7)c
Sent: Monday, August 27, 2012 4:59 PM
To: (b)(6), (b)(7)c
Subject: CAP Interviews & Case Processing
Importance: High
Sensitivity: Confidential

(b)(6), (b)(7)c

See the below email that I sent to the Secure Communities SDDOs in Atlanta. I would like for something similar from you two to be sent to me each Monday also. I realize your operation is slightly different from ours, so it may not be exactly the same. This will help me understand the work being done by each location/unit. It should be information that you can easily obtain from the I-213s provided by your officers. Each of you will only be responsible for your own unit each Monday.

Thanks,

(b)(6), (b)(7)c
CAP / Secure Comm. / VCAS
Public Affairs / Firearms & Tactical Training
DHS / ICE / ERO
Atlanta Field Office
404-893- (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, August 27, 2012 4:30 PM
To: (b)(6), (b)(7)c
Subject: Secure Communities Interviews & Case Processing
Importance: High
Sensitivity: Confidential

(b)(6), (b)(7)c

Beginning today, please begin tracking the activities (both interviews and processing) for your own officers and reporting that information to me each Monday. The first report will be due next Monday. You should be able to get all of this information from the I-213s. The officers should be starting each narrative with how the interview/processing was conducted (in person or via phone), where (which facility), and what predicated the encounter (criminal arrest).

In addition to the number of interviews conducted each week per officer, I want to know which jails the interviews were conducted at, and how many cases each officer processed (both in Detention and via telephone). The chart below is just an example. If the spreadsheet in the Secure Comm folder has this information already you can just cut paste from it, so long as you are both using the same format to report the stats to me.

EXAMPLE:

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	4	Banks (3), Barrow (1)	2	Columbia (1), Rabun (1)	4	6
	18	Bartow (12), Floyd (2), Union (4)	3	Bartow (2), Fannin (1)	3	3
	3	DeKalb (2), Clayton (1)	1	DeKalb (1)	5	2

(b)(6), (b)(7)c
 CAP / Secure Comm. / VCAS
 Public Affairs / Firearms & Tactical Training
 DHS / ICE / ERO
 Atlanta Field Office
 404-893-
 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: SAV CAP FEDERAL Interviews & Case Processing Week of 09/10/2012
Date: Tuesday, September 18, 2012 1:10:38 PM
Sensitivity: Confidential

(b)(6), (b)(7)c

Here are the numbers for last week.

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	12	D. Ray (12) Jesup GA (0)	0	0	12	0
	5	D. Ray (5) Jesup GA (0)	0	0	5	0
	3	D. Ray (3) Jesup GA (0)	0	0	3	0
	2	D. Ray (2)	0	0	2	0
	1	D. Ray (1)	0	0	1	0
	1	D. Ray (1)	0	0	1	0

(b)(6), (b)(7)c
 Supervisory Detention and Deportation Officer
 Immigration and Customs Enforcement
 Criminal Alien Program
 49 Park of Commerce Blvd
 Savannah, Georgia 31405

(912) 652 (b)(6), (b)(7)c
 (843) 749 (b)(6), (b)(7)c Cell phone/Blackberry

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From:

(b)(6), (b)(7)c

From:

(b)(6), (b)(7)c

To:

Cc:

Subject:

SAV CAP FEDERAL Interviews & Case Processing Week of 09/23/2012 - 09/29/2012

Date:

Monday, October 01, 2012 8:59:37 AM

Sensitivity:

Confidential

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	11	D. Ray (11) Jesup GA (0)	0	0	11	0
	13	D. Ray (13) Jesup GA (0)	0	0	13	0
	3	D. Ray (3) Jesup GA (0)	0	0	3	0
	2	D. Ray (0)	0	0	0	0
	1	D. Ray (0)	0	0	0	0
	1	D. Ray (0)	0	0	0	0

(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
 Immigration and Customs Enforcement
 Criminal Alien Program
 49 Park of Commerce Blvd
 Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c
 (843) 749- (b)(6), (b)(7)c Cell phone/Blackberry

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~~information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~

From:
 To:
 Cc:
 Subject:
 Date:
 Sensitivity:

(b)(6), (b)(7)c

SAV CAP FEDERAL Interviews & Case Processing Week of 10/07/12 -- 10/13/12
 Monday, October 15, 2012 9:59:30 AM
 Confidential

(b)(6), (b)(7)c

Below is the breakdown of arrests for the week for both the CAP Federal and the CAP State and Local (SC) programs.

CAP Federal Program

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	5	D. Ray (3) Jesup GA (2)	0	0	5	0
	11	D. Ray (11) Jesup GA (0)	0	0	11	0
	3	D. Ray (3) Jesup GA (0)	0	0	3	0
	0	D. Ray (0)	0	0	0	0
	0	D. Ray (0)	0	0	0	0
	2	D. Ray (2)	0	0	2	0

Below is for CAP State and Local (SC) cases

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c			0	0		0
			0	0		0
			0	0		0
	5	5	0	5	5	0
	6	6	0	6	6	0

(b)(6), (b)(7)c	2	2	0	2	2	0

(b)(6), (b)(7)c
Supervisory Detention and Deportation Officer
Immigration and Customs Enforcement
Criminal Alien Program
49 Park of Commerce Blvd
Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c
(843) 749- (b)(6), (b)(7)c Cell phone/Blackberry

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From: (b)(6), (b)(7)c
To:
Cc:
Subject: SAV CAP FEDERAL Interviews & Case Processing Week of 11/04/12 -- 11/10/12
Date: Wednesday, November 14, 2012 11:00:16 AM
Sensitivity: Confidential

SAV CAP FEDERAL Interviews & Case Processing Week of 11/04/12 -- 11/10/12

(b)(6), (b)(7)c

Below is the breakdown of arrests for the week for CAP Federal (SAV).

CAP Federal Program

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	11	D. Ray (10) Jesup GA (1)	0	0	11	0
	7	D. Ray (7) Jesup GA (0)	0	0	7	0
	2	D. Ray (2) Jesup GA (0)	0	0	2	0
	5	D. Ray (5)	0	0	5	0
	6	D. Ray (6)	0	0	6	0
	8	D. Ray (8)	0	0	8	0
	0	D. Ray (0)			0	0

(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
 Immigration and Customs Enforcement
 Criminal Alien Program
 49 Park of Commerce Blvd
 Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c

(843) 748-(b)(6), (b)(7)e Cell phone/Blackberry

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: Site Visit - ERO HQ CAP Request (July 9 - 11, 2013)
Date: Tuesday, December 18, 2012 4:43:00 PM
Attachments: [Site Visit Agenda.docx](#)
Importance: High

(b)(6), (b)(7)c

I was called a short time ago by DDO (b)(6), (b)(7)c of the ERO HQ CAP unit. Afterwards he sent the attached document. ERO HQ CAP is planning to visit all 24 field offices in FY13 to obtain the best practices from the field, see what works well and what doesn't, determine training needs and provide training if possible, determine areas that can be improved to increase criminal alien apprehension and removals, etc. He stated that once they visited all 24 field offices it was their intention to prepare a "best practices" document for dissemination / use by all field offices.

They would like to visit ATL from July 9th to 11th next year. The attached document outlines the areas they intend to cover. I see no conflicts on my schedule or on the ATL SharePoint calendar for this time period, but I thought you should look this over first. While I doubt the HQ team could visit all of our CAP locations in the AOR, Wendell did mention that they could extend their visit period if we thought it would be beneficial for them to visit other CAP sites like Stewart or Charlotte. The attachment does mention visiting a detention facility. Another option would be to bring some of the other CAP managers (SDDOs?) to Atlanta for a day during HQ's visit here. Or we could simply set up a teleconference one day during the HQ visit with all the CAP units in the AOR so HQ could get insights from everyone. These are just options that I've thought about.

Let me know if July 9 – 11, 2013, is okay and I will let (b)(6), (b)(7)c know, or if you think they should stay longer and/or visit other sites. Based upon my discussion with him it appears HQ is genuinely trying to improve the CAP and looking for ways to increase productivity. The attachment also mentions speaking with OCC and the USAO, but I don't think that is anything we need to solidify before confirming the dates with HQ. I think we can set something up with OCC and USAO later, be it in person or teleconference, once we know ERO HQ CAP is coming and the dates won't be changed.

Thanks,

(b)(6), (b)(7)c
*Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Tuesday, December 18, 2012 3:36 PM

To: (b)(6), (b)(7)c
Cc:
Subject: Site Visit

AFO (b)(6), (b)(7)c

Per our earlier conversation. Please take a look at the agenda and provide any comments that you feel would assist HQ to get an overall view of the CAP program in the Atlanta Field Office. The dates are from July 9th – July 11th.

Thank you.

(b)(6), (b)(7)c
Criminal Alien Program
500 12th Street, SW
Washington, DC 20536
(202) 732- (b)(6), (b)(7)c office
(202) 696- (b)(6), (b)(7)c cell

**Office of Enforcement and Removal Operations
Criminal Alien Program Site Visit Agenda**

Day 1

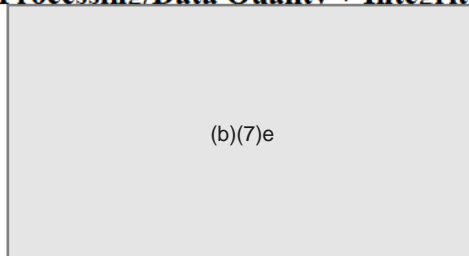
Introductions and Overview

**Familiarization with Field Office Operations Regarding
CAP**

- Continuity of Operations
- CAP Overview in 287(g) program
- IRP Sites / IRCM Impacts
- VCAS
- Detention Facility Visit

Case Processing/Data Quality + Integrity

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-
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Performance Metrics and Policy

- GPRA and ERO Encounter Policy (37% Encounters resulting in a CDI)
- Encounter Policy and USCs
- Interim Detainer Policy
- Policy Implications pertaining to the Field Office (i.e. PD, CIEP)

Non-Custodial Arrests

- At-large Criminal Aliens
- Arrests Priorities
- JCART partnerships
- SRT Teams and their role in NCA

CAP's Training Needs

- 4th Amendment
- Upcoming CLEAR Training
- Field Operation Training Program (FOTP)
- Prosecutions Training (FOTPP)
- Advanced Tactical Training

**Office of Enforcement and Removal Operations
Criminal Alien Program Site Visit Agenda**

Day 2

Meeting with OCC regarding CAP Work Product

- Discussion of general procedures
- Review of written work (I-213)
- Frequency of incorrect charging documents being sent to OCC

Prosecutions Training

- Presentation of Cases
- Federal Sentencing Guidelines
- (b)(7)e Case Management
- Prosecution Files
- I-44
- COGNOS Reports

Day 3

Meeting with USAO Personnel

- General Procedures
- Work Product
- Officer Knowledge
- Ability to testify (GJ or Trial)

Employee Interviews

- CAP AFOD (Discuss workforce development, diversity, workplace satisfaction, and needs they may have from HQ CAP)
- CAP SDDO and VCAS ASDDO (Discuss general knowledge of operations, and policy review)
- DO (Discuss oversight and ability to mentor junior employees)
- SIEAs (Examine the role of the SIEA and similarity between DO or SDDO)
- IEA (Assess skill sets and knowledge base, examine role in prosecutions and at-large arrests)

From:
To:

(b)(6), (b)(7)c

Cc:
Subject: USCIS DACA Process, Eligibility Requirements, and National Security / Public Safety Guidelines
Date: Monday, May 20, 2013 4:01:00 PM
Attachments: [image001.gif](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.gif](#)
[image006.jpg](#)
Importance: High

CAP Officers,

Please ensure that you are familiar with the USCIS DACA process and eligibility requirements. Below is the link to the USCIS website outlining this benefit. I have also pasted the current information below. It is critical that CAP officers know the requirements of DACA and the national security / public safety guidelines in order to properly consider whether to place cases in removal proceedings and to make appropriate custody recommendations. Please see your SDDO if you have any questions about DACA. Thanks.

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=f2ef2f19470f7310VgnVCM100000082ca60aRCRD&vgnextchannel=f2ef2f19470f7310VgnVCM100000082ca60aRCRD>

(b)(6), (b)(7)c
Assistant Field Office Director
Criminal Alien Program / Community Outreach
Firearms & Tactical Training / VCA
U.S. Department of Homeland Security
Immigration & Customs Enforcement
ERO - Atlanta Field Office
Office: 404-893-
(b)(6), (b)(7)c

Consideration of Deferred Action for Childhood Arrivals Process

FAQs updated January 18, 2013

On June 15, 2012, the Secretary of Homeland Security announced that certain people who came to the United States as children and meet several key guidelines may request consideration of deferred action for a period of two years, subject to renewal, and would then be eligible for work authorization. Deferred action is a discretionary determination to defer removal action of an individual as an act of prosecutorial discretion. Deferred action does not provide an individual with lawful status.

If you need further information and cannot find it on this Web page or in our [Frequently Asked Questions](#), you may contact our National Customer Service Center at 1-800-375-5283 or 1-800-767-1833 (TDD for the hearing impaired). Customer service officers are available Monday – Friday from 8 a.m. – 8 p.m. in each U.S. time zone.

Find on this Page

Guidelines	National Security and Public Safety Guidelines
Filing Process	Renewing Deferred Action Under This Process
Travel Requirements and Restrictions	Don't Be a Victim of Immigration Scams

View the Consideration of Deferred Action for Childhood Arrivals Process Video

Guidelines

You may request consideration of deferred action for childhood arrivals if you:

1. Were under the age of 31 as of June 15, 2012;
2. Came to the United States before reaching your 16th birthday;
3. Have continuously resided in the United States since June 15, 2007, up to the present time;
4. Were physically present in the United States on June 15, 2012, and at the time of making your request for consideration of deferred action with USCIS;
5. Entered without inspection before June 15, 2012, or your lawful immigration status expired as of June 15, 2012;

6. Are currently in school, have graduated or obtained a certificate of completion from high school, have obtained a general education development (GED) certificate, or are an honorably discharged veteran of the Coast Guard or Armed Forces of the United States; and
7. Have not been convicted of a felony, significant misdemeanor, three or more other misdemeanors, and do not otherwise pose a threat to national security or public safety.

Age Requirements

Anyone requesting consideration for deferred action under this process must have been under 31 years old as of June 15, 2012. You must also be at least 15 years or older to request deferred action, unless you are currently in removal proceedings or have a final removal or voluntary departure order, as summarized in the table below:

Your situation	Required age
I have never been in removal proceedings, or my proceedings have been terminated before making my request.	At least 15 years old at the time of submitting your request and not over 31 years of age as of June 15, 2012.
I am in removal proceedings, have a final removal order, or have a voluntary departure order, and I am not in immigration detention.	Not above the age of 31 as of June 15, 2012, but you may be younger than 15 years old at the time you submit your request.

Timeframe for Meeting the Guidelines

You must prove	
That on June 15, 2012 you	As of the date you file your request you
<ul style="list-style-type: none"> • Were under 31 years old • Had come to the United States before your 16th birthday • Were physically present in the United States • Entered without inspection by this date, or your lawful immigration status expired as of this date 	<ul style="list-style-type: none"> • Have resided continuously in the U.S. since June 15, 2007; • Were physically present in the United States; and • Are in school, have graduated from high school in the United States, or have a GED; or • Are an honorably discharged veteran of the Coast Guard or Armed Forces of the United States

Education and Military Service Guidelines

Your school or military status at the time of requesting deferred action under this process	Meet education or military service guidelines for deferred action under this process (Y/N)
I graduated from: <ul style="list-style-type: none"> • Public or private high school; or • Secondary school. Or <ul style="list-style-type: none"> • I have obtained a GED. 	Yes
I am currently enrolled in school. See the Education section of the FAQs for a full explanation of who is considered currently in school.	Yes
I was in school but dropped out and did not graduate. I am not currently in school and am not an honorably discharged veteran of the Coast Guard or Armed Forces of the U.S.	No
I am an honorably discharged veteran of the Coast Guard or Armed Forces of the U.S.	Yes

Please see our [Frequently Asked Questions](#) for more detail on school-related guidelines.

[Return to top](#)

Filing Process for Consideration of Deferred Action for Childhood Arrivals

If you meet the guidelines for deferred action under this process, you will need to complete the following steps to make your request to USCIS.



DACA ID Collect documents as evidence you meet the guidelines.



You will need to submit supporting documents with your request for consideration of deferred action for childhood arrivals. You can submit legible copies of these documents unless the instructions specify you must submit an original document.

Examples of Documents to Submit to Demonstrate you Meet the Guidelines
 Please see the [instructions](#) to Form I-821D, [Consideration of Deferred Action for Childhood Arrivals](#), for further details on acceptable documentation.

Proof of identity	<ul style="list-style-type: none"> • Passport or national identity document from your country of origin • Birth certificate with photo identification • School or military ID with photo • Any U.S. government immigration or other document bearing your name and photo
Proof you came to U.S. before your 16th birthday	<ul style="list-style-type: none"> • Passport with admission stamp • Form I-94/I-95/I-94W • School records from the U.S. schools you have attended • Any Immigration and Naturalization Service or DHS document stating your date of entry (Form I-862, Notice to Appear) • Travel records • Hospital or medical records
Proof of immigration status	<ul style="list-style-type: none"> • Form I-94/I-95/I-94W with authorized stay expiration date • Final order of exclusion, deportation, or removal issued as of June 15, 2012 • A charging document placing you into removal proceedings
Proof of presence in U.S. on June 15, 2012	<ul style="list-style-type: none"> • Rent receipts or utility bills • Employment records (pay stubs, W-2 Forms, etc) • School records (letters, report cards, etc) • Military records (Form DD-214 or NGB Form 22) • Official records from a religious entity confirming participation in a religious ceremony • Copies of money order receipts for money sent in or out of the country • Passport entries • Birth certificates of children born in the U.S. • Dated bank transactions • Social Security card • Automobile license receipts or registration • Deeds, mortgages, rental agreement contracts • Tax receipts, insurance policies
Proof you continuously resided in U.S. since June 15, 2007	
Proof of your student status at the time of requesting consideration of deferred action for childhood arrivals	<ul style="list-style-type: none"> • School records (transcripts, report cards, etc) from the school that you are currently attending in the United States showing the name(s) of the school(s) and periods of school attendance and the current educational or grade level • U.S. high school diploma or certificate of completion • U.S. GED certificate

Proof you are an honorably discharged veteran of the Coast Guard or Armed Forces of the U.S.

- Form DD-214, Certificate of Release or Discharge from Active Duty
- NGB Form 22, National Guard Report of Separation and Record of Service
- Military personnel records
- Military health records

See our [Frequently Asked Questions](#) for information on submitting affidavits or circumstantial evidence to support your request.

[Return to top](#)

Complete the required two forms and worksheet



Form name	Fee
I-821D, Consideration of Deferred Action for Childhood Arrivals	Total fee of \$465. \$380 fee plus \$85 fee for biometric services. These fees cannot be waived.
I-765, Application for Employment Authorization	
I-765WS, Worksheet	

Form Filing Tips

- Forms must be mailed to the [USCIS Lockbox](#).
- You cannot e-file your deferred action request for this process.
- If you have questions call the Customer Service Center at 1-800-375-5283; do NOT visit a USCIS field office in person.
- Write your name, date of birth, and mailing address exactly the same way on each form.
- Failure to submit Forms I-821D, I-765, I-765WS and the \$465 fee will result in your package being rejected.
- We prefer that you download the forms from [our website](#), fill them out electronically, and then print your forms.
- Use black ink only. Do NOT use highlighters or red ink on your forms as they may make your materials undetectable when scanned.
- Ensure that you are using the correct edition of the form. The correct, most current edition of every USCIS form is always available for FREE download on this website.
- Ensure that you provide all required supporting documentation and evidence.
- Organize and label evidence by the guideline it meets.
- Be sure to sign all of your forms.
- Be sure that you mail all pages of the forms.
- If you must change your form, we recommend that you begin with a new form, rather than trying to white out information, which can lead to scanning errors.

Mail your forms to the appropriate USCIS Lockbox.



See the [mailing instructions](#) for Form I-821D. Include the required forms, fees and supporting documentation with your filing. Remember to carefully follow instructions and fully complete your forms. USCIS will not accept incomplete forms or forms without proper fee. USCIS will mail you a receipt after accepting your request. You may also choose to receive an email and/or text message notifying you that your form has been accepted by completing a [Form G-1145, E-Notification of Application/Petition Acceptance](#).

Visit an Application Support Center (ASC) for biometric services.



After USCIS receives your complete request with fees, we will send you a notice scheduling you to visit an ASC for biometric services. If you fail to attend your ASC appointment, USCIS may deny your request for deferred action. Children under 14 in removal proceedings, with a final removal order, or with a voluntary departure order, and who are not in immigration detention, will appear at the ASC for photographs only.

Check the status of your request on [Case Status Online](#).



The 90-day period for reviewing Form I-765 filed together with Form I-821D begins if and when USCIS decides to defer action in your case.

Fee Exemptions

There are no fee waivers available for the deferred action for childhood arrivals process. [Fee exemptions](#) are available in very limited circumstances. Visit the Fee Exemption page for more details.

If USCIS Defers Action in Your Case

If USCIS defers action in your case and grants employment authorization, you will receive a notice of decision in writing and an Employment Authorization Document separately in the mail.

If USCIS Does Not Exercise Deferred Action in Your Case

If USCIS decides not to defer action in your case, you cannot appeal the decision or file a motion to reopen or reconsider. USCIS will not review its discretionary determinations.

USCIS will apply our policy guidance governing the referral of cases to U.S. Immigration and Customs Enforcement (ICE) and the issuance of Notices to Appear (NTA). Your case does not involve a criminal offense, fraud, or a threat to national security or public safety, your case will not be referred to ICE for purposes of removal proceedings except where DHS determines there are exceptional circumstances. For more detailed information on the applicable NTA policy visit www.uscis.gov/NTA.

Administrative Errors

You may request a review using the Service Request Management Tool process if you met all of the process guidelines and you believe that your request was denied because of an administrative error. Examples of administrative errors include USCIS denying your request for deferred action because:

- USCIS believes you abandoned your case by not responding to a Request for Evidence (RFE) and you claim that you did respond to the RFE within the prescribed time; or
- USCIS mailed the RFE to the wrong address, even though you had submitted a Form AR-11, Change of Address, or changed your address online at www.uscis.gov before the issuance of the Request for Evidence.

To make a service request, you must call the National Customer Service Center at 1-800-375-5283. A USCIS customer service representative will then forward your request to the proper USCIS office. Your service request will be reviewed for accuracy and USCIS will send you a letter informing you of its decision.

The USCIS National Customer Service Center is now open Monday – Friday from 8 a.m. – 8 p.m. in each U.S. time zone.

[Return to top](#)

Travel Requirements and Restrictions

Certain travel outside the United States may affect the continuous residence guideline. Travelling outside the U.S. before August 15, 2012 will not interrupt your continuous residence if the travel was brief, casual, and innocent. If you travel outside the United States after August 15, 2012 and before your request for deferred action is adjudicated, you will not be considered for deferred action under this process.

Deferred action will terminate automatically if you travel outside the United States without receiving advance parole from USCIS. If USCIS approves your request for deferred action, you may travel outside the United States only if you receive advance parole from USCIS before traveling.

Application procedures for advance parole for individuals with deferred action are being finalized. USCIS expects to incorporate those requirements into USCIS [Form I-131, Application for Travel Document](#), in the near future and will inform the public when the new form is available. Should you have a compelling need to travel outside the United States before the new instructions are issued for reasons related to your current employment, education or humanitarian purposes, you may submit Form I-131 and request advance parole from USCIS by attaching a copy of your DACA approval Form I-797, and a letter that explains your compelling need to travel to your application and send it to:

If mailing using U.S. Postal Service:

USCIS
P.O. Box 5757
Chicago, IL 60680-5757

If mailing using USPS express mail/courier:

USCIS
Attn: Deferred Action for Childhood Arrivals
131 S. Dearborn – 3rd Floor
Chicago, IL 60603-5517

Travel Dates	Type of Travel	Does it Affect Continuous Residence
--------------	----------------	-------------------------------------

On or after June 15, 2007, but before Aug. 15, 2012	<ul style="list-style-type: none"> • brief • casual • innocent 	No
	<ul style="list-style-type: none"> • For an extended time • Because of an order of exclusion, deportation, or removal • To participate in criminal activity 	Yes
After Aug. 15, 2012, and before you have requested deferred action	<ul style="list-style-type: none"> • Any 	Yes.
After Aug. 15, 2012, and after you have requested deferred action	<ul style="list-style-type: none"> • Any 	<p>Yes. You cannot travel while your request is under review. You cannot apply for advance parole unless and until DHS has determined whether to defer action in your case.</p> <p>In addition, if you have previously been ordered deported and removed and you depart the United States without taking additional steps to address your removal proceedings, your departure will likely result in your being considered deported or removed, with potentially serious future immigration consequences.</p>

Note: If you have been ordered deported or removed, and you then leave the United States, your departure may result in your being considered deported or removed, with potentially serious future immigration consequences.

For detailed information see the [Travel section](#) of the Frequently Asked Questions.

[Return to top](#)

National Security and Public Safety Guidelines

If you have been convicted of a felony offense, a significant misdemeanor offense, or three or more other misdemeanor offenses not occurring on the same date and not arising out of the same act, omission, or scheme of misconduct, or are otherwise deemed to pose a threat to national security or public safety, you will not be considered for deferred action under this process.

What is the difference between “significant misdemeanor”, “non-significant misdemeanor”, and “felony”?

Felony	Significant Misdemeanor	Non-significant Misdemeanor
A felony is a federal, state or local criminal offense punishable by imprisonment for a term exceeding one year.	<p>A significant misdemeanor is a misdemeanor as defined by federal law (specifically, one for which the maximum term of imprisonment authorized is one year or less but greater than five days) and:</p> <ol style="list-style-type: none"> 1. Regardless of the sentence imposed, is an offense of domestic violence; sexual abuse or exploitation; burglary; unlawful possession or use of a firearm; drug distribution or trafficking; or, driving under the influence; or, 2. If not an offense listed above, is one for which the individual was sentenced to time in custody of more than 90 days. The sentence must involve time to be served in custody, and therefore does not include a suspended sentence. 	<p>A crime is considered a non-significant misdemeanor (maximum term of imprisonment is one year or less but greater than five days) if it:</p> <ol style="list-style-type: none"> 1. Is not an offense of domestic violence; sexual abuse or exploitation; burglary; unlawful possession or use of a firearm; drug distribution or trafficking; or, driving under the influence; and 2. Is one for which the individual was sentenced to time in custody of 90 days or less.

A minor traffic offense will not be considered a misdemeanor for purposes of this process, but it is important to emphasize that driving under the influence is a significant misdemeanor regardless of the sentence imposed. You can find detailed information in the [National Security and Public Safety section](#) of the Frequent Asked Questions.

Renewing Deferred Action Under This Process

Individuals whose case is deferred under this process will not be placed into removal proceedings or removed from the United States for a period of two years, unless terminated. You may request consideration for a two-year extension of deferred action through a process to be detailed in the future. As long as you were under the age of 31 on June 15, 2012, you may request a renewal even after turning 31. Your request for an extension will be considered on a case-by-case basis.

Don't Be a Victim of Immigration Scams

Dishonest practitioners may promise to provide you with faster services if you pay them a fee. These people are trying to scam you and take your money. Visit our [Avoid Scams](#) page to learn how you can protect yourself from immigration scams.

Make sure you seek information about consideration of deferred action for childhood arrivals from official government sources such as USCIS or the Department of Homeland Security. If you are seeking legal advice, visit our [Find Legal Services](#) page to learn how to choose a licensed attorney or accredited representative.

Remember you can download all USCIS forms for free at www.uscis.gov/forms.

Combatting Fraud

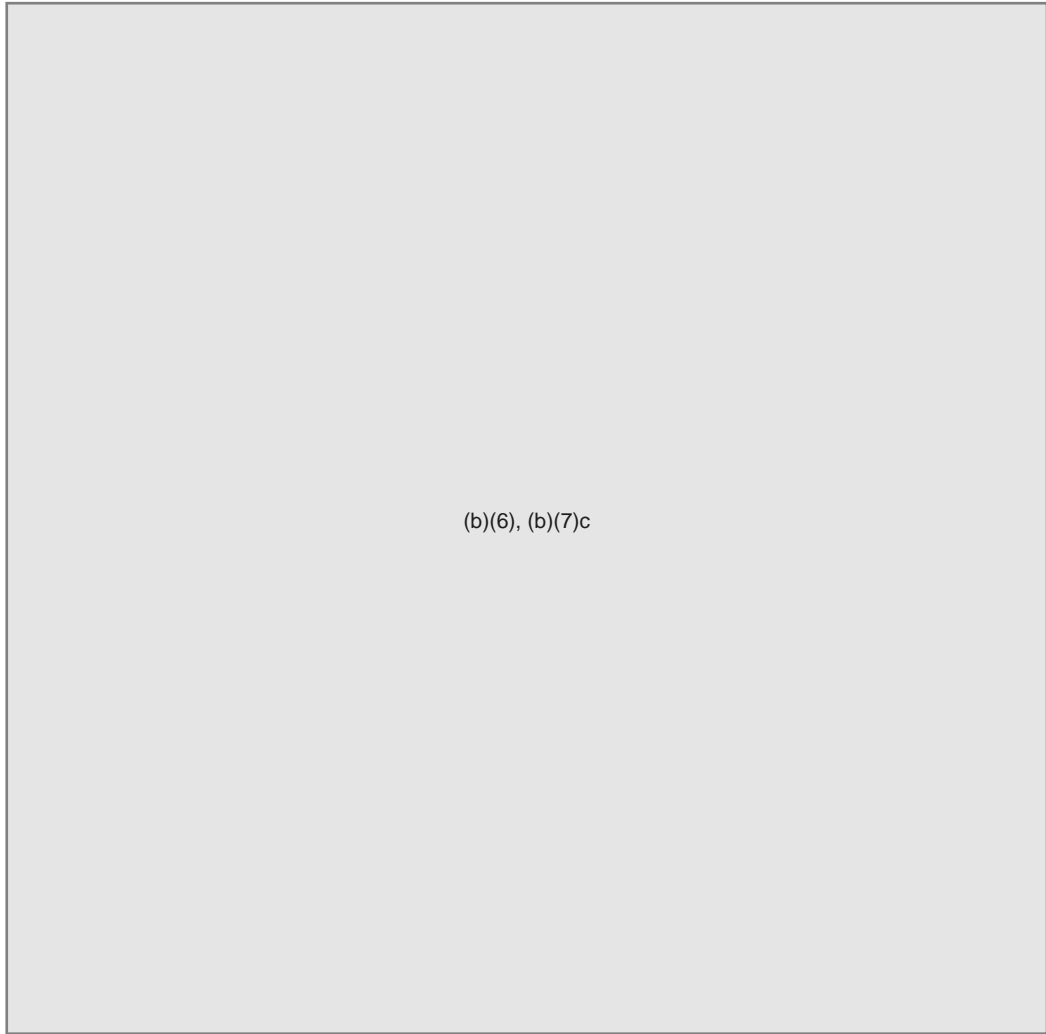
USCIS is committed to safeguarding the integrity of the immigration process. If individuals knowingly make a misrepresentation, or knowingly fail to disclose facts, in an effort to have their case deferred or obtain work authorization through this process, they will be treated as an immigration enforcement priority to the fullest extent permitted by law, and be subject to criminal prosecution and/or removal from the United States.

[Return to top](#)

Find this page at www.uscis.gov/childhoodarrivals

Last updated: 01/18/2013

From:
To:



(b)(6), (b)(7)c

Subject: Realignment of the 287(g) program
Date: Tuesday, June 22, 2010 5:31:20 PM

The following message is being sent on behalf of Gregory J. Archambeault, Acting Assistant Director for Enforcement, and approved by Marc J. Moore, Assistant Director for Field Operations:

To: Field Office Directors (FOD) and Deputy Field Office Directors (DFOD)

Subject: Realignment of the 287(g) Program

As previously mentioned in a similar correspondence from the Office of State and Local Coordination (OSLC), Headquarters (HQ) Criminal Alien Program (CAP) is officially notifying the field offices with active 287(g) programs that, as part of Immigration and Customs Enforcement's (ICE) overall realignment process to streamline its operations, the 287(g) program will no longer reside with the OSLC. Instead, the program will reside within an operational component. Therefore, the Office of Enforcement Removal Operations (ERO) now will both administer and supervise the jail model of jurisdictions with 287(g) authority. Homeland Security Investigations (formerly known as the Office of Investigations) now will both administer and supervise the task force model of jurisdictions with 287(g) authority.

Please be advised that this is only an internal realignment of the program within ICE and will

in not impact the operations of the 287(g) program.

Thank you for your cooperation in this matter. If there are any questions, please contact CAP Special Programs Unit Chief, (b)(6), (b)(7)c Unit Chief, via email at (b)(6), (b)(7)c @dhs.gov or at (202) 732 (b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
To:
Subject: ATL CAP Mailbox & Duty Desk Responsibilities
Date: Friday, September 13, 2013 4:20:00 PM
Importance: High

All,

I just checked the CAP mailbox that we created (b)(6), (b)(7)c and advised the jails to utilize via the contact flyer we sent them, and it appears that no one is review these emails. There are 32 emails in that mailbox which are unread dating back to July 2, 2013. In fact, none of the emails in this mailbox were read – not one. Why is this mailbox not being monitored daily by the Duty Desk officer?

There were numerous other emails in the mailbox that were ICE broadcasts. I deleted those to make the remaining emails easier to see. I am assuming most of the remaining emails relate to criminal aliens being referred to us for possible placement of a detainer, or for the pick-up of aliens who already have detainers. If they are pick-up notifications, these aliens are likely gone now. I cannot believe we provided an email address to all of the jails and then we're not even monitoring it ourselves. Someone needs to go through these emails ASAP and take appropriate action on each. When an email is handled a checkmark should be placed next to the email.

I thought we had this worked out that the CAP Duty Desk officer would monitor the mailbox, answer the CAP phone (404-893-(b)(6), (b)(7)c) and address faxes received (404-893-1364). That has not been happening. I also thought it was clear that the Duty Desk would be manned constantly from (b)(7)e each day, but that has apparently also not been happening. Further, I was under the impression that it was clear that the Duty Desk officer would be placing detainers for referred cases from the jails and scheduling pick-ups when jails notify us aliens are ready, but apparently the latter has also not been occurring since the pick-ups have been farmed out to the individual processing officers.

Please ensure that by **COB Monday, Sept. 16th**, that all of the emails in the CAP mailbox are reviewed and handled appropriately, that the mailbox is monitored throughout each workday from that point forward, that pick-up notice faxes are scheduled by the Duty Desk officer with the appropriate processing officers (assigned jail officers) copied on an email, that the processing officers are copied on emails about detainers being placed by the Duty Desk officer, that the CAP desk phone (404-893-(b)(6), (b)(7)c) is answered by the Duty Desk officer, and that the Duty Desk is manned each workday fro (b)(7)e If the assigned duty officer is not in the office, a backup officer needs to take his/her place between (b)(7)e Monday through Friday.

If anything in the above directive is unclear, let me know ASAP so I can clarify.

(b)(6), (b)(7)c

Assistant Field Office Director
Criminal Alien Program / 287(g) Program
Firearms & Tactical Training / VCAS
U.S. Department of Homeland Security
Immigration & Customs Enforcement
ERO - Atlanta Field Office
Office: 404-893-
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: ATL CAP Surge Interview Tracking
Date: Monday, September 23, 2013 2:13:00 PM
Attachments: [ATL CAP Surge Interviews - Fulton Co. \(09-12-2013 to 09-19-2013\).xlsx](#)

(b)(6), (b)(7)c

Attached is the interview tracking spreadsheet for the Fulton Co. portion of our CAP surge (9-12-13 to 9-19-13).

Thanks,

(b)(6), (b)(7)c

Assistant Field Office Director
Criminal Alien Program / 287(g) Program
Firearms & Tactical Training / VCAS
U.S. Department of Homeland Security
Immigration & Customs Enforcement
ERO - Atlanta Field Office
Office: 404-898-
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Subject: Atlanta CAP Surge Operation - Request for Detailers
Date: Friday, August 23, 2013 12:01:28 PM
Attachments: [CAP Surge TDY List \(fbh\).xlsx](#)
Importance: High

The following message is being sent on behalf of (b)(6), (b)(7)c Assistant Director for Secure Communities and Enforcement, with concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Field Office Directors, Deputy Field Office Directors, and Assistant Field Office Directors

Subject: Atlanta CAP Surge Operation - Request for Detailers

The Criminal Alien Program (CAP) will be conducting CAP surge operations in the Atlanta, Los Angeles, Miami and Philadelphia Field Offices during the month of September. In order to fully support this initiative, Atlanta will require additional personnel from other field offices not conducting HQ-approved surge operations.

All field offices not participating in this surge are required to nominate at least (b)(7)e Supervisory Detention and Deportation Officer, (b)(7)e Deportation Officer, and (b)(7)e Immigration Enforcement Agent for consideration. Nominees must be proficient with CAP-related functions and have at least one year of hands-on CAP experience. The detail will take place September 3-20, 2013 – travel dates inclusive.

To submit your nomination, please complete the attached CAP Surge Temporary Duty (TDY) spreadsheet and email it to the (b)(6), (b)(7)c Mailbox at (b)(6), (b)(7)c@ice.dhs.gov by **12 Noon EDT on Wednesday August 28, 2013**. Once all TDY personnel have been identified, information regarding travel dates, lodging, transportation, funding codes, and other administrative items will be provided to field office leadership and travelers.

If you require any additional information or have questions regarding this detail, you may contact (A) Unit Chief (b)(6), (b)(7)c@ice.dhs.gov or via phone at (202) 732-(b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: CAP Interviews & Case Processing Week of 08/26/12 - 09/01/2012
Date: Tuesday, September 04, 2012 8:32:47 AM
Sensitivity: Confidential

(b)(6), (b)(7)c

Attached is the weekly report you requested for SAV CAP Federal. All of our interviews are conducted in person. Once that is accomplished, the paperwork is brought back to the SAV office where the alien is processed and entered into (b)(7)e If you have any questions, feel free to give me a call.

EXAMPLE:

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	16	D. Ray (13) Jesup GA (3)	0	0	16	0
	7	D. Ray (7)	0	0	7	0

(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
Immigration and Customs Enforcement
Criminal Alien Program
49 Park of Commerce Blvd
Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c
(843) 748- (b)(6), (b)(7)c Cell phone/Blackberry

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From: (b)(6), (b)(7)c
Sent: Monday, August 27, 2012 4:59 PM
To: (b)(6), (b)(7)c
Subject: CAP Interviews & Case Processing
Importance: High
Sensitivity: Confidential

(b)(6), (b)(7)c

See the below email that I sent to the Secure Communities SDDOs in Atlanta. I would like for something similar from you two to be sent to me each Monday also. I realize your operation is slightly different from ours, so it may not be exactly the same. This will help me understand the work being done by each location/unit. It should be information that you can easily obtain from the I-213s provided by your officers. Each of you will only be responsible for your own unit each Monday.

Thanks,

(b)(6), (b)(7)c

CAP / Secure Comm. / VCAS
Public Affairs / Firearms & Tactical Training
DHS / ICE / ERO
Atlanta Field Office
404-893-
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c

Sent: Monday, August 27, 2012 4:30 PM

To: (b)(6), (b)(7)c

Subject: Secure Communities Interviews & Case Processing

Importance: High

Sensitivity: Confidential

(b)(6), (b)(7)c

Beginning today, please begin tracking the activities (both interviews and processing) for your own officers and reporting that information to me each Monday. The first report will be due next Monday. You should be able to get all of this information from the I-213s. The officers should be starting each narrative with how the interview/processing was conducted (in person or via phone), where (which facility), and what predicated the encounter (criminal arrest).

In addition to the number of interviews conducted each week per officer, I want to know which jails the interviews were conducted at, and how many cases each officer processed (both in Detention and via telephone). The chart below is just an example. If the spreadsheet in the Secure Comm folder has this information already you can just cut paste from it, so long as you are both using the same format to report the stats to me.

EXAMPLE:

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	4	Banks (3), Barrow (1)	2	Columbia (1), Rabun (1)	4	6
	18	Bartow (12), Floyd (2), Union (4)	3	Bartow (2), Fannin (1)	3	3
	3	DeKalb (2), Clayton (1)	1	DeKalb (1)	5	2

(b)(6), (b)(7)c

CAP / Secure Comm. / VCAS
Public Affairs / Firearms & Tactical Training

DHS / ICE / ERO
Atlanta Field Office

404-808-
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FED ORI Codes / Agencies
Date: Thursday, October 11, 2012 9:25:00 AM
Attachments: [ORIs for federal agencies FED ORI W-FOD IRC.xlsx](#)
Importance: High

SDDOs,

Please distribute to your CAP personnel for their reference / use in identifying agencies based on ORI codes. Attached is an updated national Federal ORI list, which is supposed to include all the federal agencies within our AOR. The Georgia agencies are at the top of the list.

Thanks,

(b)(6), (b)(7)c
*Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Wednesday, October 10, 2012 8:01 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: FED ORI/AOR

Federal ORI list, w/ ICE/ERO field office identified

(b)(6), (b)(7)c
DEPUTY FIELD OFFICE DIRECTOR
(RESPONSIBLE FOR THE STATE OF GEORGIA, EXCEPT THE STEWART DETENTION CENTER)
ATLANTA FIELD OFFICE
ENFORCEMENT AND REMOVAL OPERATIONS
U. S. IMMIGRATION AND CUSTOMS ENFORCEMENT
DEPARTMENT OF HOMELAND SECURITY

From: (b)(6), (b)(7)c
Sent: Wednesday, October 10, 2012 12:40 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: FED ORI/AOR

FYI-

This list from HQ SC is supposed to include all of the federal agencies in our AOR.

Thanks,

(b)(6), (b)(7)c

(b)(6), (b)(7)c
DDO-Program Manager

287(g) / ICE ACCESS

US ICE

ERO Atlanta

From (b)(6), (b)(7)c

Sent: Wednesday, September 19, 2012 2:59 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Subject: FED ORI/AOR

The FED ORI list has been updated to include AOR.

(b)(6), (b)(7)c

Regional Coordinator

Detention & Deportation Officer (DDO)

Department of Homeland Security (DHS)

Immigration and Customs Enforcement (ICE)

Secure Communities National Deployment Unit

ICE Headquarters-Potomac Center North

500 12th St. S.W.

Washington, D.C. 20536

http://www.ice.gov/secure_communities/

From:
To:

(b)(6), (b)(7)c

Subject: Field Guidance on Monitoring the Exercise of 287(g) Authority
Date: Tuesday, February 02, 2010 11:39:13 AM
Attachments: [DAS Approved Field Guidance11910.pdf](#)
[Memo from DAS to field 287g priorities and supervision.pdf](#)
[Processing Check List.pdf](#)

This message is forwarded on behalf of Thomas Homan, Assistant Director for Enforcement, and approved by Marc J. Moore, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors:

Subject: Monitoring the Exercise of 287(g) Authority

The attached memorandum titled “Field Guidance on Monitoring the Exercise of 287(g) Authority”, signed by Deputy Assistant Secretary Alonzo Pena on January 19, 2010, provides guidance to ICE Field Office Directors on how to monitor the exercise of 287(g) authority in their area of operation. This is a follow-up of the December 9, 2009 memorandum titled “Monitoring the Exercise of 287(g) Authority”. Please ensure that all staff is familiar with this latest memorandum. A check list attached will serve as a means to verify data entered by 287(g) users.

287(g) supervisors will ensure that the following is complete at the time of processing:

1. An alien is not processed multiple times for the same encounter.
2. All processing is completed using the original event number.
3. All dates are accurate and correct.
4. The G23 corresponds to the encounter activity and appears on the I-213.
5. The NON-INS LAWS Offenses and Degrees correspond to the encounter activity and are listed in the narrative section of the I-213.
6. The Status at Entry is correct.

7. Charging Document issue and service dates are entered correctly.

Detention and Removal Operations will ensure that the following is accomplished on all active 287(g) cases:

1. If a 212(a)(2) or 237(a)(2) charge is used in removal proceedings, update EARM Crime Screen accordingly.
2. If a NTA is issued/served, track the date to Legal in EARM.
3. Ensure the correct Case Category is being used.
4. (b)(7)e Criminal history information is listed accordingly in the EARM Crime Screen.

OSLC POC Information:

(b)(6), (b)(7)c
287(g) National Program Manager
202-732- (b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

ATTACHMENTS:

1. 287(g) processing checklist
2. Field Guidance on Monitoring the Exercise of 287(g) Authority dated January 19, 2010
3. Monitoring the Exercise of 287(g) Authority dated December 9, 2009

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U.S. Immigration
and Customs
Enforcement

JAN 19 2010

MEMORANDUM FOR: Field Office Directors
Special Agents in Charge

FROM: Alonzo R. Peña *Alonzo R. Peña*
Acting Deputy Assistant Secretary for Operations

SUBJECT: Field Guidance on Monitoring the Exercise of 287(g) Authority

Purpose

This memorandum provides guidance to ICE field office directors and special agents in charge on how to monitor the exercise of 287(g) authority in their area of operations.

Background

On December 9, 2009, Deputy Assistant Secretary (DAS) Alonzo R. Peña signed a memorandum titled "*Monitoring the Exercise of 287(g) Authority*" addressed to all field office directors (FODs) and special agents in charge (SACs). This memorandum advised the field that they are responsible for ensuring that law enforcement agency partners adhere to the terms of the revised 287(g) memorandum of agreement (MOA) and exercise the delegated authority consistent with ICE priorities.

Discussion

On July 10, 2009, DHS introduced a new standardized 287(g) MOA template. The new MOA enhances public safety by setting specific priorities for criminal aliens who are a threat to local communities, ensuring consistent and uniform policies, and providing a force multiplier for ICE's immigration enforcement efforts across the country.

To outline ICE arrest and detention priorities, the new MOA identifies three levels of criminality. The 287(g) MOA states that resources should be expended in a manner that aligns with ICE priorities, stating criminal aliens are the priority, with Level 1 being the highest focus. The criminality levels are consistently defined by the Office of Detention and Removal Operations (DRO), Secure Communities (SC), and the 287(g) program as;

- **Level 1:** Aliens who have been convicted of or arrested for major drug offenses and/or violent offenses such as murder, manslaughter, rape, robbery, and kidnapping

- **Level 2:** Aliens who have been convicted of or arrested for minor drug offenses and/or mainly property offenses such as burglary, larceny, fraud, and money laundering
- **Level 3:** Aliens who have been convicted of or arrested for other offenses

On the third business day of the month, OSLC will query ICE databases and create data tables for each 287(g) MOA covering the previous month. The data table will include a breakdown of all encounters by criminality level as well as the ENFORCE event number for each encounter.

The Office of State and Local Coordination (OSLC) will provide this information to the respective HQ tasking office that will in turn provide it to the appropriate SAC/FOD.

The SAC/FOD office will review the statistics provided and complete data quality updates as needed. An example would be manually reviewing the “no data”, “traffic-other”, and “traffic-DUI” fields to ensure the criminality level is reflected accurately and adheres to the 287(g) processing guidelines.

Once this data review is complete, the SAC/FOD will provide the appropriate Office of Investigations (OI)/DRO director with a memo detailing what the original statistics were, what they were after the data quality review, and how the 287(g) program is working in relation to ICE priorities. If the 287(g) program is not operating in accordance with ICE priorities, the memorandum should address what actions are being taken by the SAC/FOD to ensure compliance with ICE priorities. The SAC/FOD office needs to complete one memorandum per 287(g) program in their area of responsibility.

Once the SAC/FOD office completes the memoranda for the 287(g) programs, they should be submitted back to the appropriate OI or DRO HQ point of contact, who will then provide their respective agencies quarterly reports to DAS Peña through the OSLC.

It is recommended that the SAC/FOD office receive statistics from the partnering law enforcement agencies regarding the “criminality levels” of their local jurisdiction. This information will give the SAC/FOD office the ability to accurately compare 287(g) criminality levels to that of the entire law enforcement agency’s (LEA) criminal population.

OSLC is providing a copy of the 287(g) ENFORCE user manual and a table identifying what crimes are assigned to which criminality levels.

ATTACHMENTS:

1. *Monitoring the Exercise of 287(g) Authority* memorandum dated December 9, 2009
2. *Processing Guidelines for 287(g) Related Encounters* OI memorandum dated May 9, 2009
3. *Processing Guidelines for 287(g) Related Encounters* DRO memorandum dated June 8, 2009
4. 287(g) (b)(7)e user manual dated November 9, 2009
5. Processing levels as of December 14, 2009



U.S. Immigration
and Customs
Enforcement

DEC 09 2009

MEMORANDUM FOR: Field Office Directors
Special Agents in Charge

FROM: Alonzo Pena *Alonzo R. Peña*
Deputy Assistant Secretary

SUBJECT: Monitoring the Exercise of 287(g) Authority

Purpose

This memorandum conveys expectations about how you will oversee the 287(g) program in your area of responsibility and ensure our 287(g) partners are adhering to the priorities set forth in the revised memorandum of agreement (MOA).

Discussion

Through the 287(g) program, U.S. Immigration and Customs Enforcement (ICE) delegates our unique federal immigration authority to participating local and State law enforcement officers (LEO). As the managers responsible for the program, you have the important task of ensuring that LEOs adhere to the terms of the MOA and exercise the delegated authority consistent with the priorities of ICE, as set forth in the MOA.

Simply stated, ICE's priority is the identification, apprehension, and removal of criminal aliens. Aliens convicted of the most serious crimes are the highest priority. This priority is reflected in the MOA. I ask you to monitor the statistics on the 287(g) programs in your area of responsibility to assess whether the actions of the LEOs are consistent with the priorities of ICE. Each month, you will receive statistics from the Office of State and Local Coordination (OSLC) for you to review and act upon. Each quarter, you are to send a memorandum to me through OSLC regarding your review of the reports, assessment of each jurisdiction's performance, and any steps taken to address issues that you observe.

Thank you for your attention to this very important matter.

OI/DRO Processing Check List for 287(g) related encounters

- No Duplicate SUBJECT entries. (Do not reprocess an individual)
- All processing completed using original encounter Event Number. (Do not reprocess an individual)
- Correct encounter date listed in the Initial Event Screen
- Correct G23 Line Number
- Correct Processing Disposition entered in ENFORCE
- Correct Status at Entry entered in ENFORCE
- Correct Apprehension Date listed in ENFORCE
- NON-INS LAWS Offenses and Degrees corresponds to encounter activity
- Charging Document(s) issued date entered into ENFORCE
- Charging Document(s) service dates entered into ENFORCE
- Correct Case Category listed in EARM.**
- Correct Case Status listed in EARM
- Criminal History updated in the EARM Crime Screen*
- If NTA is served, is the Date Forwarded to Legal entered into EARM
- If a 212(a)(2) or 237(a)(2) Charge is used in removal proceedings, update Crime Screen accordingly***

[Print to Case File](#)

* 287(g) encounters are based on contact with local law enforcement. Therefore, each encounter should have a corresponding criminal history which is determined to either be "Pending, Dismissed, or Convicted" in EARM.

** The Case Category should be verified and corrected if needed. In some instances the Case Category for a 5B is not updated regardless of the fact that the individual has been returned to ICE custody and removed from the United States.

*** By definition all individuals charged with 212(a)(2) and 237(a)(2) charges are to be considered criminals, and therefore a corresponding criminal history should be entered in the EARM Crime Screen.

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: Fw: 08/25/2012 Enhanced CAP Surge
Date: Monday, August 27, 2012 8:39:05 AM
Attachments: [Copy of Enhanced CAP Surge Report for August 25 2012 \(2\).xlsx](#)

Here are the stats for Saturday.

(b)(6), (b)(7)c
Supervisor, Criminal Alien Program
Immigration and Customs Enforcement
180 Spring Street SW
Atlanta, GA 30303
Tel: 404-893-(b)(6), (b)(7)c
Fax: 404-893-1364
(b)(6), (b)(7)c@dhs.gov

From: (b)(6), (b)(7)c
Sent: Saturday, August 25, 2012 01:06 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: 08/25/2012 Enhanced CAP Surge

DeKalb County Jail

Total interviews: 21
being interviewed)
Detainers placed: 2

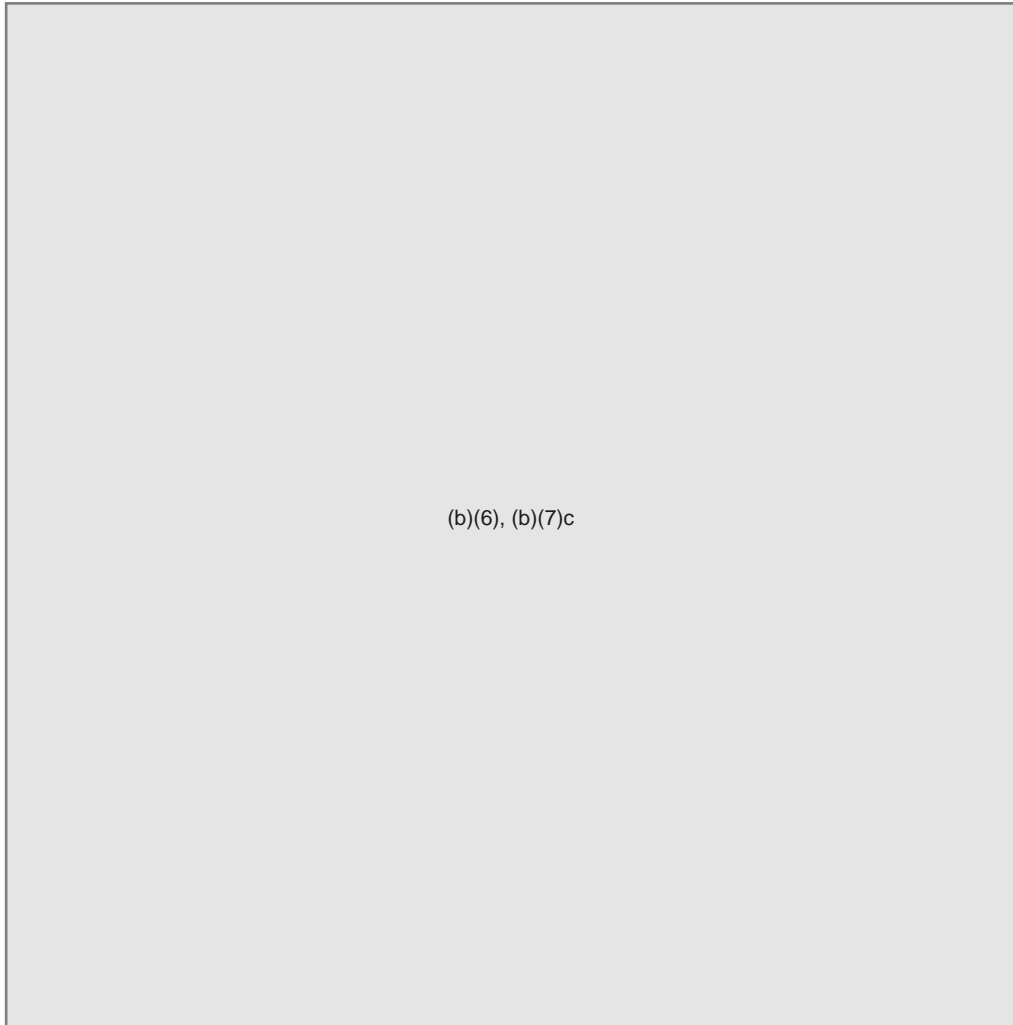
Clayton County Jail

Total interviews: 6 (there were 21 subjects released prior to
Detainers placed: 2

Please see attachment.

(b)(6), (b)(7)c
Immigration Enforcement Agent
Enforcement Removal Operations
Atlanta, GA
(404)893-(b)(6), (b)(7)c (d)
(404)201-(b)(6), (b)(7)c (c)

From:
To:



(b)(6), (b)(7)c

Subject: FW: 10031041 | FW: CAP Removal Surge Reporting
Date: Friday, March 26, 2010 5:28:16 PM
Attachments: [Copy Updated directives for the Criminal Alien Program Case Identification in \(b\)\(7\)e PDF](#)

The following message is sent on behalf of (b)(6), (b)(7)c Assistant Director for Enforcement; and approved by (b)(6), (b)(7)c Assistant Director Field Operations:

To: Field Office Directors and Deputy Field Office Directors:

Subject: CAP Removal Surge Reporting Requirement

FODs are reminded that the operational code “CAP SURGE” is required to be entered into ENFORCE for all activities related to CAP Removal Surge Operations. Please ensure that cases are processed correctly as per the Updated Directives for the Criminal Alien Program Case Identification in ENFORCE memorandum (attached). Statistical data will be extracted from ENFORCE for reporting to the Director and the Assistant Secretary. Cases not appropriately processed in ENFORCE with the operation code “CAP SURGE” will result in a loss of statistical information. Field Offices that have already engaged in CAP Removal Surge operations and have not used the operational code “CAP SURGE” are required to make appropriate corrections and updates in ENFORCE.

Thank you for your assistance and cooperation. Please direct any questions to CAP Staff Officer (b)(6), (b)(7)c via email or at (202) 732-(b)(6), (b)(7)c

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U.S. Immigration
and Customs
Enforcement

SEP 1 2009

MEMORANDUM FOR: Field Office Directors
Deputy Field Office Directors

FROM: (b)(6), (b)(7)c
Acting Director

SUBJECT: Updated directives for the Criminal Alien Program Case
Identification in ENFORCE

Purpose

This memorandum and attached reference guide provides guidance for Office of Detention and Removal Operations (DRO) personnel regarding the processing of all Criminal Alien Program (CAP), Joint Criminal Alien Removal Taskforce (JCART), and Violent Criminal Alien Section (VCAS) cases in the Enforcement Case Tracking System (ENFORCE). This guidance supersedes the July 11, 2006, memorandum issued by (b)(6), (b)(7)c titled "Criminal Alien Program (CAP) Case Identification in ENFORCE".

Background

One of the most important mandates of U.S. Immigration and Customs Enforcement (ICE) is the enhancement of public safety and the security of the American public. The broad authority of ICE allows for the identification and removal of dangerous, often recidivist, criminals engaged in crimes that have a profoundly negative impact on our society. A large component of this enforcement effort is identification and processing of criminal aliens incarcerated in Federal, state and local facilities. As enforcement activities are expanded, it is necessary to effectively track arrests and cases processed through ENFORCE. With continued efforts from ICE'S field offices and the ongoing cooperation by local and state authorities acting under Section 287(g) of the Immigration and Nationality Act (INA), ICE will continue to improve its efforts through CAP to effectively track cases arrested and processed by DRO in ENFORCE for the purposes of performance measurements, resource allocation, statistical tracking and assigning personnel.

The operational components within CAP, as well as the continued partnership with Secure Communities and the Office of State and Local Coordination, provide ICE-wide direction and support in the statistical tracking, identification, apprehension, detention, and prosecution of criminal aliens at large within the United States leading to their removal.

Discussion

All processing begins at the initial event screen to ensure proper event creation. The reference guide attached to this document is designed to guide all officers in the proper procedures for processing aliens within ENFORCE for CAP, VCAS, JCART, LEAR, and the NFOP. Data

Updated directives Criminal Alien Program (CAP) Case Identification and Processing Directives
in ENFORCE

Page 2

(b)(7)e

This manual and any subsequent versions will serve as the sole means in which statistical information is recorded within ENFORCE which will be monitored through monthly data quality assessments. These assessments will be forwarded to the appropriate Field Office Director, who will be responsible for correcting the errors found and returning notification of the completion of those corrections to the (b)(7)e mailbox within one (1) week of receipt.

Please direct any questions to (b)(6), (b)(7)c Acting Unit Chief, CAP Operations at 202-732-(b)(6), (b)(7)c via email, (b)(6), (b)(7)c@dhs.gov.



**U.S. Immigration
and Customs
Enforcement**

***Criminal Alien Program/Fugitive Operations
(CAP/FUGOPS)***

**QUICK REFERENCE
PROCESSING GUIDE**

Version 1



U.S. Immigration
and Customs
Enforcement

QUICK REFERENCE GUIDE
CAP/FUGOPS Specific

This Quick Reference Guide is designed for the processing of subjects encountered through the Criminal Alien Division utilizing the JCART, VCAS, CAP, FUGOPS and LEAR programs.

Information contained herein is Law Enforcement Sensitive. Do not share this document in any form with anyone who does not have a need to know.



Initial Processing

All processing of CAP/FUGOPS subjects will begin at the initial event screen to ensure proper event creation. This quick reference is designed to guide all officers involved with CAP/FUGOPS in the correct procedures for processing of aliens. There are no other acceptable methods to process. Full processing should be completed after the subject's identity, arrest and criminal history have been verified through (b)(7)e

1. Log into (b)(7)e
2. When the green screen appears choose the "office that you are currently assigned to" by selecting the appropriate site code and office code from the drop down list (Example, SND/T- DRO San Diego)

** NOTE: It is important to log onto the correct site. Statistical reports and tracking records will be made from ENFORCE based on the logon information.*



(b)(7)e

ALL PROCESSING WILL BEGIN AT THE INITIAL EVENT SCREEN

1. (b)(7)e "Initial Event". (DO NOT begin by selecting VR, Full VR, or NTA)

NOTE: All subjects arrested/encountered together must be processed under the same event as directed by the National Incident Based Reporting System. There can be a single event with multiple subjects.



(b)(7)e

2. **“Lead type”** field- This field is to indicate the program that initially encountered the subject(s) of the event created in ENFORCE.
 1. **CLC** (CAP LOCAL)
 2. **CST** (CAP STATE)
 3. **CFD** (CAP FEDERAL)
 4. **JCT** (Joint Criminal Alien Response Taskforce)
 5. **VCS** (Violent Criminal Alien Section)
 6. **CA** (Law Enforcement Area Response Units ONLY)
 7. **FOL** (Fugitive Operations)
3. **“Lead box”**- this box is to be unchecked unless the event created is meant to be an investigation.
4. **“Event occurred on”** – Enter the date and time of the encounter/event.



(b)(7)e

5. "Event type" –

- CAP - to include all criminal alien program contingents(CAP, LEAR, VCAS, JCART).
- FOE – Fugitive Operations.



6. **“Program”**- The program code is to reflect the program issuing a document through the event whether in the future or present.
- ***CAP (DRO Criminal Alien Program)***
 - ***JCT (JCART)***
 - ***VCS (VCAS)***
 - ***DDP (LEAR)***
 - ***FUG (Fugitive Operations)***
7. **ORI** field should populate automatically. This might have to be changed to your agency **ORI**, depending on your location.
8. **“G-23 line number”** field- Enter one of the following:
- (b)(7)e - for foreign nationals who have been arrested for or convicted for a narcotics trafficking offense.
 - (b)(7)e - for foreign nationals who have been arrested for or convicted for criminal activity defined as an aggravated felon per Section 101(a)(43) of the Act.
 - (b)(7)e - for foreign nationals who have been arrested for or convicted of other removable offenses.
 - (b)(7)e for administrative absconders.
 - (b)(7)e for foreign nationals who have been arrested for or convicted of non-removable offenses.
 - (b)(7)e for foreign nationals that have been arrested for only being in the United States unlawfully.
 - (b)(7)e for all other CAP related encounters.
 - (b)(7)e - for all other DEPORT center encounters.

(b)(7)e



9. "Operation" field- select only the following.

- DEPORT should now use "DEPORT CENTER" for all associated events.
- CAP SURGEs should utilize "CAP SURGE" for all associated events.
- "Southwest Border Initiative" for all SWBI associated events.
- "Secure Communities" for all Secure Communities initiated events.

*****Other operations will be tasked to DRO personnel *****

10. "Site"- Select or type the local district office in the assigned AOR with appropriate (b)(7)e

(b)(7)e

(b)(7)e

11. "Landmark"- Select the appropriate area for the initial encounter.

12. "Place of Apprehension or Seizure"- Type the arrest location.

13. "Received by", "Primary Agent" and "Event Supervisor" should be the case agent, case agent and case supervisor, respectfully.

A. (b)(7)e

Note the **EVENT** number assigned at the top of the screen for future reference.

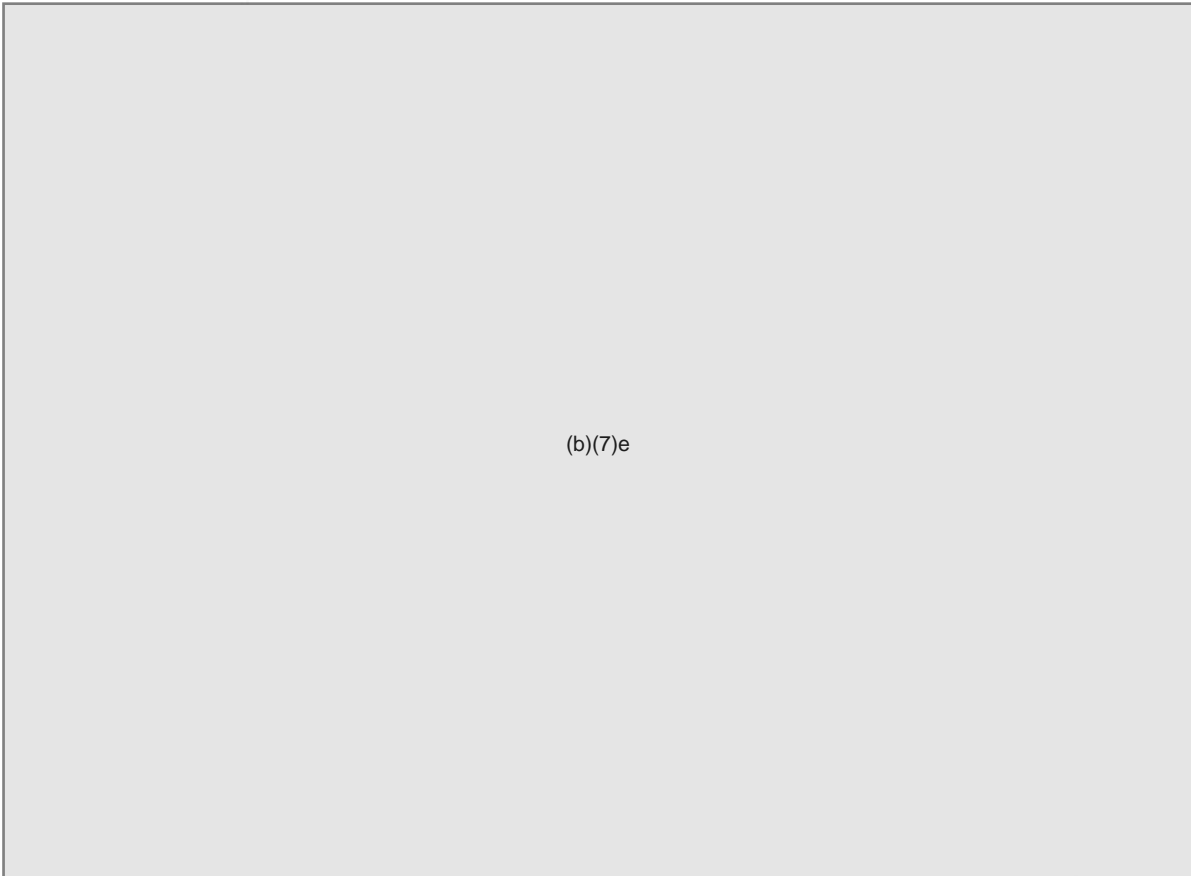


- B.
On the subject information screen:
- C. Input the first subject's control name, first name, middle name (optional), sex, primary citizenship, subject role, and date of birth. All other fields can be skipped at this point.
- D.
- E. If there are multiple subjects, you can now
 This will give you a blank screen to input the next subject. You should see the first subject in the drop-down "subject" field near the top of the screen.
- F. REPEAT steps a, b, and c above until all subjects have been added to the event.

Detainers and Criminal Severity Levels

*** This steps below must be completed before completing a Detainer***

1. Identify the charge or conviction severity level for which the person listed on the detainer is being encountered.
 - NCIC level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
 - NCIC level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
 - NCIC level 3 – all other offenses.
 - a.
 - b. and select the appropriate severity level as listed above
 - c. 1, 2 or 3
 - d. In comments enter the charge/conviction
 - e. after entering the charge/conviction
 - f. Press the
2. Press the Tab
 - a. Find the appropriate detention facility using the dropdown arrow.
*Note: if the facility or Agency is not listed use OTH and manually input the facility, then immediately forward the facility Name, Address and type to HQ CAP.
 - b. INPUT a probable release date.
 - c.



(b)(7)e

Arrests and Severity Levels

As noted, all arrests should have an appropriate Arrest Landmark associated that represents the means of the arrest. As outlined in the ENFORCE/EARM Landmark tasking dated October 30, 2008, all Field Office Directors are to ensure, through their ENFORCE Data Systems Administrators (DSA), the creation of Arrest Landmarks within ENFORCE for their area of responsibility (AOR). These landmarks are to be utilized by all DRO and 287(g) personnel when making an arrest and issuance of a charging document. (b)(7)e

(b)(7)e

After initial processing through full client and at the time the subject is to be placed in ICE custody users will continue processing the Arrest from the **ARREST TAB**:



(b)(7)e

- A. Enter the date of the arrest; this will also be the date of issuance.
- B. Choose the method of arrest
 1. **CAP**
 - i. **CLC** (CAP Local)
 - ii. **CST** (CAP State)
 - iii. **CFD** (CAP Federal)
 - iv. **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 2. **JCART = NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 3. **VCAS= NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 4. **LEAR= LEA** (with an appropriate landmark)
 5. **FUGOPS**
 - i. **L** (Located –to be used for fugitives arrested by Fugitive Operations with an appropriate landmark)
 6. **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)



Appropriate landmarks will be as follows for the corresponding programs:

CAP:

Name of Jail

“CAP Street Arrest” = a CAP arrest without coordination with an LEA and the subject is not incarcerated

Name of LEA

JCART:

NAME of LEA

“JCART Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

VCAS:

Name of LEA

“VCAS Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

LEAR:

LEAR/Name of LEA

“LEAR Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

FUGOPS:

“Fugitive Operations”



- A. (b)(7)e and enter the immigration status
- B. (b)(7)e until the Site is selected (Ensure that (b)(7)e is selected)
- C. (b)(7)e and select the appropriate landmark.
- D. (b)(7)e to the **“NON INS LAWS- OFFENSE”**
1. Officers are to determine the level of severity of the charge/conviction that led to the encounter, issuance of the charging document and arrest.
 - 1-NCIC Level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
 - 2-NCIC Level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
 - 5-NCIC Level 3 – all other offenses.
 - N-None
 - 4-Traffic DUI – Select if encountered specifically due to a DUI Charge.
 - 3-Traffic – Select if encountered specifically for a traffic citation.

*Officers are to use only these codes for severity level determination

(b)(7)e



E. select the appropriate severity level above.

F. and then select **“Degree”**

- A-Aggravated Felony
- F-Felony
- M-Misdemeanor
- N-None
- T-Traffic

G. Select the degree that corresponds with the severity level selected for the offense,

(b)(7)e



Criminal Statistics:

CAP, VCAS, LEAR, JCART and FUGOPS officers are to ensure that all criminal statistics are inputted correctly in the ENFORCE system. In order to satisfy the minimum standard that is necessary to comply with the memorandum titled “Criminal Alien Statistics” signed by DRO Director (b)(7)e on August 29, 2008, officers are to utilize the “criminal record” box to notate if the subject found removable is a convicted criminal or not.

1. Finish processing the subject
2. (b)(7)e in the menu bar
3. Select the I-213
4. If the subject is a convicted criminal select the “criminal record” box. If the subject is not convicted of a crime DO NOT select the box.

(b)(7)e



U.S. Immigration
and Customs
Enforcement

QUICK REFERENCE GUIDE
CAP/FUGOPS Specific

It is imperative that these procedures are followed for all CAP/JCART/VCAS/LEAR cases. This will insure that DRO maintains data integrity in the management. Data quality errors will be published monthly. These errors will be corrected within seven days of receipt and notification of the correction will be forwarded to the (b)(6), (b)(7)c mailbox along with the manager that is to be contacted if errors are found to be pending.

Guide prepared by:

Headquarters, Immigration and Customs Enforcement
Criminal Alien Program
Operations

For questions, please contact:

Unit Chief (b)(6), (b)(7)c
DDQ (b)(6), (b)(7)c



**U.S. Immigration
and Customs
Enforcement**

***Criminal Alien Program/Fugitive Operations
(CAP/FUGOPS)***

**QUICK REFERENCE
PROCESSING GUIDE**

Version 1



This Quick Reference Guide is designed for the
processing of subjects encountered [REDACTED]

(b)(5)

[REDACTED]
(b)(6), (b)(7)c

JCART, VCAS,

CAP, FUGOPS and LEAR programs.

Information contained herein is [REDACTED] Law
Enforcement Sensitive. Do not share this document in any
form with anyone who does not have a need to know.

(b)(5)

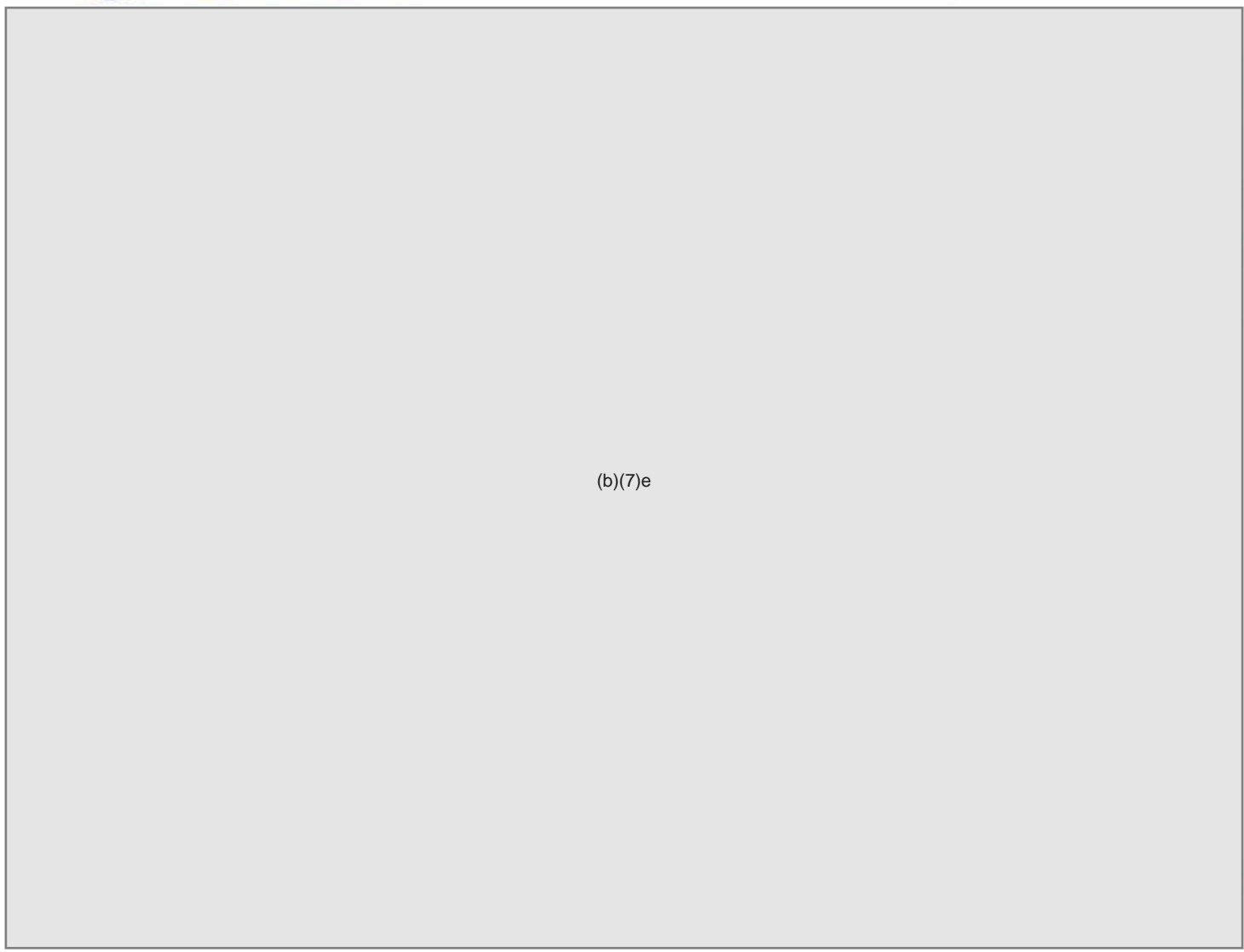


Initial Processing

All processing of CAP/FUGOPS subjects (b)(5) begin at the initial event screen to ensure proper event creation. This quick reference is designed to guide all officers involved with CAP/FUGOPS in the correct procedures for processing of aliens. There are no other acceptable methods to process. Full processing should be completed after the subject's identity, arrest and criminal history have been verified through (b)(7)e

1. Log into (b)(7)e
2. When the green screen appears choose the "office that you are currently assigned to" by selecting the appropriate site code and office code from the drop down list (Example, SND/T- DRO San Diego)

** NOTE: It is important to log onto the correct site. Statistical reports and tracking records will be made from ENFORCE based on the logon information.*



(b)(7)e

ALL PROCESSING WILL BEGIN AT THE INITIAL EVENT SCREEN

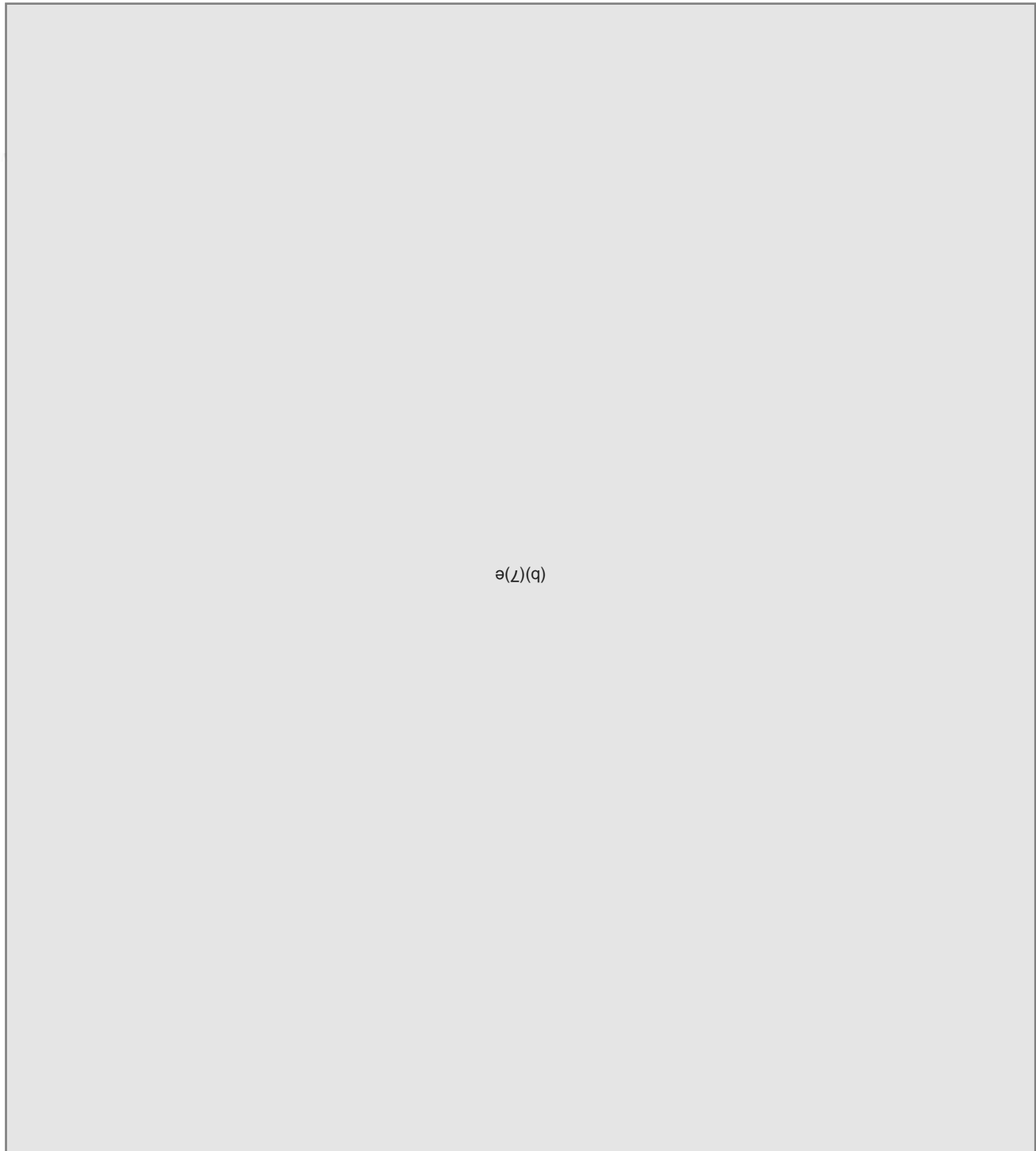
1. (b)(7)e "Initial Event". (DO NOT begin by selecting VR, Full VR, or NTA)

NOTE: All subjects arrested/encountered together must be processed under the same event as directed by the National Incident Based Reporting System. There can be a single event with multiple subjects.



(b)(7)e

2. **“Lead type”** field- This field is to indicate the program that initially encountered the subject(s) of the event created in ENFORCE.
 1. **CLC** (CAP LOCAL)
 2. **CST** (CAP STATE)
 3. **CFD** (CAP FEDERAL)
 4. **JCT** (Joint Criminal Alien Response Taskforce)
 5. **VCS** (Violent Criminal Alien Section)
 6. **CA** (Law Enforcement Area Response Units ONLY)
 7. **FOL** (Fugitive Operations)
3. **“Lead box”**- this box is to be unchecked unless the event created is meant to be an investigation.
4. **“Event occurred on”** – Enter the date and time of the encounter/event.



e(Δ)(b)

5. "Event type" –

- **CAP** - to include all criminal alien program contingents(CAP, LEAR, VCAS, JCART).
- **FOE** – Fugitive Operations.



U.S. Immigration and Customs Enforcement

QUICK REFERENCE GUIDE *CAP/FUGOPS Specific*

6. **“Program”**- The program code is to reflect the program issuing a document through the event whether in the future or present.
 - **CAP (DRO Criminal Alien Program)**
 - **JCT (JCART)**
 - **VCS (VCAS)**
 - **DDP (LEAR)**
 - **FUG (Fugitive Operations)**

7. **ORI** field should populate automatically. This might have to be changed to your agency **ORI**, depending on your location.

8. **“G-23 line number”** field- Enter one of the following:
 - (b)(7)e - for foreign nationals who have been arrested for or convicted for a narcotics trafficking offense.
 - (b)(7)e or foreign nationals who have been arrested for or convicted for criminal activity defined as an aggravated felon per Section 101(a)(43) of the Act.
 - (b)(7)e for foreign nationals who have been arrested for or convicted of other removable offenses.
 - (b)(7)e for administrative absconders.
 - (b)(7)e for foreign nationals who have been arrested for or convicted of non-removable offenses.
 - (b)(7)e for foreign nationals that have been arrested for only being in the United States unlawfully.
 - (b)(7)e for all other CAP related encounters.
 - (b)(7)e for all other DEPORT center encounters.

(b)(7)e



9. "Operation" field- select only the following.

- DEPORT should now use "DEPORT CENTER" for all associated events.
- CAP SURGEs should utilize "CAP SURGE" for all associated events.
- "Southwest Border Initiative" for all SWBI associated events.
- "Secure Communities" for all Secure Communities initiated events.

*****Other operations will be tasked to DRO personnel *****

10. "Site"- Select or type the local district office in the assigned AOR with appropriate (b)(7)e

(b)(7)e

(b)(7)e

11. "Landmark"- Select the appropriate area for the initial encounter.

12. "Place of Apprehension or Seizure"- Type the arrest location.

13. "Received by", "Primary Agent" and "Event Supervisor" should be the case agent, case agent and case supervisor, respectfully.

A. (b)(7)e

assigned at the top of the screen for future reference.

Note the EVENT number



B. [redacted] (b)(7)e

On the subject information screen:

C. Input the first subject's control name, first name, middle name (optional), sex, primary citizenship, subject role, and date of birth. All other fields can be skipped at this point.

D. [redacted] (b)(7)e

E. If there are multiple subjects, you can now [redacted] (b)(7)e

[redacted] (b)(7)e This will give you a blank screen to input the next subject. You should see the first subject in the drop-down "subject" field near the top of the screen.

F. REPEAT steps a, b, and c above until all subjects have been added to the event.

Detainers and Criminal Severity Levels

*** This steps below must be completed before completing a Detainer***

1. Identify the charge or conviction severity level for which the person listed on the detainer is being encountered.

- NCIC level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
- NCIC level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
- NCIC level 3 – all other offenses.

1. [redacted] (b)(7)e

2. [redacted] (b)(7)e and select the appropriate severity level as listed above

- 1, 2 or 3

3. In comments enter the charge/conviction

4. [redacted] (b)(7)e after entering the charge/conviction

5. [redacted] (b)(7)e

2. [redacted] (b)(7)e

1. Find the appropriate detention facility using the dropdown arrow.

*Note: if the facility or Agency is not listed use OTH and manually input the facility, then immediately forward the facility Name, Address and type to HQ CAP.

2. INPUT a probable release date.



3. (b)(7)e

(b)(7)e

Arrests and Severity Levels

As noted, all arrests should have an appropriate Arrest Landmark associated that represents the means of the arrest. As outlined in the ENFORCE/EARM Landmark tasking dated October 30, 2008, all Field Office Directors are to ensure, through their ENFORCE Data Systems Administrators (DSA), the creation of Arrest Landmarks within ENFORCE for their area of responsibility (AOR). These landmarks are to be utilized by all DRO and 287(g) personnel when making an arrest and issuance of a charging document.

(b)(7)e

(b)(7)e

After initial processing through full client and at the time the subject is to be placed in ICE custody users will continue processing the Arrest from the **ARREST TAB**:



(b)(7)e

- A. Enter the date of the arrest; this will also be the date of issuance.
- B. Press TAB
- C. Choose the method of arrest
 - A. **CAP**
 - a) **CLC** (CAP Local)
 - b) **CST** (CAP State)
 - c) **CFD** (CAP Federal)
 - d) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 - B. **JCART** = **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 - C. **VCAS**= **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
 - D. **LEAR**= **LEA** (with an appropriate landmark)
 - E. **FUGOPS**
 - a) **L** (Located –to be used for fugitives arrested by Fugitive Operations with an appropriate landmark)



**U.S. Immigration
and Customs
Enforcement**

QUICK REFERENCE GUIDE
CAP/FUGOPS Specific

- b) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)

Appropriate landmarks will be as follows for the corresponding programs:

CAP:

Name of Jail

“CAP Street Arrest” = a CAP arrest without coordination with an LEA and the subject is not incarcerated

Name of LEA

JCART:

NAME of LEA

“JCART Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

VCAS:

Name of LEA

“VCAS Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

LEAR:

LEAR/Name of LEA

“LEAR Street Arrest” an arrest without coordination with an LEA and the subject is not incarcerated.

FUGOPS:

“Fugitive Operations”

- F. and enter the immigration status
- G. until the Site is selected (Ensure that is selected)

(b)(7)e

H. and select the appropriate landmark.

I. to the ***“NON INS LAWS- OFFENSE”***

1. Officers are to determine the level of severity of the charge/conviction that led to the encounter, issuance of the charging document and arrest.

- 1-NCIC Level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
- 2-NCIC Level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
- 5-NCIC Level 3 – all other offenses.
- N-None
- 4-Traffic DUI – Select if encountered specifically due to a DUI Charge.
- 3-Traffic – Select if encountered specifically for a traffic citation.

*Officers are to use only these codes for severity level determination



(b)(7)e

J. select the appropriate severity level above.

K. and then select **“Degree”**

- A-Aggravated Felony
- F-Felony
- M-Misdemeanor
- N-None
- T-Traffic

L. Select the degree that corresponds with the severity level selected for the offense,

It is imperative that these procedures are followed for all CAP/JCART/VCAS/LEAR cases. This will insure that DRO maintains data integrity in the management. Data quality errors will be published monthly. These errors will be corrected within seven days of receipt and notification of the correction will be forwarded to the mailbox along with the manager that is to be contacted if errors are found to be pending.



U.S. Immigration
and Customs
Enforcement

QUICK REFERENCE GUIDE
CAP/FUGOPS Specific

Guide prepared by:

Headquarters, Immigration and Customs Enforcement
Criminal Alien Program
Operations

For questions, please contact:

Unit Chief (b)(6), (b)(7)c
DDO (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: AJC's request for 287(g) information
Date: Wednesday, June 26, 2013 3:26:23 PM

FYI-

(b)(6), (b)(7)c

-----Original Message-----

From: (b)(6), (b)(7)c [mailto:(b)(6), (b)(7)c@ice.dhs.gov]
Sent: Wednesday, June 26, 2013 2:40 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: AJC's request for 287(g) information

Hi (b)(6), (b)(7)c

(b)(6), (b)(7)c hit me up, too. I'll be sending him the following statement and background and have no problem if you would like to confirm the extension for him as well.

STATEMENT

In jurisdictions where Memoranda of Understanding (MOU) with our 287(g) jail model partners are expiring, ICE will issue updated MOUs to extend current agreements as appropriate.

The new MOUs reflect ICE's policies and priorities and also incorporate recommendations from the DHS Inspector General. ICE remains focused on sensible, effective immigration enforcement that prioritizes the removal of criminal aliens and egregious immigration law violators.

BACKGROUND

ICE is not renewing any 287(g) task force model agreements.

ICE is focused on sensible, effective immigration enforcement that prioritizes the removal of criminal aliens and egregious immigration law violators. Secure Communities has proven to be one of the single most valuable tools in allowing the agency to concentrate its resources on individuals who meet these enforcement priorities.

Thanks,

(b)(6), (b)(7)c

Eastern Seaboard Communications Director/Spokesman U.S. Immigration and Customs Enforcement

(404) 346-

(480) 248- (b)(6), (b)(7)c Cell

(b)(6), (b)(7)c@dhs.gov

www.ice.gov

-----Original Message-----

From: (b)(6), (b)(7)c [mailto:(b)(6), (b)(7)c@cobbcounty.org]
Sent: Wednesday, June 26, 2013 2:31 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: AJC's request for 287(g) information

(b)(6), (b)(7)c received the below request from the AJC. It is my understanding the Cobb Commissioners approved the three year extension at last night's Commission meeting and Sheriff Warren signed it this morning and was sent to (b)(6), (b)(7)c for his signature.

Do you want to respond to Jeremy Redmond?

(b)(6), (b)(7)c

----- Subject: AJC's request for 287(g) information

(b)(6), (b)(7)c

Could you update me on the status of Cobb's 287(g) program? It was renewed until June 30. What happens after that date?

Feds still get local help

Reporter: Jeremy Redmon
Publication: Atlanta Journal-Constitution
Edition: Main
Section: Metro News
Page: B1
Last Printed: 1/8/2013 Last On Web:

Law enforcement officials in Cobb, Gwinnett, Hall and Whitfield counties will continue to help enforce federal immigration laws through a controversial program in their local jails for at least six more months.

The Obama administration confirmed Monday that it had extended agreements allowing officials in those four counties to continue participating in the federal 287(g) program until June 30. Thirty-five such programs are operating in other states.

The 287(g) program --- named after the federal law that authorizes it --- gives police the power to question people about their legal status, serve arrest warrants, and detain and transport criminals for immigration violations.

Last month, the federal government announced it was scrapping the "task force" part of the program in which police --- including Georgia state police --- helped with street-level immigration enforcement. The Georgia Department of Public Safety's 287(g) program ended last month.

The government partly tied the decision to the national rollout of a different enforcement program called Secure Communities. U.S. Immigration Customs Enforcement said Secure Communities, which relies on fingerprint checks, and other enforcement programs are "a more efficient use of resources for focusing on priority cases."

Since fiscal year 2006, 16, 287 people have been deported or allowed to voluntarily leave the country in connection with Georgia's 287(g) programs, federal records show.

Civil and immigrant rights groups have called on the Obama administration to shut down all the 287(g) programs nationwide. They say they distract police from more important crime-fighting duties and promote racial profiling.

Supporters of 287(g) say the programs help reduce the burden illegal immigrants place on public schools and other taxpayer-funded resources.

Jeremy Redmon
Reporter
The Atlanta Journal-Constitution
Office: 770-627-(b)(6), (b)(7)c
Fax: 404-526-5746

(b)(6), (b)(7)c@ajc.com

Twitter: (b)(6), (b)(7)c

Facebook (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To:
Subject: FW: ATL CAP Surge Numbers
Date: Tuesday, September 11, 2012 9:03:13 AM
Attachments: [image001.jpg](#)
[image002.jpg](#)
Importance: High

This is what I was able to come up with, I sent the email to (b)(6), (b)(7)c I can't provide you with more information I was not copy on the emails until the end of July.

Any questions regarding this email, please feel free to contact me at your convenience.

Thank you,



(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Secure Communities
Atlanta Field Office

Department of Homeland Security
Immigration & Customs Enforcement
180 Spring Street SW, Suite 417
Atlanta, Georgia 30303

Office Phone: (404) 89(b)(6), (b)(7)c
Fax: (404) 522-6483

Some people live an entire lifetime and wonder if they have ever made a difference in the world, but the Marines don't have that problem.

--Ronald Reagan--



Semper Fi!

~~Warning: This document is UNCLASSIFIED//FOR OFFICIAL USE ONLY (U//FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~

From: (b)(6), (b)(7)c
Sent: Tuesday, September 11, 2012 9:02 AM
To: (b)(6), (b)(7)c
Subject: FW: ATL CAP Surge Numbers
Importance: High

AFOD (b)(6), (b)(7)c needs the below information I got some of it, but I was not copy on all the emails with the numbers from each individual operation.

Here is what I got:

Forsyth 4
Carroll 06/16 4
Clayton 06/16 10

Clayton / DeKalb 06/23 – 06/24
13 23

Clayton / DeKalb 06/30 – 06/31
No information

Clayton / DeKalb 07/06 – 07/08
No information

Clayton / DeKalb 07/14 – 07/15
No information

Clayton / DeKalb 07/21 – 07/22
No information

Clayton / DeKalb 07/29 – 07/30
No information

Clayton / DeKalb 08/04 – 08/05
No information

Clayton / DeKalb 08/11 – 08/12
8 12

Clayton / DeKalb 08/18 – 08/19
5 9

Clayton / DeKalb 08/25 – 08/26
6 16

Clayton / DeKalb 09/01 – 09/02
No information

Clayton / DeKalb 06/30 – 06/31

Any questions regarding this email, please feel free to contact me at your convenience.

Thank you,



(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Secure Communities
Atlanta Field Office

Department of Homeland Security
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180 Spring Street SW, Suite 417
Atlanta, Georgia 30303

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From: (b)(6), (b)(7)c
Sent: Tuesday, September 11, 2012 8:12 AM
To: (b)(6), (b)(7)c
Subject: ATL CAP Surge Numbers
Importance: High

(b)(6), (b)(7)c

Here are the numbers for the Atlanta CAP Surges since June 2, 2012. I went back prior to this date and did not see any surges that took place. Please let me know if you need anything else.

- ❖ ERO Atlanta – Criminal Alien Program – On June 2 – 3, 2012, ERO Atlanta conducted a mini CAP Surge Operation at the Forsyth County Jail, in Cumming, Georgia. Four (4) ICE Detainers were placed as a result of this CAP surge. Media Note: Minimal media interest is expected as a result of this operation.
- ❖ ERO Atlanta – Criminal Alien Program – On June 9 – 10, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP surge operations at the Douglas and Clarke County Jails in Georgia. These operations did not result in any arrests or ICE Detainers being placed. Media Note: No media interest expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From June 16 – 17, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP surge operations at the Carroll and Clayton County Jails in Georgia. This CAP Surge resulted in fourteen (14) detainees being placed. – 10 – Level 1 Criminal Aliens, 2 – Level 2 Criminal Aliens and 2 – Level 3 Criminal Aliens. Media Note: No media interest is expected as a result of this Cap Surge.
- ❖ ERO Atlanta – Criminal Alien Program – From June 23 – 24, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP surge operations at the DeKalb and Clayton County Jails in Georgia. These CAP Surges resulted in twenty-one (21) ICE Detainers being placed – 9 – Level 1 Criminal Aliens, 9 – Level 2 Criminal Aliens, 1 – Level 3 Criminal Alien, 1 – Fugitive Alien, and 1 – Re-entry. Media Note: No media interest is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From June 30 – July 1, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP surge operations at the DeKalb and Clayton County Jails in Georgia. These CAP Surges resulted in twelve (12) ICE Detainers being placed – 3 – Level 1 Criminal Aliens, 3 – Level 2 Criminal Aliens and 6 – Level 3 Criminal Aliens. Media Note: No media interest is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From July 6 – 8, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP Surge operations at the DeKalb and Clayton County Jails in Georgia. These CAP Surges resulted in fifteen (15) ICE Detainers being placed – 2 level 1, 8 Level 2, and 5 Level 3 criminal aliens. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From July 14 – 15, 2012, ERO Atlanta's Criminal Alien Program (CAP) conducted mini CAP Surge operations at the DeKalb and Clayton County Jails in Georgia. These CAP Surges resulted in thirteen (13) ICE Detainers being placed – 1 level 1, 6 Level 2, 5 Level 3 criminal aliens, and 1 recent border entrant. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From July 21 – 22, 2012, Atlanta's Criminal Alien Program (CAP) will conduct mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in seventeen (17) ICE Detainers being placed –

9 Level 2, and 8 Level 3 criminal aliens. Media Note: No media attention is expected as a result of these Cap Surges.

- ❖ ERO Atlanta – Criminal Alien Program – From July 28 – 29, 2012, Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in twelve (12) ICE Detainers being placed – 2 Level 1, 5 Level 2, and 5 Level 3 criminal aliens. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From August 4 – 5, 2012, Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in fourteen (14) ICE Detainers being placed – 10 Level 2 criminal aliens, 3 Level 3 criminal aliens and 1 fugitive alien. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From August 11 – 12, 2012, Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in twenty (20) ICE Detainers being placed – 4 Level 1 criminal aliens, 15 Level 2 criminal aliens, and 1 Level 3 criminal aliens. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From August 18 – 19, 2012, Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in fourteen (14) ICE Detainers being placed – 2 Level 1 criminal aliens, 2 Level 2 criminal aliens, and 10 Level 3 criminal aliens. Media Note: No media attention is expected as a result of these Cap Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From August 25 – 26, 2012, ERO Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in twenty-two (22) ICE Detainers being placed – 3 Level 1, 16 Level 2, and 3 Level 3 criminal aliens. Media Note: No media interest is expected as a result of these CAP Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From September 1 – 2, 2012, ERO Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in twenty-two (22) ICE Detainers being placed – 7 Level 1, 9 Level 2, and 6 Level 3 criminal aliens. Media Note: No media interest is expected as a result of these CAP Surges.
- ❖ ERO Atlanta – Criminal Alien Program – From September 8 – 9, 2012, Atlanta’s Criminal Alien Program (CAP) conducted mini CAP Surge operations at the Clayton and DeKalb County Jails in Georgia. These CAP Surges resulted in sixteen (16) ICE Detainers being placed – 7 Level 1, 7 Level 2, and 2 Level 3 criminal aliens. Media Note: No media interest is expected as a result of these CAP Surges.

(b)(6), (b)(7)c

*Deportation Officer
Executive Response Unit
DHS-ICE-ERO
Atlanta Field Office
Desk: 404-893-
Cell: 404-354-*

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Thx. And reach out to (b)(6), (b)(7)c for her part if you need to. Did ERU break them down by jail? In not, that may not work.

----- Original Message -----

From: (b)(6), (b)(7)c
Sent: Tuesday, September 11, 2012 07:33 AM
To: (b)(6), (b)(7)c
Subject: RE: Surge Stats

That will be hard for me, due to the reason that I was in State CAP when it started, it was between (b)(6), (b)(7)c for the first few months.

I will get with (b)(6), (b)(7)c to see if she can send me all the emails from day one.

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Tuesday, September 11, 2012 7:28 AM
To: (b)(6), (b)(7)c
Subject: Surge Stats

(b)(6), (b)(7)c

I need the weekend stats for each surge since you guys began doing these. The FOD wants a running total from day one. Thx

From:
To:

Cc:

Subject:

Date:

Attachments:

(b)(6), (b)(7)c
FW: CAP processing forms.xls
Wednesday, February 08, 2012 7:20:44 PM
[CAP_processing_forms.xls](#)
[image001.jpg](#)

FYI. Click the button at the top that says "enable content" so the print buttons will work.

(b)(6), (b)(7)c

Supervisor

Criminal Alien Program

Immigration and Customs Enforcement

180 Spring Street SW

Atlanta, GA 30303

Desk: 404-893-(b)(6), (b)(7)c

Fax: 404-893-1364

(b)(6), (b)(7)c

@dhs.gov



From:

(b)(6), (b)(7)c

Sent: Wednesday, February 08, 2012 6:04 AM

To:

(b)(6), (b)(7)c

Subject: RE: CAP processing forms.xls

If you feel it would benefit them, absolutely send it to them. That's what I created it for. I just wanted the supervisors to check it out before anybody started using it to make sure I didn't miss anything and nothing needed to be corrected. One thing I found is that the check boxes on the I-220 did not line up correctly. I have corrected that as well as a couple other sheets that did not print correctly. The corrected copy is attached. Just make sure your team knows they need to click the button at the top that says "enable content" so the print buttons will work.

IEA

(b)(6), (b)(7)c

DHS / ICE / ERO

180 Spring St, SW

Atlanta, GA 30303

(404) 893-(b)(6), (b)(7)c **- Desk**

(404) 925-(b)(6), (b)(7)c **- Cell**

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From: (b)(6), (b)(7)c
Sent: Tuesday, February 07, 2012 6:24 PM
To: (b)(6), (b)(7)c
Subject: RE: CAP processing forms.xls

(b)(6), (b)(7)c can I send it to my team?

(b)(6), (b)(7)c Supervisor
Criminal Alien Program
Immigration and Customs Enforcement
180 Spring Street SW
Atlanta, GA 30303
Desk: 404-893-(b)(6), (b)(7)c
Fax: 404-893-1364
(b)(6), (b)(7)c @dhs.gov



From: (b)(6), (b)(7)c
Sent: Monday, February 06, 2012 2:37 PM
To: (b)(6), (b)(7)c
Subject: CAP processing forms.xls

Good afternoon.

When you have a moment, please take time to review this spreadsheet. I would appreciate any feedback regarding the functionality as well as suggestions for improvements or additions needed. My goal is that this will help make things a little faster for printing the forms not generated by ENFORCE. Thank you for your time.

IEA (b)(6), (b)(7)c
DHS / ICE / ERO
180 Spring St, SW
Atlanta, GA 30303
(404) 893-(b)(6), (b)(7)c – Desk
(404) 925-(b)(6), (b)(7)c Cell

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From: [Redacted]
To: [Redacted] (b)(6), (b)(7)c
Cc:
Subject: FW: CAP SURGE ERROR REPORT
Date: Friday, September 13, 2013 9:27:02 AM
Attachments: [ATL-CAP_Surge_DET-ARR.XLSX](#)

All,

Please see attached and ensure corrections are made. Please also stress the importance of completing all of the steps to avoid future errors.

Thank you.

[Redacted] (b)(6), (b)(7)c
Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347 (b)(6), (b)(7)c
Fax.: (404) 893-1347
[Redacted] (b)(6), (b)(7)c @dhs.gov

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From: [Redacted] (b)(6), (b)(7)c
Sent: Friday, September 13, 2013 9:26 AM
To: [Redacted] (b)(6), (b)(7)c
Cc:
Subject: RE: CAP SURGE ERROR REPORT

Thanks. We've managed to avoid these errors in the past by conducting processing training prior to these operations. Unfortunately due to the time and funding constraints this was not possible with the detailers. This is something we'll raise in the AAR.

We'll have the AFOD and ATL SDDO's lock this down now and hopefully minimize any further errors.

[Redacted] (b)(6), (b)(7)c
Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347 (b)(6), (b)(7)c
Fax.: (404) 893-1347
[Redacted] (b)(6), (b)(7)c @dhs.gov

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~~information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~

From: (b)(6), (b)(7)c
Sent: Friday, September 13, 2013 8:59 AM
To:
Cc: (b)(6), (b)(7)c
Subject: CAP SURGE ERROR REPORT

Good Morning,

As we come to an end of the Surge in your AOR, I want to thank you for the participation and the diligence that you and your teams have taken in the Surge and with working with the HQ staff officers. As the statistics have been reviewed there were errors found that were mainly minor issues but significant enough to need to be fixed in order for LESA and CAP to compile statistics at the end of the fiscal year and the end of the Surge.

In the attachment you will find highlighted fields under the ARREST and DETAINER tabs that indicate that the officer that was inputting information did so incorrectly, didn't input anything or there possibly needs a follow up to confirm input was done after the report was pulled. In addition, I want to point out items that would be good to have supervisors follow up on for criminality and data integrity. Guidance on these errors can be found in the [ERO processing guide 1.1](#).

Under ARREST

- Arrest method – only CLC, CST, and CFD are to be used within a facility. All others are errors that can and should be fixed.
- Non- INS Offense Codes – only 1-5 should be used and there should be no blanks
- Operation – Since this is a CAP SURGE that operation trumps any other operation such as the IRC's Secure Communities.
- A# and FBI#s although Highlighted it is something that should be followed up on and not necessarily an error at the time of the report.
- APP COL – although highlighted this is blank or NA if there has been nothing inputted into the crime screen at the time of the report. A follow up should take place before the final stats are pulled.
- Program – The highlights are the officers that are logged in under the wrong program. This cannot be changed but the officers working the Surge should be logging in under CAP as the current program.
- *Processing Disposition – there errors are crucial to check. At the time of the report USC and non-amenable individuals are being inputted into the system as being arrested.*

Under Detainer

- Alert – as per the ERO processing guide 1.1 there should be a 1,2 or 3 listed in the alert to indicate the criminal offense level for which the detainer was placed.

- Operation – Since this is a CAP SURGE that operation trumps any other operation such as the IRC’s Secure Communities. One it is fixed both reports will indicate the change.
- Program – The highlights are the officers that are logged in under the wrong program. This cannot be changed but the officers working the Surge should be logging in under CAP as the current program.
- Program Event – located in the system this can and should be changed. Fugitive operations personnel augmenting CAP in a CAP Surge should use CAP processing methods.
- DET COL- although highlighted this is blank or NA if there has been nothing inputted into the crime screen at the time of the report. A follow up should take place before the final stats are pulled.
- *Processing Disposition – there errors are crucial to check. At the time of the report USC and non-amenable individuals are being inputted into the system as being arrested. Once changed both reports will reflect that change.*

My staff will produce two more reports over the next two weeks, each should be received by Monday or Tuesday of each week. The reports will again show any errors that should be reviewed and fixed. These are sent in preparation of the final statistical pull needed after the final Surge date, September 20th, 2013. The data quality will assist the staff here to accurately put together a picture of your Surge to show the necessary resources to maintain a high level of CAP coverage that in your AOR as well as the impact of interoperability no matches.

You support is truly appreciated.

Thank You,

(b)(6), (b)(7)c

Criminal Alien Program, Unit Chief
Enforcement and Removal Operations

202-732-
(b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
To:
Subject: FW: CAP Surge Operation - ATL Op Plan (Amended 8-21-13)
Date: Friday, August 23, 2013 11:56:00 AM
Attachments: [CAP Surge Operation Plan \(ATL 9-04-13 to 9-19-13\).doc](#)
[Copy of TDY Travel Expenses - ATL CAP Surge Op \(9-03-13 to 9-20-13\).xls](#)
Importance: High

FYI on the below changes made to our CAP Surge Operation by ERO HQ CAP. They have pushed the operation one week. If there are no objections to this date change, I will forward the FOD's signature page to ERO HQ today. Thanks.

(b)(6), (b)(7)c
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Friday, August 23, 2013 11:42 AM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: CAP Surge Operation - ATL Op Plan (Amended 8-21-13)
Importance: High

Hello AFO (b)(6), (b)(7)c

(I apologize—I was out unexpectedly the last two days).
Attached please find a copy of the updated Atlanta CAP Surge Op Plan and an updated Travel Expenses. Due to the fact that the Atlanta Field Office is in need of detailers for this operation, and the short time frame we are working under, CAP-HQ as amended the dates for the operation to September 4 to September 19, 2013 (travel dates: 9/03/13 and 9/20/13). The amount of days are the same (16 plus two travel days), the operation is just pushed to one week later. All changes in the plan are highlighted in Yellow for easy reference.

Please advise if there are any questions or concerns with the new dates.

Thanks,

(b)(6), (b)(7)c
202-732 (b)(6), (b)(7)c (desk)
202-489 (b)(6), (b)(7)c (cell)

From: (b)(6), (b)(7)c
Sent: Wednesday, August 21, 2013 3:44 PM
To: (b)(6), (b)(7)c
Cc:
Subject: CAP Surge Operation - ATL Op Plan (Amended 8-21-13)
Importance: High

(b)(6), (b)(7)c

As requested, attached is the amended CAP Surge Operation Plan from the Atlanta Field Office. Also attached is the signature page, signed by acting FOD (b)(6), (b)(7)c. The requested changes have been made to our plan, including a description of the duties and duty locations for each detailer requested, a reduction in the number of detailers necessary to conduct the operation, the agreed change to conducting surge operations to only one facility at a time, and a modification of the dates of the surge. Please note that overtime will be necessary for the detailers in order to conduct this operation 24 hours a day, seven days a week.

Thank you,

(b)(6), (b)(7)c

*Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Wednesday, August 21, 2013 2:56 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: CAP Surge Operation - ATL Op Plan (Amended 8-21-13)
Importance: High

Attached is the revised Op Plan. I concur with approval and have taken the liberty of signing for you.

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347
Fax.: (404) 893-1347

(b)(6), (b)(7)c @dhs.gov

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From: (b)(6), (b)(7)c
Sent: Wednesday, August 21, 2013 2:44 PM
To: (b)(6), (b)(7)c
Subject: CAP Surge Operation - ATL Op Plan (Amended 8-21-13)
Importance: High

(b)(6), (b)(7)c

Attached is the amended CAP Surge Op Plan (draft) for review and approval.

Thanks,

(b)(6), (b)(7)c

*Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Monday, August 19, 2013 9:16 AM
To: [REDACTED]
Cc: (b)(6), (b)(7)c
Subject: CAP Surge Operation - ATL Op Plan
Importance: High

(b)(6), (b)(7)c

As requested, attached is the CAP Surge Operation Plan from the Atlanta Field Office. Also attached is the signature page, signed by acting FOD (b)(6), (b)(7)c. The Atlanta Field Office is requesting detailer support in order to facilitate this operation.

Thank you,

(b)(6), (b)(7)c

*Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Friday, August 16, 2013 1:46 PM
To: [REDACTED]
Cc: (b)(6), (b)(7)c
Subject: FW: CAP Surge Operation - ATL Op Plan (Draft)
Importance: High

Attached is the CAP Surge Op Plan. I have read and concur with the plan.

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347
Fax.: (404) 893-1347
(b)(6), (b)(7)c @dhs.gov

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From: (b)(6), (b)(7)c
Sent: Thursday, August 15, 2013 5:00 PM
To: (b)(6), (b)(7)c
Subject: CAP Surge Operation - ATL Op Plan (Draft)
Importance: High

(b)(6), (b)(7)c

Attached is the draft CAP Surge Operation Plan for the HQ-directed surges at the DeKalb and Fulton County Jails. Let me know if any changes are needed.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Monday, August 12, 2013 3:56 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
(b)(6), (b)(7)c
Subject: Criminal Alien Program Surge Teleconference

The following message is sent on behalf of (b)(6), (b)(7)c Assistant Director for Secure Communities and Enforcement with concurrence from Phillip T. Miller, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
(ATL, LOS, PHI, MIA)

Subject: Criminal Alien Program Surge Teleconference

The HQ Criminal Alien Program (CAP) will be conducting a series of surges within your respective field offices. These surges are different from prior CAP surges in that they will be specifically targeting criminal aliens during the intake process.

CAP HQ will conduct a teleconference **Tuesday, August 13, 2013 at 3:00 PM (EDT)** to discuss requirements, the attached operational plan template, and required field office plan(s) pertaining to the below locations.

- Atlanta Field Office
 - Fulton and DeKalb Counties
- Los Angeles Field Office
 - Los Angeles and Orange Counties
- Miami Field Office
 - Miami-Dade and Broward Counties
- Philadelphia Field Office
 - Delaware, Montgomery, and Bucks Counties

FODs are requested to ensure their CAP representatives responsible for the aforementioned counties participate in the call. Representatives must be able to provide insight for the listed counties. An independent plan for each field office **will be due to** (b)(6), (b)(7)c **by COB Friday, August 16, 2013.** HQ CAP will ensure coordination with the field offices and headquarters, as well as provide guidance for reporting requirements once the operational plans are consolidated and reviewed.

The Call-in Number is **(800) 423-0817**.

The Passcode is (b)(7)e

If there are any questions concerning this teleconference, please contact the Acting Deputy Assistant Director, (b)(6), (b)(7)c at (202) 732-(b)(6), (b)(7)c or via email.

Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

Atlanta Field Office CAP Surge Operational Plan



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Pages 135 through 142 redacted for the following reasons:

(b)(5)

Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

AUTHORIZING OFFICIAL

Felicia S. Skinner
Field Office Director
Atlanta Field Office

APPROVING OFFICIAL

Matthew T. Albence
Assistant Director
Secure Communities & Enforcement

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Operations AFOD
HQCAP

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From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: FW: CAP Surge Operation - ATL Op Plan (Draft)
Date: Friday, August 16, 2013 1:45:38 PM
Attachments: [CAP Surge Operation Plan \(ATL 8-26-13 to 9-13-13\).doc](#)
[CAP Surge Operation Plan \(ATL 8-26-13 to 9-13-13\) - Signature Page.pdf](#)
Importance: High

Attached is the CAP Surge Op Plan. I have read and concur with the plan. I have also taken the liberty of signing for you. We'll be submitting today.

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1231
Fax.: (404) 893-1231
(b)(6), (b)(7)c @dhs.gov

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From: (b)(6), (b)(7)c
Sent: Thursday, August 15, 2013 5:00 PM
To: (b)(6), (b)(7)c
Subject: CAP Surge Operation - ATL Op Plan (Draft)
Importance: High

(b)(6), (b)(7)c

Attached is the draft CAP Surge Operation Plan for the HQ-directed surges at the DeKalb and Fulton County Jails. Please review, and if not discrepancies are found, forward to the FOD for review / approval. The last page of the plan requires the FOD's signature, which I believe ERO HQ would like scanned as a separate document onto the email. I received a call from our POC at ERO HQ CAP today and they would really appreciate receiving this draft plan tomorrow, especially since we are requesting detailers. Let me know if any changes are needed.

Incidentally, I was asked several questions about that today from our POC, as well as why we could not provide all the needed officers ourselves. I explained our staffing situation and the limited number of CAP officers we have who handle a large number of jails. Apparently ERO HQ CAP was under the impression that we had officers who only handled these jails and went there every day or every other day to just conduct interviews all day. Once I explained that was not remotely possible for us based on

our staffing level and the number of facilities we cover, our POC seemed to understand. So I'm hopeful he will clearly explain to his superiors why the detailers are so important if we are expected to do this as HQ wants, particularly with the 24/7 requirement. He reemphasized that we could shift our resources (detailers or otherwise) around to other facilities during the operation if we were not seeing the numbers out of DeKalb or Fulton.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Monday, August 12, 2013 3:58 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: Criminal Alien Program Surge Teleconference

(b)(6), (b)(7)c

See below.

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-8036 (b)(6), (b)(7)c
Fax.: (404) 893-1347
(b)(6), (b)(7)c @dhs.gov

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From: (b)(6), (b)(7)c
Sent: Monday, August 12, 2013 3:56 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Criminal Alien Program Surge Teleconference

The following message is sent on behalf of (b)(6), (b)(7)c *Assistant Director for Secure*

Communities and Enforcement with concurrence from Phillip T. Miller, Assistant Director for Field Operations:

**To: Field Office Directors and Deputy Field Office Directors
(ATL, LOS, PHI, MIA)**

Subject: Criminal Alien Program Surge Teleconference

The HQ Criminal Alien Program (CAP) will be conducting a series of surges within your respective field offices. These surges are different from prior CAP surges in that they will be specifically targeting criminal aliens during the intake process.

CAP HQ will conduct a teleconference **Tuesday, August 13, 2013 at 3:00 PM (EDT)** to discuss requirements, the attached operational plan template, and required field office plan(s) pertaining to the below locations.

- Atlanta Field Office
 - Fulton and DeKalb Counties
- Los Angeles Field Office
 - Los Angeles and Orange Counties
- Miami Field Office
 - Miami-Dade and Broward Counties
- Philadelphia Field Office
 - Delaware, Montgomery, and Bucks Counties

FODs are requested to ensure their CAP representatives responsible for the aforementioned counties participate in the call. Representatives must be able to provide insight for the listed counties. An independent plan for each field office **will be due to** (b)(6), (b)(7)c **by COB Friday, August 16, 2013.** HQ CAP will ensure coordination with the field offices and headquarters, as well as provide guidance for reporting requirements once the operational plans are consolidated and reviewed.

The Call-in Number is **(800) 423** (b)(6), (b)(7)c

The Passcode is (b)(7)e

If there are any questions concerning this teleconference, please contact the Acting Deputy Assistant Director (b)(6), (b)(7)c at (202) 732 (b)(6), (b)(7)c or via email.

Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

Atlanta Field Office CAP Surge Operational Plan



LIMITED OFFICIAL USE

1

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Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

HEADQUARTERS
CRIMINAL ALIEN PROGRAM OPERATIONS UNIT

CRIMINAL ALIEN PROGRAM

CAP SURGE Operation

Dates: August 26 – September 13, 2013

I. Situation

CAP Surge Operations are conducted to ensure 100% of all individuals booked into targeted facilities that are amenable to immediate removal obtain a removal order, or are voluntarily returned to their country of citizenship once released from local law enforcement custody or otherwise are placed into removal proceedings. A Surge Operation will be conducted within the Atlanta Field Office Area of Operational Responsibility (AOR). The Field Office Director (FOD), Deputy Field Office Directors (DFOD), and CAP Assistant Field Office Director (AFOD) have all been briefed on this operational plan; and they each support its execution upon approval from HQERO.

A) Targeted Facilities

- DeKalb County Jail
- Fulton County Jail

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Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

B) Hours of Operation

During the Surge, all individuals booked into and released from the facilities will be screened for alienage and removability. The current incarcerated population in the facility will be screened as manpower and time permit.

ERO Staff will be on site at the facilities or field office as follows:

Team/Shift One

- (b)(7)e Operational Hours
- Supervisory Detention & Deportation Officer
- (b)(7)e Deportation Officers
- Immigration Enforcement Agents

Team/Shift Two

- (b)(7)e Operational Hours
- Supervisory Detention & Deportation Officer
- (b)(7)e Deportation Officers
- Immigration Enforcement Agents

Team/Shift Three

- (b)(7)e Operational Hours
- Supervisory Detention & Deportation Officer
- (b)(7)e Deportation Officers
- Immigration Enforcement Agents

Any additional coverage needs will be accomplished by the Atlanta Field Office as available resources permit.

***** Supervisory staff will change shift hours as needed, in order to effectively facilitate the operation.**

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Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

C) Staffing

The Surge will require additional support from outside the Atlanta Field Office. The FOD has committed all necessary and available resources within her jurisdiction; however, detail staff will be essential for a successful operation.

Requested detail staff positions:

	SDDO
	DO
(b)(7)e	SIEA
	IEA
	ERA

D) Prosecutions

In instances where an alien is amenable to prosecution (e.g. re-entry, false claims), the case will be presented to the United States Attorneys Office (AUSA) for criminal prosecution. These presentations will be entered in (b)(7)e

II. Mission

The primary objective of the Criminal Alien Program (CAP) is to ensure that all criminal aliens serving criminal sentences or facing criminal charges are processed for removal prior to their release from federal, state and local custody. This intention affirms the ultimate mission of ICE/ERO, which is to effect the removal of criminal aliens upon being turned over to ICE custody. CAP strives to ensure that all incarcerated foreign-born nationals are screened; and where applicable, processed for removal from the United States. CAP Surge Operations are an enhanced part of this effort with a goal to ensure that 100% of all inmates booked into and released from targeted facilities are screened for alienage and removability, and when applicable, processed for removal from the United States.

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Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

Execution

A) Director's Intent

CAP's primary objective is to ensure that all criminal aliens serving criminal sentences or facing criminal charges are processed for removal prior to their release from federal, state and local custody.

B) Concept of Operations

The Field Office will implement CAP Surge Operations to ensure that 100% of all individuals booked into targeted facilities that are amenable to immediate removal obtain a removal order, or are voluntarily returned to their country of citizenship once released from local law enforcement custody or otherwise are placed into removal proceedings.

As efforts progress, field office resources may be reassigned to other geographical areas to meet operational needs; or returned to their official duty posts, as deemed appropriate by the CAP AFOD. A liaison officer will be responsible for establishing and coordinating operations with correction officials at target facilities where Surge Operations will be conducted.

ERO enforcement personnel will identify themselves as ICE Officers or Agents to all persons questioned. ICE Officers/Agents will only wear official ICE uniforms and indentifying equipment. In addition, all personnel will follow ICE policy to carry ICE credentials to prove the authorization that enables them to perform the various functions involved in the Surge Operation.

This operation will consist of 19 days of surge activities being executed at the Atlanta Field Office from August 26 through September 13, 2013.

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**Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

C) Tasks

1. The Point of Contact (POC) for communications with HQCAP Operations Unit is AFOD (b)(6), (b)(7)c AFOD (b)(6), (b)(7)c can be reached by his desk number at 404-893 (b)(6), (b)(7)c and by cell phone at 229-321 (b)(6), (b)(7)c
2. The Law Enforcement Support Center (LESC) is available 24 hours a day, seven days a week and can provide support for the Surge. Once the operation is approved, the Section Chief will be notified of the dates and times of the operation. Officers/Agents participating in the operation should have the contact number for the LESC and a PIN number.
3. Detention Operations Coordination Center (DOCC): Detention space is suitable within the Atlanta Field Office AOR and detention locations have been identified. Although DOCC assistance is not being requested, they will be provided a copy of this operational plan once approved.

D) Safety and Logistics

1. Mandatory Element: **Safety is paramount.** All personnel participating in the operation will be aware of local facility emergency procedures; and a team leader will be assigned to ensure that these procedures are followed.
2. Primary processing location: Aliens encountered from the designated facilities that require immediate transfer to ICE will be transported to the Atlanta Field Office for processing. All transportation will be conducted per ERO policy.
 - a. Secondary detention and processing site(s) to be determined as needed.
 - b. The team/shift SDDO will coordinate requests for additional staff to support Surge Operations. Requests will be made through the CAP AFOD with concurrence from the DFOD and FOD.

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**Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

3. Logistics.

- a. Lodging and per diem expenses will be needed for the Surge Operation. Detailers and funding has been requested from CAPHQ to support the execution of this operation.
- b. The Surge Operation will not require any Health & Safety inspections at any facility.

4. Removal Efforts: It is the intent of the FOD to process all removable aliens in an expeditious manner. The below actions will be performed to facilitate this objective:

- a. Immediately upon determination of alienage and removability, an Immigration Detainer, Form I-247, will be logged using the ENFORCE system.
- b. All arrests that require a Notice to Appear (NTA) will be presented with the option of a Stipulated Removal / Expedited Hearing. The OPLA Chief Counsel has been advised and contacted as to the availability to approve stipulated removals during the Surge. All other immigration proceedings will be utilized as applicable.
- c. ERO personnel will be instructed to secure and place any and all identity documents relating to each removable subject in the A-file. Additionally, they will be instructed to ensure that photocopies are placed in the subjects' A-file. ERO personnel will make every legal effort to secure these documents.

E) General Reporting Requirements

1. Weekly Reports: Submitted to the AFOD and HQCAP Operations Unit utilizing EID.
2. Weekly Reports: Standard HQCAP reporting.
3. Significant Event Notification (SEN): A SEN/SIR will need to be submitted only if events or incidences occur that warrant their submission in accordance with established policy and procedures.

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Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division**

4. Report Format: Pursuant to the ENFORCE Data Quality Initiatives, this information will be readily available in EID and will be available by (b)(7)e hours the day after completion of Surge Operations.

F) After Action Reporting Requirements

1. Initial after action conferences will be conducted as follows:
 - a. Key operational personnel involved in the Surge will be held on September 16, 2013, at the Atlanta Field Office.
2. Format - The format for issues will be:
 - a. Topic
 - b. Discussion
 - c. Recommendation(s)
3. Formal after action report: A memorandum of results will be generated and forwarded to the FOD for review.

G) Command and Control

1. Primary means of communication will be via cell telephone as allowed by each facility, as well as landline telephone and e-mail.
2. All personnel will have identifiers created with SECTOR communications to facilitate record checks and status verifications.

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Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

AUTHORIZING OFFICIAL

Felicia S. Skinner
Field Office Director
Atlanta Field Office

APPROVING OFFICIAL

Matthew Albence
Acting Assistant Director, Enforcement
Enforcement and Removal Operations

DISTRIBUTION:

FOD
DFOD
Operations AFOD
HQCAP

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Department of Homeland Security
Immigration and Customs Enforcement
Enforcement and Removal Operations
Criminal Alien Division

AUTHORIZING OFFICIAL

, (a) FOD

Felicia S. Skinner
Field Office Director
Atlanta Field Office

APPROVING OFFICIAL

Matthew Albence
Acting Assistant Director, Enforcement
Enforcement and Removal Operations

DISTRIBUTION:

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Operations AFOD
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From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: CAP Surge
Date: Tuesday, September 11, 2012 10:55:52 AM
Attachments: [Mini CAP Surge.xlsx](#)

Sunday, June 17, 2012. 10 detainees.

(b)(6), (b)(7)c

Immigration and Customs Enforcement
TDY, Office of State, Local and Tribal Coordination
500 12th Street SW
Washington, DC 20024
Tel: 202-730-
(b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Sunday, June 17, 2012 12:41 PM
To: (b)(6), (b)(7)c
Subject: Fw: CAP Surge

(b)(6), (b)(7)c see attached. We interviewed 15 today.

(b)(6), (b)(7)c

Supervisor, Criminal Alien Program
Immigration and Customs Enforcement
180 Spring Street SW
Atlanta, GA 30303
Tel: 404-893-
(b)(6), (b)(7)c
Fax: 404-893-1364
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Sunday, June 17, 2012 12:38 PM
To: (b)(6), (b)(7)c
Subject: CAP Surge

From: [Redacted]
To: [Redacted] (b)(6), (b)(7)c
Subject: FW: DEPORT CENTER update
Date: Wednesday, September 15, 2010 9:41:05 AM
Attachments: [2011 DEPORT.xls](#)
Importance: High

comments

[Redacted] (b)(6), (b)(7)c

Field Office Director
Atlanta Field Office
Department of Homeland Security
ICE-Enforcement and Removal Operations
GA, NC, & SC
404-893 [Redacted] (b)(6), (b)(7)c

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From: Wong, Ricardo
Sent: Wednesday, September 15, 2010 9:38 AM
To: Skinner, Felicia S; McCormick, Calvin M; Chadbourne, Bruce E; Phillips, Michael T; Prendes, Nuria T; Longshore, John P; Adducci, Rebecca J; MACIAS, ADRIAN; Venegas, Francisco J; Landgrebe, Kenneth L; Robbins, Timothy S; Moore, Marc J; Tsoukaris, John; Shanahan, Christopher; Decker, Thomas; Kane, Katrina S; Branch, Steven M; Pitts, Michael J; Culley, Robert M; Aitken, Timothy S; Wilcox, Bryan S; Baniecke, Scott R; Asher, Nathalie R
Cc: [Redacted] (b)(6), (b)(7)c
Subject: DEPORT CENTER update
Importance: High

Good Morning Field Office Directors,

As we move into the beginning of FY2011, HQ CAP in conjunction with the Chicago Field Office is attempting to identify the most efficient manner for the DEPORT Center to best assist the field with their BOP cases. As ERO has evolved over the past few years, each field office has different needs and resources available in the screening and processing of foreign born nationals incarcerated in the Bureau of Prisons.

We are soliciting each field office's input in order to determine how the DEPORT Center can best serve your needs. In the attached document there is a list of BOP facilities within your area of responsibility. Please have your POC review the facilities listed for accuracy and update any information as needed. Also, please annotate the facilities you would like the DEPORT Center to continue working and to what extent (issue detainers, or issue detainers and initiate the charging document). If your field office is covering the facility with local resources please indicate that as well.

Thank you for your assistance with this matter and if you have any questions regarding this request please give me a call or my Deputy (b)(6), (b)(7)c at (312) 347-(b)(6), (b)(7)c. It would be greatly appreciated if you could return this document to (b)(6), (b)(7)c by Friday September 24, 2010. Once we consolidate all of your responses we will continue to work with HQ CAP to implement the best plan of action. Your assistance and support would be greatly appreciated.

Thanks

Ricardo A. Wong
Field Office Director
Chicago Field Office
101 W. Congress Parkway Suite 4027
Chicago, IL. 60605
Office: (312) 347-(b)(6), (b)(7)c
Fax: (312) 356-4709

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From: (b)(6), (b)(7)c
To:
Subject: FW: Enhanced Cap Surge Spreadsheets for August 04th and 05th 2012
Date: Tuesday, September 11, 2012 11:25:18 AM
Attachments: [CAP Surge Aug 4th and 5th 2012.xlsx](#)

FYI

(b)(6), (b)(7)c

Immigration and Customs Enforcement
TDY, Office of State, Local and Tribal Coordination
500 12th Street SW
Washington, DC 20024
Tel: 202-730-(b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Monday, August 06, 2012 8:50 AM
To: (b)(6), (b)(7)c
Cc:
Subject: Enhanced Cap Surge Spreadsheets for August 04th and 05th 2012

See Attached!

We encountered and interviewed a total of 29 suspected foreign born detainees. We identified a total of 14 aliens. Seven (7) were identified on Saturday, and five (7) were identified on Sunday.

Results:

Level 1 criminal alien: 0
Level 2 criminal alien: 10
Level 3 criminal alien: 3
Fugitive aliens: 1
Re-entries: 0
Recent Border Entrants: 0

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: Enhanced Cap Surge Spreadsheets for August 11th and 12th 2012
Date: Tuesday, September 11, 2012 11:25:47 AM
Attachments: [Enhanced CAP Surge Report for August 11-12-2012.xlsx](#)
[image001.jpg](#)
[image002.jpg](#)
Importance: High

FYI

(b)(6), (b)(7)c

Immigration and Customs Enforcement
TDY, Office of State, Local and Tribal Coordination
500 12th Street SW
Washington, DC 20024
Tel: 202-732-7322 (b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Monday, August 13, 2012 11:20 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Enhanced Cap Surge Spreadsheets for August 11th and 12th 2012
Importance: High

See Attached!

We encountered and interviewed a total of 25 suspected foreign born detainees.

We identified a total of 21 aliens and 4 aliens with either status or USC. Ten (10) were identified on Saturday, and fifteen (15) were identified on Sunday.

Results:

Level 1 criminal alien: 4
Level 2 criminal alien: 13
Level 3 criminal alien: 2
Fugitive aliens: 1
Re-entries: 1
Recent Border Entrants: 0

Any questions regarding this email, please feel free to contact me at your convenience.

Thank you,

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Secure Communities
Atlanta Field Office

Department of Homeland Security
Immigration & Customs Enforcement
180 Spring Street SW, Suite 417
Atlanta, Georgia 30303

Office Phone: (404) 898-6483
Fax: (404) 522-6483

Some people live an entire lifetime and wonder if they have ever made a difference in the world, but the Marines don't have that problem.

--Ronald Reagan--



Semper Fi!

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From: (b)(6), (b)(7)c
To:
Subject: FW: Enhanced Cap Surge Spreadsheets for August 18th and 19th 2012
Date: Tuesday, September 11, 2012 11:26:10 AM
Attachments: [Enhanced CAP Surge Report for August 18 and 19.xlsx](#)
[image001.jpg](#)
[image002.jpg](#)
Importance: High

FYI

(b)(6), (b)(7)c

Immigration and Customs Enforcement
TDY, Office of State, Local and Tribal Coordination
500 12th Street SW
Washington, DC 20024
Tel: 202-730-
(b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Monday, August 20, 2012 6:51 AM
To: (b)(6), (b)(7)c (b)(6), (b)(7)c
Cc:
Subject: Enhanced Cap Surge Spreadsheets for August 18th and 19th 2012
Importance: High

See Attached!

We encountered and interviewed a total of 18 suspected foreign born detainees.

We identified a total of 16 aliens and 2 aliens with either status or USC. Ten (09) were identified on Saturday, and fifteen (07) were identified on Sunday.

Results:

Level 1 criminal alien: 2
Level 2 criminal alien: 2
Level 3 criminal alien: 10
Fugitive aliens: 1
Re-entries: 1
Recent Border Entrants: 0

Any questions regarding this email, please feel free to contact me at your convenience.

Thank you,

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Secure Communities
Atlanta Field Office

Department of Homeland Security
Immigration & Customs Enforcement
180 Spring Street SW, Suite 417
Atlanta, Georgia 30303

Office Phone: (404) 898-~~(b)(6), (b)(7)c~~
Fax: (404) 522-6483

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--Ronald Reagan--



Semper Fi!

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From: (b)(6), (b)(7)c
To:
Subject: FW: Enhanced Cap Surge Spreadsheets for July 28th and July 29th
Date: Tuesday, September 11, 2012 11:19:23 AM
Attachments: [CAP Surge July 28 and 29 2012 -.xlsx](#)

FYI

(b)(6), (b)(7)c

Immigration and Customs Enforcement
TDY, Office of State, Local and Tribal Coordination
500 12th Street SW
Washington, DC 20024
Tel: 202-730-(b)(6), (b)(7)c
(b)(6), (b)(7)c @dhs.gov

From: (b)(6), (b)(7)c
Sent: Monday, July 30, 2012 9:10 AM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: Enhanced Cap Surge Spreadsheets for July 28th and July 29th

RECEIVED ADDITIONAL (LATE) INFORMATION

Results:

Level 1 criminal alien: 2
Level 2 criminal alien: 5
Level 3 criminal alien: 5
Fugitive aliens: 0
Re-entries: 0
Recent Border Entrants: 0

From: (b)(6), (b)(7)c
Sent: Monday, July 30, 2012 8:54 AM
To: (b)(6), (b)(7)c
Cc:
Subject: Enhanced Cap Surge Spreadsheets for July 28th and July 29th

See Attached!

We encountered and interviewed a total of 20 suspected foreign born detainees. We identified a total of 12 aliens. Seven (7) were identified on Saturday, and five (5) were identified on Sunday.

Results:

Level 1 criminal alien: 1
Level 2 criminal alien: 5
Level 3 criminal alien: 6
Fugitive aliens: 0
Re-entries: 0
Recent Border Entrants: 0

From: [REDACTED]
To: [REDACTED] (b)(6), (b)(7)c
Cc:
Subject: FW: Local Law Enforcement Compliance with ICE Detainers
Date: Wednesday, August 21, 2013 6:38:00 PM
Attachments: [Local Law Enforcement Compliance with ICE Detainers.docx](#)
[FOD LEA Detainer Spreadsheet.xlsx](#)
Importance: High

*** Do Not forward this email / tasking to anyone else, either within or outside of ERO. For ERO management only. ***

For both the word and excel documents, please do not reach out to the jurisdictions (jails) for a response. Only provide the information that is known by the ERO staff.

Everyone this was sent "To" has facilities listed on the attached spreadsheet (second attachment), whether a county jail or 287g site. Please complete the spreadsheet information for your facility or facilities and **return it to SDDO** [REDACTED] (b)(6), (b)(7)c **NLT August 26, 2013** [REDACTED] (b)(6), (b)(7)c will consolidate our data for Atlanta and Savannah CAP, plus the 287g sites for Cobb, Gwinnett and Hall Counties.

Unless you have other input on the Word document (first attachment), it appears we only need you to respond to question number 1 under each section. This question asks "Is there written guidance?" from LEAs as to how they handle ICE detainers for aliens under levels 2 and 3. While I doubt any of you would have access to this written guidance from other LEAs, let [REDACTED] (b)(6), (b)(7)c know in your response if you do know.

You may inquire to your employees about the needed information (e.g. if we can conduct telephonic interviews with certain jails, or if they have had any detainer issues with certain jails), but **do not** forward this email or the tasking to them. And as noted in the below tasking, **do not** reach out to any jails or LEAs for information in response to this tasking.

Note that the SAV counties are listed near the bottom of the spreadsheet after the Carolinas.

[REDACTED] (b)(6), (b)(7)c

I need this tasking consolidated for Atlanta and Savannah CAP and Atlanta 287g and submitted to me by **August 27th**. Make sure you receive a response from everyone in the "To" field, and that you review the sheet to ensure all of our counties have responses.

Thx,

[REDACTED] (b)(6), (b)(7)c AFOD

From: (b)(6), (b)(7)c

Sent: Wednesday, August 21, 2013 5:03:19 PM (UTC-05:00) Eastern Time (US & Canada)

Subject: Local Law Enforcement Compliance with ICE Detainers

This message is sent on behalf of (b)(6), (b)(7)c *Assistant Director for Field Operations:*

To: Field Office Directors and Deputy Field Office Directors

Subject: Local Law Enforcement Compliance with ICE Detainers

Most detention facilities are complying with the guidance on our new detainer form; however, complaints from stakeholders indicate that some detention facilities may not be compliant. In order to determine the scope of the problem, Field Ops requests that each FOD complete both the attached word document and excel spreadsheet.

Instructions:

For both the word and excel documents, please do not reach out to the jurisdictions for a response. Only provide the information that is known by the ERO staff.

- Word document: Address each question and if there is written guidance available, include that with your response.
- Excel spreadsheet: Do not change or modify the excel spreadsheet.
 1. Columns A-D were pulled from a previous detainer tasking from earlier this year. If any information has changed, please make sure to update those columns.
 2. Column E requests that you identify which jurisdictions are accepting, limiting acceptance or not acknowledging ICE detainers.
 3. Column F requests information on whether the jurisdiction allows ERO officers access to their booking information.
 4. Column G requests information on whether ERO officers can conduct interviews with inmates telephonically, in person or both.
 5. For Columns E-G, if you do not know the answer, please select the “Do Not Know” response from the drop down menu. Of note, please do not reach out to the local jurisdictions to obtain the information.

Please submit the completed word document and excel spreadsheet by 4 p.m. EDT on August 29, 2013.

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message from your system.~~

Page 170 redacted for the following reason:

(b)(5)

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: Processing Cases Before ICE Coming Into Custody
Date: Wednesday, August 07, 2013 1:28:00 PM
Importance: High

See below. This applies to all Atlanta and Savannah CAP officers. Please ensure your officers are provided this requirement.

(b)(6), (b)(7)c AFOD
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Wednesday, August 07, 2013 1:00 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Processing Cases Before ICE Coming Into Custody
Importance: High

ATL CAP/SC,

This is a reminder that while processing ahead on your cases, and *before* a pick-up request is sent to Detention, that you *must* perform due diligence on all required checks. These are even more important when the subject is an LPR or makes a claim to USC or LPR status before coming into ICE custody. It does not matter who places the detainer, whether it is here locally or by another ICE office. We have discussed this in the past in reference to BDC detainers as a lot of their detainers are placed on our behalf so that an individual is not released before we can do the required investigative work. These checks include but are not limited to: (b)(7)e

(b)(7)e It is *your* responsibility to determine removability of the alien *BEFORE* sending a pick-up request to Detention. No one should come into ICE custody without their removability being established beforehand.

If the subject is an LPR or USC, and you bring them into ICE custody without significant mitigating factors, that opens you up to a personal Bivens lawsuit where you can be held financially liable.

This is one reason to consider liability insurance if you do not already have it, however, having liability insurance does not relieve you of the obligation to perform due diligence with regard to removability.

Another issue is medical cases. We have been receiving more medical cases without prior knowledge lately than we have had in the past. We understand that some jails can be reluctant to share medical information with ICE, but attempt to get any kind of information on these cases that you can before they come in. If nothing else, work with your POC's and try to get something verbally so that we can send it to the appropriate people.

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Criminal Alien Program/Secure Communities
Immigration and Customs Enforcement
Atlanta Field Office

180 Spring St SW
4th Floor
Atlanta, GA 30303

Desk: (404) 893- (b)(6), (b)(7)c

From:

(b)(6), (b)(7)c

To:

Cc:

Subject:

FW: SAV CAP FEDERAL Interviews & Case Processing Week of 10/14/12 -- 10/20/12

Date:

Tuesday, October 23, 2012 2:26:05 PM

Sensitivity:

Confidential

(b)(6), (b)(7)c

Below is the breakdown of arrests for the week for CAP Federal (SAV).

CAP Federal Program

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	14	D. Ray (14) Jesup GA (0)	0	0	14	0
	10	D. Ray (10) Jesup GA (0)	0	0	10	0
	3	D. Ray (3) Jesup GA (0)	0	0	3	0
	0	D. Ray (0)	0	0	0	0
	0	D. Ray (0)	0	0	0	0
	2	D. Ray (2)	0	0	2	0

(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
Immigration and Customs Enforcement
Criminal Alien Program
49 Park of Commerce Blvd
Savannah, Georgia 31405

(912) 652 (b)(6), (b)(7)c

(843) 748 (b)(6), (b)(7)c Cell phone/Blackberry

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: SAV CAP FEDERAL Interviews & Case Processing Week of 11/25/2012 - 12/01/2012
Date: Tuesday, December 04, 2012 1:53:04 PM
Sensitivity: Confidential

SAV CAP FEDERAL Interviews & Case Processing Week of 11/25/12 -- 12/01/2012

(b)(6), (b)(7)c

Below is the breakdown of arrests for the week for CAP Federal (SAV).

CAP Federal Program

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c	10	D. Ray (10) Jesup GA (0)	0	0	10	0
	7	D. Ray (6) Jesup GA (0)	0	0	6	0
	2	D. Ray (0) Jesup GA (0)	0	0	0	0
	5	D. Ray (0)	0	0	0	0
	6	D. Ray (5)	0	0	5	0
	8	D. Ray (1)	0	0	1	0
	0	D. Ray (0)			0	0

(b)(6), (b)(7)c

Below is the breakdown of arrests for the week for CAP Local/ Secure Communities

CAP Federal Program

Officers	Interviews (Personal)	Jails (Personal)	Interviews (Telephonic)	Jails (Telephonic)	Processed (in	Processed (Telephonic)

		Interviews)		Interviews)	Detention)	
(b)(6), (b)(7)c						
	12		0	12	12	0
	0		0	0	0	0
	0		0	0	0	0

(b)(6), (b)(7)c

Supervisory Detention and Deportation Officer
 Immigration and Customs Enforcement
 Criminal Alien Program
 49 Park of Commerce Blvd
 Savannah, Georgia 31405

(912) 652- (b)(6), (b)(7)c

(843) 749- (b)(6), (b)(7)c Cell phone/Blackberry

From:

To:

(b)(6), (b)(7)c

Cc:

Subject:

FW: SAV CAP FEDERAL Interviews & Case Processing Week of 11-19/23-2012

Date:

Monday, November 26, 2012 8:49:49 AM

Sensitivity:

Confidential

SAV CAP Local/Federal

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)	
(b)(6), (b)(7)c		35			D. Ray (4)		
		35			D. Ray (3)		
				4 IARs	1 Glynn, 1 Liberty	D. Ray (2)	
				5 IARs	1Chatham	D. Ray (4)	

From: (b)(6), (b)(7)c
To:
Cc:
Subject: FW: SAV CAP FEDERAL Interviews & Case Processing Week of 11-5/9-2012
Date: Monday, November 19, 2012 9:23:09 AM
Sensitivity: Confidential

From: (b)(6), (b)(7)c
Sent: Tuesday, November 13, 2012 10:08 AM
To: (b)(6), (b)(7)c
Subject: FW: SAV CAP FEDERAL Interviews & Case Processing Week of 11-5/9-2012
Sensitivity: Confidential

SAV CAP Local (only)

Officers	Interviews (Personal)	Jails (Personal Interviews)	Interviews (Telephonic)	Jails (Telephonic Interviews)	Processed (in Detention)	Processed (Telephonic)
(b)(6), (b)(7)c		D. Ray ()				
		D. Ray ()				
		D. Ray (3)			3	
		D. Ray (1)	10 IARs	4	1	4
		D. Ray (3)	6 IARs	3	3	3
		D. Ray (8)	8 IARs	1	8	1
		D. Ray ()				

From: (b)(6), (b)(7)c
To:
Cc:
Subject: FW: Significant ERO Enforcement Actions Report - Atlanta - September 26, 2012
Date: Wednesday, September 26, 2012 6:22:00 PM

CAP significant enforcement arrest below for consideration.

(b)(6), (b)(7)c
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Wednesday, September 26, 2012 5:42 PM
To: (b)(6), (b)(7)c
Subject: RE: Significant ERO Enforcement Actions Report - Atlanta - September 26, 2012

ERO Atlanta – Secure Communities Program – On September 26, 2012, ERO Atlanta Secure Communities agents encountered (b)(6), (b)(7)c a citizen of Mexico, at the Atlanta Field Office. (b)(6), (b)(7)c was turned over to ICE custody from the U.S. Marshals Service. (b)(6), (b)(7)c has criminal convictions for Drug Trafficking, Drug Possession (three counts), Driving Under the Influence of Liquor (eight counts), Driving Under the Influence of Drugs, and Fraud. (b)(6), (b)(7)c has previously been removed from the United States, his removal order was reinstated on September 26, 2012, and he will remain in ICE custody pending removal to Mexico.

From: (b)(6), (b)(7)c
Sent: Wednesday, September 26, 2012 3:16 PM
To:
Cc: (b)(6), (b)(7)c
Subject: Significant ERO Enforcement Actions Report - Atlanta - September 26, 2012

ERO Operation Center,

Below is the requested Significant ERO Enforcement Actions Report from the Atlanta Field Office for September 26, 2012. Please contact me should you have any questions or concerns regarding this submission. Thank you.

-
Significant ERO Enforcement Actions Report – Atlanta Field Office – September 26, 2012:

- ❖ ERO Atlanta – Fugitive Operations Arrest – On September 25, 2012, (b)(6), (b)(7)c a citizen and national of Guatemala, was arrested without incident by Atlanta Fugitive Operations Team members at his residence in Chamblee, Georgia. On an unknown date and at an unknown place, (b)(6), (b)(7)c entered the United States without admission or parole. On May 11, 2006, (b)(6), (b)(7)c was convicted of Sexual Battery and False Imprisonment in DeKalb County (GA) and was sentenced to six (6) years confinement and one (1) year of probation. On June 14, 2006, (b)(6), (b)(7)c was issued and served a Final Administrative Removal Order. On September 25, 2007, (b)(6), (b)(7)c was removed from the United States to Guatemala. On May 26, 2008, (b)(6), (b)(7)c entered the United States without admission or parole. On May 28, 2008, (b)(6), (b)(7)c was arrested by U.S. Border Patrol Agents near Eagle Pass, Texas, and was served a Notice of Intent/Decision to Reinstate Prior Order of Removal. (b)(6), (b)(7)c was prosecuted and on February 6, 2009, he was convicted of 8 USC 1326, Illegal Reentry Into The United States After Deportation, and was sentenced to twenty-one (21) months confinement and three (3) years supervised release. On January 28, 2010, (b)(6), (b)(7)c was subsequently removed from the United States after serving his sentence. On an unknown date and at an unknown place, (b)(6), (b)(7)c again re-entered the United States without admission or parole. On September 25, 2012, (b)(6), (b)(7)c was served a Notice of Intent/Decision to Reinstate Prior Order. (b)(6), (b)(7)c will remain in ICE custody pending criminal prosecution and eventual removal from the United States. Media Note: No media attention is expected as a result of this arrest.

(b)(6), (b)(7)c
Supervisory Detention and Deportation Officer
Executive Response Unit / Training / OSH
Atlanta ERO Field Office
404-893- (b)(6), (b)(7)c desk
404-394- (b)(6), (b)(7)c

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This message is sent on behalf of (b)(6), (b)(7)c Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors

Subject: Significant ERO Enforcement Actions

ERO has been asked to provide information on significant ERO enforcement actions. This should be information that will take place in the next 24 hours or has taken place within the past 24 hours on:

- Fugitive Operations
- Removals
- Significant CAP or National Security arrests
- Joint Operations with other law enforcement agencies.

Effective Monday March 14, 2011, each field office is expected to provide a brief summary of the most significant events within their AORs that fall under one of the above categories. If field offices have multiple events, please provide a bullet on each.

Please send your responses to the (b)(6), (b)(7)c mailbox as found in the Microsoft Outlook Global Address List by the close of business every day excluding weekends and federal holidays. In addition, in your daily submissions, please provide point of contact in your field office that HQ Field Operations can contact with questions on you submission.

Below are some examples of responses we would like to receive:

- ERO Seattle - Fugitive Operations Arrest – On March 12, 2011, the ERO Seattle will conduct a fugitive operation targeting 45 aliens with final orders of removal. Among the targets are aliens convicted of crimes such as murder, rape, robbery and assault. Included on the target list is (b)(6), (b)(7)c citizen of Mexico who was convicted for the murder of her three year old son. **Media Note:** No media attention is expected as a result of this arrest.
- ERO Philadelphia – VCAS – On March 10, 2011, the Philadelphia VCAS team arrested (b)(6), (b)(7)c a citizen of Jamaica who illegally reentered the United States after being removed. (b)(6), (b)(7)c has been convicted of possession with intent to deliver a controlled substance. ERO Philadelphia will present (b)(6), (b)(7)c for prosecution in the U.S. District Court for the Eastern District of Pennsylvania for violation of Title 8 USC Section 1326, illegal reentry after deportation. **Media Note:** No media attention is expected as a result of this arrest.

- (b)(6), (b)(7)c, (b)(7)e

- ERO Washington – Criminal Alien Program – On March 11, 2011, ERO Washington officers encountered (b)(6), (b)(7)c (b)(6), (b)(7)c a citizen of Bolivia, at the Prince William County, VA, Sheriff's Office after he was arrested for first degree murder. (b)(6), (b)(7)c is alleged to have shot his girlfriend during a domestic dispute. (b)(6), (b)(7)c is currently in the Prince William County Adult Detention Center in Manassas, VA awaiting trial. ERO Washington has lodged an immigration detainer. **Media Note:** This case has garnered significant media attention in the local area Local and HQ PAO are engaged.

- (b)(6), (b)(7)c, (b)(7)e

Should you have any questions regarding this task please contact Operations Officer (b)(6), (b)(7)c at 202-732-(b)(6), (b)(7)c via email at (b)(6), (b)(7)c@dhs.gov.

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From: (b)(6), (b)(7)c
To:
Subject: FW: Tasking-entry of all alien referrals from jails and prisons into ENFORCE; FW: Fiscal Year 2010 Criminal Alien Program Goals
Date: Wednesday, January 06, 2010 8:55:12 AM
Attachments: [Fiscal Year 2010 Criminal Alien Program Goals.pdf](#)
Importance: High

FYI, this doesn't directly affect us but is now mandatory.

(b)(6), (b)(7)c
Assistant Field Office Director
Immigration and Customs Enforcement
Atlanta DRO
404-893-(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, January 05, 2010 9:21 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Tasking-entry of all alien referrals from jails and prisons into ENFORCE; FW: Fiscal Year 2010 Criminal Alien Program Goals
Importance: High

[Pass to all CAP/287g personnel.]

It has now been officially mandated that EVERY referral we receive from a local, state or federal jail/prison be entered into ENFORCE as an "Encounter." This includes referrals sent to us by any method. Some examples of referral methods:

- ~ a phone call
- ~ an e-mail
- ~ a fax
- ~ an IAQ/IAR
- ~ a stack of arrest records of suspected foreign-born individuals handed to one of our officers at a jail
- ~ a list of names of suspected foreign-born individuals given to one of our officers in person, by fax, e-mail, or whatever

I really need AFOD's and supervisors to step up their oversight on this and make sure that 100% of individuals referred to us as possible removable aliens in your area of responsibility are having at least minimally sufficient information entered into ENFORCE to generate an "Encounter." If you don't know how to do this, please seek out someone who does, or send your question/request up to me. We should be seeing hundreds of encounters being generated each week. We will be generating reports to track the number of encounters entered into ENFORCE by each officer, each sub-office/duty station, and each county jail or state/federal prison system, to track your progress.

ALSO: Any IAQ's, Duty Logs, or other records of referrals from earlier this FY that have not already been entered into ENFORCE must be entered by Jan 31, 2010, and a validation submitted to the (b)(6), (b)(7)c mailbox.

From HQ (edited and emphasis added):

"...Fields Offices will ensure the appropriate deployment of resources to meet FY10

program goals, which have been designed in an effort to identify **all** foreign-born nationals incarcerated in jails and prisons in the United States.FODs are to ensure that **all** individuals **encountered as possible foreign-born** nationals found incarcerated within Federal, state or local prisons/jails are documented in ENFORCE. FODs will ensure that all FY2010 encounters not previously entered into ENFORCE be inputted by January 31, 2010. Validation of completion should be sent to the (b)(6), (b)(7)c mailbox.

(b)(6), (b)(7)c

Deputy Field Office Director
Immigration and Customs Enforcement
Detention and Removal Operations
Atlanta Field Office (GA, NC, SC)

404-893 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c **Sent:** Tuesday, January 05, 2010 4:43 PM **To:** (b)(6), (b)(7)c
(b)(6), (b)(7)c
Subject: Fiscal Year 2010 Criminal Alien Program Goals

The following message is sent on behalf of Thomas D. Homan, Assistant Director for Enforcement, and approved by Marc J. Moore, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors

Subject: Fiscal Year 2010 Criminal Alien Program Goals

Please see the attached memorandum entitled *Fiscal Year 2010 Criminal Alien Program Goals* signed by Acting Director David J. Venturella on January 5, 2010. This memorandum outlines the Office of Detention and Removal Operations (DRO) Fiscal Year 2010 (FY10) Criminal Alien Program (CAP) goals. Fields Offices will ensure the appropriate deployment of resources to meet FY10 program goals, which have been designed in an effort to identify all foreign-born nationals incarcerated in jails and prisons in the United States. The attached memorandum supersedes the "Manual CAP Reporting Requirements" in the memorandum dated December 21, 2007, entitled, *Reporting Guidance for the Criminal Alien Program (Follow-up to Director's July 11, 2006 Memorandum)* signed by Director John P. Torres. Therefore, field offices are no longer required to maintain the CAP manual report, however, during the transition it is highly recommended that each Field Office Director (FOD) continue the manual report for the office's own benefit including for comparative analysis.

FODs are to ensure that all individuals encountered as possible foreign-born nationals found incarcerated within Federal, state or local prisons/jails are documented in ENFORCE. FODs will ensure that all FY2010 encounters not previously entered into ENFORCE be inputted by January 31, 2010. Validation of completion should be sent to the (b)(6), (b)(7)c mailbox.

This memorandum is effective immediately. Questions may be directed to Acting CAP Operations Chief (b)(6), (b)(7)c via email or at 202-733 (b)(6), (b)(7)c

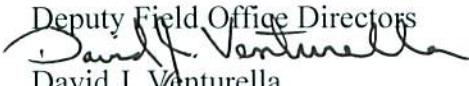
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~~DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~



U.S. Immigration
and Customs
Enforcement

JAN 05 2010

MEMORANDUM FOR: Field Office Directors
Deputy Field Office Directors
FROM: 
David J. Venturella
Acting Director
SUBJECT: Fiscal Year 2010 Criminal Alien Program Goals

Purpose

This memorandum outlines the Office of Detention and Removal Operations (DRO) Fiscal Year 2010 (FY10) Criminal Alien Program (CAP) program goals. Field Offices will ensure the appropriate deployment of resources to meet FY10 program goals, which have been designed in an effort to identify all foreign-born nationals incarcerated in jails and prisons in the United States. This supersedes the "Manual CAP Reporting Requirements" in the memorandum dated December 21, 2007, entitled, *Reporting Guidance for the Criminal Alien Program (Follow-up to Director's July 11, 2006 Memorandum)* signed by Director John P. Torres.

Background

CAP has the primary responsibility in U.S. Immigration and Customs Enforcement (ICE) to effectively identify and remove criminal aliens located within Federal, state, and local jails and prison facilities, regardless of the status of their convictions. In previous fiscal years, CAP set goals related to the number of Charging Documents Issued (CDIs), which was not reflective of the workload since CAP encounters more foreign-born nationals through screenings and interviews than it issues charging documents.

Utilizing resources provided by the Secure Communities initiative and the ongoing collaboration of delegated state and local law enforcement agencies acting under Section 287(g) of the Immigration and Nationality Act, CAP's goal will be to increase the number of aliens encountered in identified jail and prison facilities, and to capture those encounters in ENFORCE. For FY10, DRO will continue to screen all individuals booked into federal, state and local jails to identify those with foreign places of birth. Individuals identified as possible foreign-born nationals will be considered encounters; and will be documented in ENFORCE using the methods described in the CAP/Fugitive Operations reference guide, as directed by the memorandum signed on September 1, 2009 entitled, *Updated Directives for the Criminal Alien Program Case Identification in ENFORCE*. Encounters will include all documented or self-proclaimed foreign-born nationals, individuals claiming derived citizenship, naturalization or where citizenship is unknown.

In FY07, CAP developed a risk based assessment to prioritize the screening of foreign-born inmates incarcerated in jails and prisons located in the 24 DRO Field Offices' respective Areas of Responsibility (AORs). More than 4,000 jails and prisons have been assessed and placed into one of four distinct threshold levels. These four thresholds represent high to low risk, and encompass Federal, state and local correctional facilities. By increasing the number of facilities

who are currently designated limited coverage to 100 percent screening in FY10, CAP will also increase the number of encounters.

In an effort to increase deterrence and reduce future recidivism rates on violent criminal aliens, the Violent Criminal Alien Section (VCAS) Program was established with the goal of aggressively prosecuting recidivist criminal aliens. This aggressive approach will continue throughout FY10, with the purpose of continually increasing public safety and national security by removing violent and recidivist criminal aliens.

Discussion

Strategic Goal 1- Increase the Number of Foreign-Born Nationals Encountered

The ultimate goal of CAP is to identify all foreign-born nationals located at all jails and prisons in the United States. This is accomplished by investigating, either through biographical record check and/or personal interviews, those aliens encountered at jails and prisons. An ICE agent/officer conducts a one-on-one interview with a foreign-born national to determine if that person is removable from the United States. A record check is the investigation of the status of a foreign-born national using the biographical data reported to other law enforcement agencies upon arrest. These checks are done through immigration or other electronic law enforcement databases. The continued deployment of interoperability will also increase the number of referrals to field offices.

As the deployment of interoperability increases, field offices must prioritize enforcement actions to ensure the identification and removal of the most dangerous criminal aliens from the United States. Field Offices must evaluate the use of detention space and other resources to ensure the most cost effective means to conduct its law enforcement operations without compromising mission integrity.

FY10 performance will be measured by the number of encounters in jails and prisons of individuals identified as foreign-born and captured in ENFORCE. Identifications are dependent upon the number of arrests and bookings made by federal, state and local law enforcement agencies. It is important that DRO continues to screen all individuals booked into, housed at, or released from correctional facilities, and detained or arrested by law enforcement agencies, to ensure that all foreign-born nationals are identified, investigated and processed if found amenable for removal.

Statistical reports will be electronically extracted from ENFORCE through the ICE Integrated Decision Support (IIDS) system. CAP will collaborate with field offices to ensure data quality and integrity. Each FOD will be provided with baseline data calculated from FY09.

Strategic Goal 2 – Increase the Number of Jails with Limited Coverage to 100 Percent Screening in Fiscal Year 2010 by 10 Percent Based on Criminal Alien Program Risk Assessment (CAPRA)

Based upon CAPRA, in FY09, there were 4,374 facilities across the country within DRO's AOR. Of those 4,374 facilities, DRO maintains 100 percent screening at all 1,281 adult federal and state correctional facilities, 585 (19 percent) of local jail facilities, and 7 Native American correctional institutions. DRO has limited coverage at the remaining 2,499 local jail facilities and 2 Native American facilities.

In FY10, CAP will continue to maintain 100 percent screening at all adult federal and state correctional facilities, and will strive to increase the number of facilities with limited coverage by 10 percent to ensure 100 percent screening. CAP will collaborate with field offices to

increase screening to 100 percent at those jails with limited coverage. The deployment of interoperability will be coordinated with Secure Communities and the field offices to assist in increasing screenings at facilities with limited coverage. Those field offices that currently have 100 percent screening at federal, state and local facilities will ensure that 100 percent screening is maintained.

Reports will be extracted from the CAPRA database on a monthly basis. CAP will collaborate with field offices to ensure data quality and integrity. Each FOD will receive their current CAPRA data.

Strategic Goal 3 – Increase the Number of Indictments/Information by 5 Percent over Fiscal Year 2009

The FY10 program goal represents a five percent increase of indictments/information from FY09. VCAS will receive greater attention in FY10; and CAP will collaborate with field offices to further identify best practices and to develop strategies to increase presentation rates for criminal prosecution. Through greater identification and tracking of aliens who have illegally re-entered the United States, CAP will seek to present for prosecution all applicable cases.

Statistics will be electronically extracted from (b)(7)e CAP will collaborate with field offices to ensure data quality and integrity. Each FOD will receive FY09 data.

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: FW: Telephonic Interviews of Aliens at County Jails
Date: Monday, August 06, 2012 11:58:58 AM

Below are the email addresses for Henry County that I mentioned in one of my prior emails.

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Criminal Alien Program
U.S. Immigration and Customs Enforcement
Department of Homeland Security
4407 Bland Road
Suite 205
Raleigh, North Carolina 27609
919-850-0100 Office
919-677-9919 Fax

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From: (b)(6), (b)(7)c
Sent: Wednesday, June 13, 2012 6:33 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: Telephonic Interviews of Aliens at County Jails

Thank you, (b)(6), (b)(7)c. Please keep us apprised of the progress of this initiative, as well as anything we can do to support the effort.

From: (b)(6), (b)(7)c
Sent: Wednesday, June 13, 2012 10:59 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Telephonic Interviews of Aliens at County Jails

As you know, since I've been here in Atlanta I've questioned why it is that we don't do more telephonic interviewing of aliens that are at the county jails. I believe strongly that if we were able to accomplish more complete telephonic interviews that in turn this would lead to more completed cases and less processing to be done once the alien gets picked up and is here in our building for processing and shipping out to their next detention location.

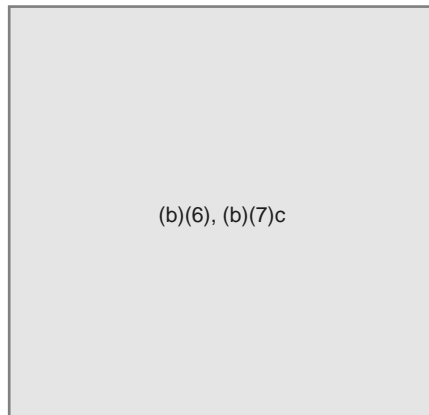
In an effort to further this goal I have been visiting some of the County Jails in hopes that meeting with the Jail Admin type folks will help facilitate the type of relationship we are looking for. Thankfully all of the County Jails I visited last week are completely open to the idea of us doing more telephonic interviews. Actually they all said that we could telephonically interview as many aliens as we like.

Please inform your Officers that deal with these counties that we are now going to conduct telephonic interviews at the jails listed below. And let's not present this to them as something that's optional. Let's provide the resources they need to get this done and let's make it happen. I will continue to visit more Counties while I am here but obviously I'm just one person and there are way too many counties for me to get to them all in an expedient manner so any assistance you can provide in reaching out to Counties that you have relationships with would be appreciated. Please keep me posted on your efforts.

Here are the jails that I met with personally last week...

Bartow County
interviews)
Dawson County
interviews)
Cherokee County
interviews)

Henry County
interviews)



(we can do 100% telephonic

(we can do 100% telephonic

(we can do 100% telephonic

(we can do 100% telephonic

One note on Henry County, although (b)(6), (b)(7)c advised me that 100% telephonics is not a problem, they would like to be notified with a "group" email of the request for telephonic interviews. (b)(6), (b)(7)c suggested that we send the email in the morning with the names of the aliens we would like to speak to as well as with a call back number. They in turn would coordinate at the jail and make it happen. Please send the Henry County email to the following group of Officers there...

(b)(6), (b)(7)c @co.henry.ga.us
co.henry.ga.us
.henry.ga.us

Thank you,

(b)(6), (b)(7)c
(a) AFOD (TDY)
Criminal Alien Program
U.S. Immigration and Customs Enforcement
Department of Homeland Security
180 Spring Street SW
Atlanta, GA 30303
404-888-0760

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From: (b)(6), (b)(7)c
To:
Subject: FW: TRAINING: Fourth Amendment - Mandatory CAP Attendance
Date: Wednesday, January 09, 2013 3:25:00 PM
Attachments: [Training & Certification Sign-in Sheet.doc](#)
[image001.gif](#)
Importance: High

Please all available SAV officers/agents, including yourselves, available on **Thursday, Jan. 17th at 10:00am** to participate in the Fourth Amendment training via teleconference. I do not know if I will be able to send you the PowerPoint presentation (may be updated version) since OCC has typically been resistant to disseminating that document, but your people can at least listen to the presentation. That should suffice for attending the training. Use the attached roster for all present and return it to me once everyone has signed it. I'll provide the number next week; please remind me if I forget.

Thanks,

(b)(6), (b)(7)c
*Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Wednesday, January 09, 2013 11:30 AM

To: (b)(6), (b)(7)c (b)(6), (b)(7)c

Cc:
Subject: FW: TRAINING: Fourth Amendment - Mandatory CAP Attendance
Importance: High

All CAP / SC / VCAS Officers & Agents,

The Fourth Amendment training being conducted on **Thursday, Jan. 17th at 10:00am** is mandatory for all CAP, Secure Communities, and VCAS officers / agents working that day. The training will be held in the lobby level conference room. Please arrive a few minutes early.

Due to some new initiatives which are underway, we need all CAP officers / agents to be Fourth Amendment trained. Only personnel with prior commitments, which cannot be changed, will be considered for exclusion from this training. If you believe you have a prior commitment which cannot be changed, let your SDDO know as soon as possible.

SDDOs,

Please ensure all of your officers / agents attend this training next week. If you have anyone who will not be able to attend, let me know who and the reason why.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Wednesday, January 09, 2013 10:57 AM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: TRAINING: Fourth Amendment

Good Morning,

All Atlanta LEOs are invited to attend the below listed training, which is being given by Atlanta's Office of Chief Counsel:

Fourth Amendment – Thursday, January 17, 2013 – 10:00 a.m. – 1st floor conference room

This course is required for all Fugitive Operations Team members and all other LEOs are encouraged to attend. If interested in attending, please ensure you clear your participation through your first-line supervisor. Please note that those LEOs interested in the Expanded Targeting (XT) initiative *must* receive this training.

Feel free to contact SFTO (b)(6), (b)(7)c should you have any questions. Thanks.

(b)(6), (b)(7)c

*Deportation Officer
Executive Response Unit
DHS-ICE-ERO
Atlanta Field Office
Desk: 404-89
Cell: 404-354*

(b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
To:
Subject: FW: USC Detainer Issue
Date: Thursday, September 27, 2012 2:19:00 PM
Importance: High

CAP / SC SDDOs,

Please make sure your officers understand they must lift ICE detainers not only from the facilities, but also in EARM, when a case will not be pursued or when the alien was released despite our detainer. This is especially important when we determine an individual is a USC or is listed as "Unknown COB" in EARM because ERO HQ is running reports to detect any USCs, or possible USCs, which are in ICE custody or have active ICE detainers filed in EARM. Below is the second error report we have received in as many weeks, so our officers need to take appropriate actions to ensure that EARM is correct and updated timely in the future.

The two cases below are listed as "Unknown" COB in EARM. It appears neither case is being pursued by CAP, but both have active detainers in EARM. The active detainer plus the "Unknown" COB have triggered a red flag at ERO HQ. It appears the detainers need to be lifted from the facilities and in EARM.

Supporting Info - Detainers

(b)(7)e

I-213 Narrative

Subject was arrested for theft by shoplifting. **Subject bonded out of jail before he could be interviewed. No further action taken at this time.**

Supporting Info - Detainers

(b)(7)e

I-213 Narrative

Subject was arrested for driving without a license. **No further action taken at this time.**

The below case appears to be a confirmed USC, but the detainer is still active. Officer failed to lift the detainer in EARM.

Supporting Info - Detainers

(b)(7)e

I-213 Narrative

Subject is a United States Citizen by birth. Born in California and his birth certificate is in the file. I spoke with his mother on 09/20/2011 and she said he was not a U S citizen. I called back to confirm that information and spoke to his brother and he said that his brother is a U S citizen. I verified the information with the birth certificate.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Thursday, September 27, 2012 12:17 PM
To: (b)(6), (b)(7)c
Subject: USC Detainer Issue
Importance: High

All,

Please see the attached spreadsheet from HQ which contains a list of Foreign Born USCs and Others that need review and possible action in EARM. Please review all cases for your area(s) of responsibility, ensure proper action is taken, update EARM, and complete the boxes highlighted in **blue** on the attached. Once complete for your area(s), please send your completed spreadsheet to the (b)(6), (b)(7)c mailbox by 1400 hours Friday, September 28, 2012. Thank you.

(b)(6), (b)(7)c
Supervisory Detention and Deportation Officer
Executive Response Unit / Training / OSH
Atlanta ERO Field Office
404-893 (b)(6), (b)(7)c (desk)
404-354 (b)(6), (b)(7)c (cell)

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From: (b)(6), (b)(7)c
Sent: Wednesday, September 26, 2012 4:34 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: USC Detainer issue
Importance: High

Thank you.

(b)(6), (b)(7)c

Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347
Fax.: (404) 893-1347
(b)(6), (b)(7)c@dhs.gov

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From: (b)(6), (b)(7)c
Sent: Wednesday, September 26, 2012 3:53 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: USC Detainer issue
Importance: High

Good Afternoon,

Please see below instructions for the attached spreadsheet and ensure that all of the cases have been updated by Friday, September 28, 2012.

Pursuant to a USC detainer issue where detainers still remain active on USC's, CAP ran a complete list of individuals in which Enforce indicates Foreign Born USC or Other. Results are as follows:

Please review the attached spreadsheet and update EARM as necessary.

21 USC/FBUSC detainers are still active as of today.

19 USCs were booked into ICE custody after detainers were lodged. None are in custody today.

156 detainers were placed on USC/FBUSC in FY2012 that are currently inactive, some were inactivated due to the previous task from LESA and field ops.

If you have any questions, please contact either your desk officer or me.

Thank you,

(b)(6), (b)(7)c

Acting Unit Chief
Field Operations - East
HQ ERO
500 12th Street, SW.
Washington, DC. 20536
202-730-1000 (b)(6), (b)(7)c office

202-271-(b)(6), (b)(7)(c)ell

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From:
To:

(b)(6), (b)(7)c

Cc:

Subject: ICE Detainer Policy Reminder, Enforce Crime Entry & Detention Funding

Date: Thursday, May 30, 2013 6:50:00 PM

Attachments: [Detainer Policy 12 21 12 \(5\).pdf](#)
[Prosecutorial Discretion -- civil enforcement priorities.pdf](#)
[image002.png](#)

Importance: High

All,

Please ensure that you are complying with the Dec. 21, 2012, ICE detainer policy from Director John Morton (attached; with key elements listed at the bottom of this email string). Below, highlighted in yellow, are some clarification points for this policy. Aliens must meet this policy for an ICE detainer to be placed with the jail or prison.

Be advised that under current budget limitations for detention funding, we are not able to detain every alien who meets the ICE detainer policy. Some aliens will need to be processed for EOIR removal proceedings, and then released on an Order of Release on Recognizance (OREC). This does not mean we should discontinue to place detainees when appropriate or that we should not place these aliens into removal proceedings, just that we may have to release them on OREC and refer the case to the Atlanta ATD unit for possible enrollment in an electronic monitoring program. The current guidance from ERO HQ is that we should only be detaining aliens subject to **mandatory detention** (e.g. **final orders, reentries, aggravated felons**), aliens who **pose a threat to public safety (including crimes of violence, DUIs, and known gang members)**, and border expedited removal cases. **Aliens who have been convicted of serious non-public safety crimes, or who have such crimes pending, can be considered for ICE custody on a case-by-case basis.**

As a reminder, it is critically important that the ENFORCE crime entry screen be updated with **ALL convictions, arrests, and pending charges**. Of the highest priority are the convictions because this determines whether an alien is a criminal or not, and could determine whether the alien comes into / remains in ICE custody or is released. **Please ensure that you are updating this screen when cases are processed.** In some cases you may have to contact the local jurisdiction for the alien's conviction status when (b)(7)e does not show a disposition for crimes.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / Community Outreach
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c

Sent: Thursday, May 30, 2013 11:07 AM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: FW: Detainer policy

AFODs:

Please remind all personnel, including 287(g) of the detainer policy and take whatever steps you need to take to ensure compliance in all programs/facilities under your supervision. The policy is attached, and some clarifying e-mails are below.

(b)(6), (b)(7)c

DEPUTY FIELD OFFICE DIRECTOR
(RESPONSIBLE FOR THE STATE OF GEORGIA, EXCEPT THE STEWART DETENTION CENTER)
ATLANTA FIELD OFFICE
ENFORCEMENT AND REMOVAL OPERATIONS
U. S. IMMIGRATION AND CUSTOMS ENFORCEMENT
DEPARTMENT OF HOMELAND SECURITY

From: (b)(6), (b)(7)c

Sent: Friday, December 21, 2012 6:43 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: RE: Detainer policy

New detainer policy. It appears we can't put detainees on no d/l cases unless they have a prior VR, or are a "significant risk to public safety [or border security, or national security]." We can still put detainees on DUI's, even if only charged, but not yet convicted

On the FOD call today, Director Mead was asked about recent arrivals (arrived within the last 3 years or so), whose only pending charge is a no d/l. He said they can have detainees placed on them, as these individuals have been deemed to pose a significant risk to border security, as per the last bullet at the bottom of page 2 of the 12/21/2012 Morton Detainer Memo: "- the individual otherwise poses a significant risk to national security, border security, or public safety."

National Detainer Guidance (Dec. 21, 2012)

Consistent with ICE's civil enforcement priorities and absent extraordinary circumstances, ICE agents and officers **should issue a detainer** in the federal, state, local, or tribal criminal justice systems against an individual **only where** (1) they have reason to believe **the individual is an alien subject to removal** from the United States and (2) **one or more of the following conditions apply:**

- the individual has a **prior felony conviction** or has been **charged with a felony** offense;
- the individual has **three or more prior misdemeanor convictions;**² ("...three or more

convictions for minor traffic misdemeanors or other relatively minor misdemeanors alone should not trigger a detainer unless the convictions reflect a clear and continuing danger to others or disregard for the law”)

- the individual has a prior misdemeanor conviction or has been charged with a misdemeanor offense if the misdemeanor conviction or pending charge involves
 - violence, threats, or assault;
 - sexual abuse or exploitation;
 - driving under the influence of alcohol or a controlled substance; (*DUIs*)
 - unlawful flight from the scene of an accident;
 - unlawful possession or use of a firearm or other deadly weapon;
 - the distribution or trafficking of a controlled substance;
 - or
 - other significant threat to public safety;³ (“...one which poses a significant risk of harm or injury to a person or property”)
- the individual has been convicted of illegal entry pursuant to 8 U.S.C. § 1325;
- the individual has illegally re-entered the country after a previous removal or return;
- the individual has an outstanding order of removal; (*Fugitives*)
- the individual has been found by an immigration officer or an immigration judge to have knowingly committed immigration fraud; or
- the individual otherwise poses a significant risk to national security, border security, or public safety.⁴ (“...suspected terrorist, a known gang member, or the subject of an outstanding felony arrest warrant; or the detainer is issued in furtherance of an ongoing felony criminal or national security investigation)

² Given limited enforcement resources, three or more convictions for minor traffic misdemeanors or other relatively minor misdemeanors alone should not trigger a detainer unless the convictions reflect a clear and continuing danger to others or disregard for the law.

³ A significant threat to public safety is one which poses a significant risk of harm or injury to a person or property.

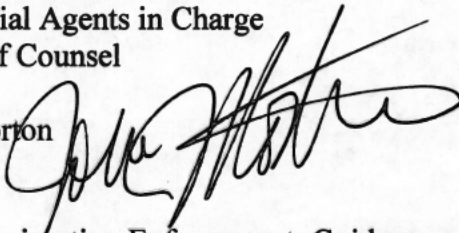
⁴ For example, the individual is a suspected terrorist, a known gang member, or the subject of an outstanding felony arrest warrant; or the detainer is issued in furtherance of an ongoing felony criminal or national security investigation.



U.S. Immigration
and Customs
Enforcement

DEC 21 2012

MEMORANDUM FOR: All Field Office Directors
All Special Agents in Charge
All Chief Counsel

FROM: John Morton
Director 

SUBJECT: Civil Immigration Enforcement: Guidance on the Use of Detainers
in the Federal, State, Local, and Tribal Criminal Justice Systems

Purpose

This memorandum provides guidance on the use of U.S. Immigration and Customs Enforcement (ICE) detainers in the federal, state, local, and tribal criminal justice systems. This guidance applies to all uses of ICE detainers regardless of whether the contemplated use arises out of the Criminal Alien Program, Secure Communities, a 287(g) agreement, or any other ICE enforcement effort. This guidance does not govern the use of detainers by U.S. Customs and Border Protection (CBP). This guidance replaces Sections 4.2 and 4.5 of the August 2010 *Interim Guidance on Detainers* (Policy Number 10074.1) and otherwise supplements the remaining sections of that same guidance.

Background

In the memorandum entitled *Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens*, issued in June 2010,¹ ICE set forth clear priorities that guide its civil immigration enforcement. These priorities ensure that ICE's finite enforcement resources are dedicated, to the greatest extent possible, to individuals whose removal promotes public safety, national security, border security, and the integrity of the immigration system.

As ICE's implementation of these priorities continues, it is of critical importance that ICE remain focused on ensuring that the priorities are uniformly, transparently, and effectively pursued. To that end, ICE issues the following guidance governing the use of detainers in the nation's criminal justice system at the federal, state, local, and tribal levels. This guidance will ensure that the agency's use of detainers in the criminal justice system uniformly applies the

¹ As amended and updated by the memorandum of the same title issued March 2, 2011.

principles set forth in the June 2010 memorandum and is consistent with the agency's enforcement priorities.

National Detainer Guidance

Consistent with ICE's civil enforcement priorities and absent extraordinary circumstances, ICE agents and officers should issue a detainer in the federal, state, local, or tribal criminal justice systems against an individual only where (1) they have reason to believe the individual is an alien subject to removal from the United States and (2) one or more of the following conditions apply:

- the individual has a prior felony conviction or has been charged with a felony offense;
- the individual has three or more prior misdemeanor convictions;²
- the individual has a prior misdemeanor conviction or has been charged with a misdemeanor offense if the misdemeanor conviction or pending charge involves—
 - violence, threats, or assault;
 - sexual abuse or exploitation;
 - driving under the influence of alcohol or a controlled substance;
 - unlawful flight from the scene of an accident;
 - unlawful possession or use of a firearm or other deadly weapon;
 - the distribution or trafficking of a controlled substance; or
 - other significant threat to public safety;³
- the individual has been convicted of illegal entry pursuant to 8 U.S.C. § 1325;
- the individual has illegally re-entered the country after a previous removal or return;
- the individual has an outstanding order of removal;
- the individual has been found by an immigration officer or an immigration judge to have knowingly committed immigration fraud; or
- the individual otherwise poses a significant risk to national security, border security, or public safety.⁴

² Given limited enforcement resources, three or more convictions for minor traffic misdemeanors or other relatively minor misdemeanors alone should not trigger a detainer unless the convictions reflect a clear and continuing danger to others or disregard for the law.

³ A significant threat to public safety is one which poses a significant risk of harm or injury to a person or property.

⁴ For example, the individual is a suspected terrorist, a known gang member, or the subject of an outstanding felony arrest warrant; or the detainer is issued in furtherance of an ongoing felony criminal or national security investigation.

Revised Detainer Form

To ensure consistent application of this guidance, ICE will revise the DHS detainer form, Form I-247. The revised detainer form, which should be used in all cases once it is issued, will specifically list the grounds above and require the issuing officer or agent to identify those that apply so that the receiving agency and alien will know the specific basis for the detainer. The changes to the form will make it easy for officers and agents to document the immigration enforcement priorities and prosecutorial discretion analysis they have completed leading to the issuance of the detainer.

Prosecutorial Discretion

This guidance identifies those removable aliens in the federal, state, local, and tribal criminal justice systems for whom a detainer may be considered. It does not require a detainer in each case, and all ICE officers, agents, and attorneys should continue to evaluate the merits of each case based on the June 2011 memorandum entitled *Exercising Prosecutorial Discretion Consistent with the Civil Immigration Enforcement Priorities of the Agency for the Apprehension, Detention, and Removal of Aliens* and other applicable agency policies.

Six-Month Review

ICE Field Office Directors, Chief Counsel, and Special Agents in Charge should closely evaluate the implementation and effect of this guidance in their respective jurisdictions for a period of six months from the date of this memorandum. Based on the results of this evaluation, ICE will consider whether modifications, if any, are needed.

Disclaimer

This guidance does not create or confer any right or benefit on any person or party, public or private. Nothing in this guidance should be construed to limit ICE's power to apprehend, charge, detain, administratively prosecute, or remove any alien unlawfully in the United States or to limit the legal authority of ICE or its personnel to enforce federal immigration law. Similarly, this guidance, which may be modified, superseded, or rescinded at any time, is not intended to, does not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.


This guidance does not cover or control those detainers issued by officers and agents of CBP. Detainers issued by CBP officers and agents shall remain governed by existing CBP policy, and nothing in this guidance is intended to limit CBP's power to apprehend, charge, detain, or remove any alien unlawfully in the United States.

MAR 02 2011



U.S. Immigration
and Customs
Enforcement

MEMORANDUM FOR: All ICE Employees

FROM: John Morton
Director 

SUBJECT: Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens

Purpose

This memorandum outlines the civil immigration enforcement priorities of U.S. Immigration and Customs Enforcement (ICE) as they relate to the apprehension, detention, and removal of aliens. These priorities shall apply across all ICE programs and shall inform enforcement activity, detention decisions, budget requests and execution, and strategic planning.

A. Priorities for the apprehension, detention, and removal of aliens

In addition to our important criminal investigative responsibilities, ICE is charged with enforcing the nation's civil immigration laws. This is a critical mission and one with direct significance for our national security, public safety, and the integrity of our border and immigration controls. ICE, however, only has resources to remove approximately 400,000 aliens per year, less than 4 percent of the estimated illegal alien population in the United States. In light of the large number of administrative violations the agency is charged with addressing and the limited enforcement resources the agency has available, ICE must prioritize the use of its enforcement personnel, detention space, and removal resources to ensure that the removals the agency does conduct promote the agency's highest enforcement priorities, namely national security, public safety, and border security.

To that end, the following shall constitute ICE's civil enforcement priorities, with the first being the highest priority and the second and third constituting equal, but lower, priorities.

Priority 1. Aliens who pose a danger to national security or a risk to public safety

The removal of aliens who pose a danger to national security or a risk to public safety shall be ICE's highest immigration enforcement priority. These aliens include, but are not limited to:

- aliens engaged in or suspected of terrorism or espionage, or who otherwise pose a danger to national security;

Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens

Page 2

- aliens convicted of crimes, with a particular emphasis on violent criminals, felons, and repeat offenders;
- aliens not younger than 16 years of age who participated in organized criminal gangs;
- aliens subject to outstanding criminal warrants; and
- aliens who otherwise pose a serious risk to public safety.¹

For purposes of prioritizing the removal of aliens convicted of crimes, ICE personnel should refer to the following new offense levels defined by the Secure Communities Program, with Level 1 and Level 2 offenders receiving principal attention. These new Secure Communities levels are given in rank order and shall replace the existing Secure Communities levels of offenses.²

- Level 1 offenders: aliens convicted of “aggravated felonies,” as defined in § 101(a)(43) of the Immigration and Nationality Act,³ or two or more crimes each punishable by more than one year, commonly referred to as “felonies”;
- Level 2 offenders: aliens convicted of any felony or three or more crimes each punishable by less than one year, commonly referred to as “misdemeanors”; and
- Level 3 offenders: aliens convicted of crimes punishable by less than one year.⁴

Priority 2. Recent illegal entrants

In order to maintain control at the border and at ports of entry, and to avoid a return to the prior practice commonly and historically referred to as “catch and release,” the removal of aliens who have recently violated immigration controls at the border, at ports of entry, or through the knowing abuse of the visa and visa waiver programs shall be a priority.

Priority 3. Aliens who are fugitives or otherwise obstruct immigration controls

In order to ensure the integrity of the removal and immigration adjudication processes, the removal of aliens who are subject to a final order of removal and abscond, fail to depart, or intentionally obstruct immigration controls, shall be a priority. These aliens include:

- fugitive aliens, in descending priority as follows:⁵

¹ This provision is not intended to be read broadly, and officers, agents, and attorneys should rely on this provision only when serious and articulable public safety issues exist.

² The new levels should be used immediately for purposes of enforcement operations. DRO will work with Secure Communities and the Office of the Chief Information Officer to revise the related computer coding by October 1, 2010.

³ As the definition of “aggravated felony” includes serious, violent offenses and less serious, non-violent offenses, agents, officers, and attorneys should focus particular attention on the most serious of the aggravated felonies when prioritizing among level one offenses.

⁴ Some misdemeanors are relatively minor and do not warrant the same degree of focus as others. ICE agents and officers should exercise particular discretion when dealing with minor traffic offenses such as driving without a license.

⁵ Some fugitives may fall into both this priority and priority 1.

Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens

Page 3

- fugitive aliens who pose a danger to national security;
- fugitives aliens convicted of violent crimes or who otherwise pose a threat to the community;
- fugitive aliens with criminal convictions other than a violent crime;
- fugitive aliens who have not been convicted of a crime;
- aliens who reenter the country illegally after removal, in descending priority as follows:
 - previously removed aliens who pose a danger to national security;
 - previously removed aliens convicted of violent crimes or who otherwise pose a threat to the community;
 - previously removed aliens with criminal convictions other than a violent crime;
 - previously removed aliens who have not been convicted of a crime; and
- aliens who obtain admission or status by visa, identification, or immigration benefit fraud.⁶

The guidance to the National Fugitive Operations Program: Priorities, Goals and Expectations, issued on December 8, 2009, remains in effect and shall continue to apply for all purposes, including how Fugitive Operation Teams allocate resources among fugitive aliens, previously removed aliens, and criminal aliens.

B. Apprehension, detention, and removal of other aliens unlawfully in the United States

Nothing in this memorandum should be construed to prohibit or discourage the apprehension, detention, or removal of other aliens unlawfully in the United States. ICE special agents, officers, and attorneys may pursue the removal of any alien unlawfully in the United States, although attention to these aliens should not displace or disrupt the resources needed to remove aliens who are a higher priority. Resources should be committed primarily to advancing the priorities set forth above in order to best protect national security and public safety and to secure the border.

C. Detention

As a general rule, ICE detention resources should be used to support the enforcement priorities noted above or for aliens subject to mandatory detention by law. Absent extraordinary circumstances or the requirements of mandatory detention, field office directors should not expend detention resources on aliens who are known to be suffering from serious physical or mental illness, or who are disabled, elderly, pregnant, or nursing, or demonstrate that they are primary caretakers of children or an infirm person, or whose detention is otherwise not in the public interest. To detain aliens in those categories who are not subject to mandatory detention, ICE officers or special agents must obtain approval from the field office director. If an alien falls

⁶ ICE officers and special agents should proceed cautiously when encountering aliens who may have engaged in fraud in an attempt to enter but present themselves without delay to the authorities and indicate a fear of persecution or torture. See Convention relating to the Status of Refugees, art. 31, *opened for signature* July 28, 1951, 19 U.S.T. 6259, 189 U.N.T.S. 137. In such instances, officers and agents should contact their local Office of the Chief Counsel.

within the above categories and is subject to mandatory detention, field office directors are encouraged to contact their local Office of Chief Counsel for guidance.

D. Prosecutorial discretion

The rapidly increasing number of criminal aliens who may come to ICE's attention heightens the need for ICE employees to exercise sound judgment and discretion consistent with these priorities when conducting enforcement operations, making detention decisions, making decisions about release on supervision pursuant to the Alternatives to Detention Program, and litigating cases. Particular care should be given when dealing with lawful permanent residents, juveniles, and the immediate family members of U.S. citizens. Additional guidance on prosecutorial discretion is forthcoming. In the meantime, ICE officers and attorneys should continue to be guided by the November 17, 2000 prosecutorial discretion memorandum from then-INS Commissioner Doris Meissner; the October 24, 2005 Memorandum from Principal Legal Advisor William Howard; and the November 7, 2007 Memorandum from then Assistant Secretary Julie Myers.

E. Implementation

ICE personnel shall follow the priorities set forth in this memorandum immediately. Further, ICE programs shall develop appropriate measures and methods for recording and evaluating their effectiveness in implementing the priorities. As this may require updates to data tracking systems and methods, ICE will ensure that reporting capabilities for these priorities allow for such reporting as soon as practicable, but not later than October 1, 2010.

F. No Private Right Statement⁷

These guidelines and priorities are not intended to, do not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.

⁷ This statement was added to ICE Policy 10072.1, "Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens" on February 7, 2011. The policy contained in this memorandum has not been altered or changed.

From: (b)(6), (b)(7)c
Subject: Issuance of Criminal Alien Program Handbook
Date: Monday, May 20, 2013 1:17:57 PM

The following message is sent on behalf of (b)(6), (b)(7)c **(A) Assistant Director for Secure Communities and Enforcement, with the concurrence of Philip T. Miller, Assistant Director for Field Operations:**

To: Assistant Directors, Field Office Directors, Deputy Field Office Directors, and Assistant Field Office Directors

Subject: Issuance of Criminal Alien Program Handbook

On May 14, 2013, (A) Assistant Director for Secure Communities and Enforcement (b)(6), (b)(7)c signed the *Criminal Alien Program Handbook*. The Handbook provides procedures, best practices, and a list of related policies regarding Criminal Alien Program (CAP) duties. The Handbook focuses on the identification of criminal aliens, case preparation, and removal proceedings while still allowing for flexibility regarding established local operational procedures. The Handbook will be the base document for CAP training and operations at ERO field offices. While the document contains investigative tools and resources, it should not be considered an all-inclusive guide for conducting CAP operations.

The Handbook is available for view in the ERO Resource Library at the following link:

(b)(7)e

If you have any questions regarding the CAP Handbook, please contact (b)(6), (b)(7)c (b)(6), (b)(7)c Criminal Alien Program Unit Chief at (202) 732-(b)(6), (b)(7)c or (b)(6), (b)(7)c @ice.dhs.gov.

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message.~~

From:
To:
Cc:
Subject:
Date:
Attachments:

(b)(6), (b)(7)c
New Detainer Policy
Wednesday, January 09, 2013 10:21:15 AM
[mage001.jpg](#)
[2012_12_27_11_03_41.pdf](#)
[mage004.png](#)

Team,

Per the new Meade Memo dated December 21, 2012, you will be responsible for canvassing all of your individual counties cases to verify that the alien meets the new parameters before sending out the pick-up request. You will have to reach out to the jails to get any information that will help in determining this, if needed. If at any time an alien who comes in to ICE custody that does not meet the criteria, the officer who sent the pick-up request will be asked to write a memo as for the reason the alien was brought in.

On the I-213 a annotation will be placed in the miscellaneous field as to what factors where used to determine how the alien meets the new detainer policy.

If a detainer was placed and a case created within EARM and the individual does not meet the criteria the officer who pulls the detainer must create a narrative statement via either an I213 or G (General Subject Narrative) narrative as to why the detainer was dropped, when it was dropped, and how it was dropped. You will also make note that the detainer was dropped as the subject did not meet the current detainer guidance dated December 21, 2012.

IAR team, you all are the front lines on this. You will most likely be making most of these checks and as such if you have any ideas to expedite this please get with Dave and myself so we can work on getting the job done.

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
Criminal Alien Program/Secure Communities
Immigration and Customs Enforcement
Atlanta Field Office

180 Spring ST SW
4th Floor
Atlanta, GA 30303

Desk: (404) (b)(6), (b)(7)c

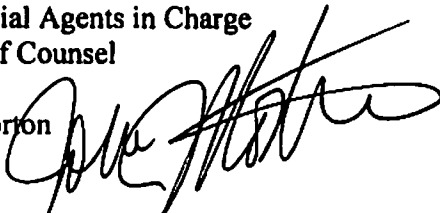




**U.S. Immigration
and Customs
Enforcement**

DEC 21 2012

MEMORANDUM FOR: All Field Office Directors
All Special Agents in Charge
All Chief Counsel

FROM: John Morton
Director 

SUBJECT: Civil Immigration Enforcement: Guidance on the Use of Detainers
in the Federal, State, Local, and Tribal Criminal Justice Systems

Purpose

This memorandum provides guidance on the use of U.S. Immigration and Customs Enforcement (ICE) detainers in the federal, state, local, and tribal criminal justice systems. This guidance applies to all uses of ICE detainers regardless of whether the contemplated use arises out of the Criminal Alien Program, Secure Communities, a 287(g) agreement, or any other ICE enforcement effort. This guidance does not govern the use of detainers by U.S. Customs and Border Protection (CBP). This guidance replaces Sections 4.2 and 4.5 of the August 2010 *Interim Guidance on Detainers* (Policy Number 10074.1) and otherwise supplements the remaining sections of that same guidance.

Background

In the memorandum entitled *Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens*, issued in June 2010,¹ ICE set forth clear priorities that guide its civil immigration enforcement. These priorities ensure that ICE's finite enforcement resources are dedicated, to the greatest extent possible, to individuals whose removal promotes public safety, national security, border security, and the integrity of the immigration system.

As ICE's implementation of these priorities continues, it is of critical importance that ICE remain focused on ensuring that the priorities are uniformly, transparently, and effectively pursued. To that end, ICE issues the following guidance governing the use of detainers in the nation's criminal justice system at the federal, state, local, and tribal levels. This guidance will ensure that the agency's use of detainers in the criminal justice system uniformly applies the

¹ As amended and updated by the memorandum of the same title issued March 2, 2011.

principles set forth in the June 2010 memorandum and is consistent with the agency's enforcement priorities.

National Detainer Guidance

Consistent with ICE's civil enforcement priorities and absent extraordinary circumstances, ICE agents and officers should issue a detainer in the federal, state, local, or tribal criminal justice systems against an individual only where (1) they have reason to believe the individual is an alien subject to removal from the United States and (2) one or more of the following conditions apply:

- the individual has a prior felony conviction or has been charged with a felony offense;
- the individual has three or more prior misdemeanor convictions;²
- the individual has a prior misdemeanor conviction or has been charged with a misdemeanor offense if the misdemeanor conviction or pending charge involves—
 - violence, threats, or assault;
 - sexual abuse or exploitation;
 - driving under the influence of alcohol or a controlled substance;
 - unlawful flight from the scene of an accident;
 - unlawful possession or use of a firearm or other deadly weapon;
 - the distribution or trafficking of a controlled substance; or
 - other significant threat to public safety;³
- the individual has been convicted of illegal entry pursuant to 8 U.S.C. § 1325;
- the individual has illegally re-entered the country after a previous removal or return;
- the individual has an outstanding order of removal;
- the individual has been found by an immigration officer or an immigration judge to have knowingly committed immigration fraud; or
- the individual otherwise poses a significant risk to national security, border security, or public safety.⁴

² Given limited enforcement resources, three or more convictions for minor traffic misdemeanors or other relatively minor misdemeanors alone should not trigger a detainer unless the convictions reflect a clear and continuing danger to others or disregard for the law.

³ A significant threat to public safety is one which poses a significant risk of harm or injury to a person or property.

⁴ For example, the individual is a suspected terrorist, a known gang member, or the subject of an outstanding felony arrest warrant; or the detainer is issued in furtherance of an ongoing felony criminal or national security investigation.

Revised Detainer Form

To ensure consistent application of this guidance, ICE will revise the DHS detainer form, Form I-247. The revised detainer form, which should be used in all cases once it is issued, will specifically list the grounds above and require the issuing officer or agent to identify those that apply so that the receiving agency and alien will know the specific basis for the detainer. The changes to the form will make it easy for officers and agents to document the immigration enforcement priorities and prosecutorial discretion analysis they have completed leading to the issuance of the detainer.

Prosecutorial Discretion

This guidance identifies those removable aliens in the federal, state, local, and tribal criminal justice systems for whom a detainer may be considered. It does not require a detainer in each case, and all ICE officers, agents, and attorneys should continue to evaluate the merits of each case based on the June 2011 memorandum entitled *Exercising Prosecutorial Discretion Consistent with the Civil Immigration Enforcement Priorities of the Agency for the Apprehension, Detention, and Removal of Aliens* and other applicable agency policies.

Six-Month Review

ICE Field Office Directors, Chief Counsel, and Special Agents in Charge should closely evaluate the implementation and effect of this guidance in their respective jurisdictions for a period of six months from the date of this memorandum. Based on the results of this evaluation, ICE will consider whether modifications, if any, are needed.

Disclaimer

This guidance does not create or confer any right or benefit on any person or party, public or private. Nothing in this guidance should be construed to limit ICE's power to apprehend, charge, detain, administratively prosecute, or remove any alien unlawfully in the United States or to limit the legal authority of ICE or its personnel to enforce federal immigration law. Similarly, this guidance, which may be modified, superseded, or rescinded at any time, is not intended to, does not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.

This guidance does not cover or control those detainers issued by officers and agents of CBP. Detainers issued by CBP officers and agents shall remain governed by existing CBP policy, and nothing in this guidance is intended to limit CBP's power to apprehend, charge, detain, or remove any alien unlawfully in the United States.

From:
To:

(b)(6), (b)(7)c

Cc:
Subject: PD Clarification; Authority to Release an Alien from ICE Detention
Date: Tuesday, November 27, 2012 11:06:00 AM
Importance: High

All CAP Officers,

Please see the below comments from DFOD (b)(6), (b)(7)c and if you have any questions see your SDDO for clarification. While ERO officers do have numerous opportunities to exercise prosecutorial discretion (e.g. issuance of a detainer, deciding whom to stop and question, whom to arrest, issuance of charging documents, bond recommendations, issuance of OSUPs, and enrollment in an ATD program), the proper documentation and supervisory approval is still required depending upon the PD being exercised.

For example, if a custody redetermination is being recommended, the officer must still prepare an I-286 or utilize the prior I-286 custody redetermination section, which must be signed by an SDDO or higher. An OSUP or OREC can be issued with concurrence and signature of an SDDO or higher. Please do not misconstrue the recent training on prosecutorial discretion, which has always existed for law enforcement officers, to mean that your authorities have changed or that established procedures for the issuance of proper documentation and supervisory approval requirements have been altered. Legal statues / regulations do not allow anyone below the SDDO level to release someone from ICE custody.

Thanks,

(b)(6), (b)(7)c AFOD
*Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Tuesday, November 27, 2012 9:30 AM
To:
Cc:
Subject: authority to release an alien from ICE detention

Please make certain all understand:

1. The FOD has made clear that any letter being sent out under the Atlanta ICE/ERO Field Office letterhead must be signed over the FOD's name and title. Routine letters (such as a request for a travel document) may utilize the FOD's stamped facsimile signature, with the original signed initials

of the officer who authorized the letter next to the FOD's stamped signature. But all non-routine letters (including any case-related decisions) must have the FOD's original signature, or the signature of one of the DFODs on the FOD's behalf.

2. The statute and published regulations do not allow anyone at a lower rank than SDDO to release someone from custody, once a warrant of arrest has been issued:

INA 236(a) Arrest, Detention, and Release. - On a warrant issued by the Attorney General, an alien may be arrested and detained pending a decision on whether the alien is to be removed from the United States. Except as provided in subsection (c) and pending such decision, the Attorney General-

- (1) may continue to detain the arrested alien; and
- (2) may release the alien on-
 - (A) bond of at least \$1,500 with security approved by, and containing conditions prescribed by, the Attorney General; or
 - (B) conditional parole; but
- (3) may not provide the alien with work authorization (including an "employment authorized" endorsement or other appropriate work permit), unless the alien is lawfully admitted for permanent residence or otherwise would (without regard to removal proceedings) be provided such authorization.

8 CFR 236.1 (b) Warrant of arrest.

(1) In general. At the time of issuance of the notice to appear, or at any time thereafter and up to the time removal proceedings are completed, the respondent may be arrested and taken into custody under the authority of Form I-200, Warrant of Arrest. A warrant of arrest may be issued only by those immigration officers listed in § 287.5(e)(2) of this chapter and may be served only by those immigration officers listed in § 287.5(e)(3) of this chapter.

(2) If, after the issuance of a warrant of arrest, a determination is made not to serve it, any officer authorized to issue such warrant may authorize its cancellation.

8 CFR 236.1(c) Custody issues and release procedures.

(8) Any officer authorized to issue a warrant of arrest may, in the officer's discretion, release an alien not described in section 236(c)(1) of the Act, under the conditions at section 236(a)(2) and (3) of the Act; provided that the alien must demonstrate to the satisfaction of the officer that such release would not pose a danger to property or persons, and that the alien is likely to appear for any future proceeding. Such an officer may also, in the exercise of discretion, release an alien in deportation proceedings pursuant to the authority in section 242 of the Act (as designated prior to April 1, 1997), except as otherwise provided by law. (Corrected 4/1/97; 62 FR 15362.) (Redesignated as paragraph (c)(8) effective 6/18/98, previously paragraph (c)(2); 63 FR 27441)

(b)(6), (b)(7)c
DEPUTY FIELD OFFICE DIRECTOR
(RESPONSIBLE FOR THE STATE OF GEORGIA, EXCEPT THE STEWART DETENTION CENTER)
ATLANTA FIELD OFFICE
ENFORCEMENT AND REMOVAL OPERATIONS
U. S. IMMIGRATION AND CUSTOMS ENFORCEMENT

From:

Sent: Monday, November 26, 2012 4:54 PM

To:

Cc: (b)(6), (b)(7)c

Subject: FW:

Here is the letter that DO XXX sent out. He apparently believes, based on PD Training, that he has the authority to make custody redeterminations and assign bonds w/o a supervisor.

There are a number of issues here. But we may need to get some clarification out to the Officers that the PD Training did not enhance the scope of their authority.

From: (b)(6), (b)(7)c
To:
Subject: RE: CAP Surge Tracking Sheet
Date: Tuesday, September 17, 2013 6:25:00 PM
Attachments: [image001.jpg](#)
[ATL CAP Surge Interviews - DeKalb Co. \(09-04-2013 to 09-11-2013\).xlsx](#)

(b)(6), (b)(7)c

Attached is the all-inclusive interview tracking spreadsheet for the DeKalb Co. portion of our surge operation. I will begin compiling one for Fulton Co. tomorrow so I can get it to you as soon as the operation ends this week.

(b)(6), (b)(7)c AFOD
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Friday, September 13, 2013 2:15 PM
To: (b)(6), (b)(7)c
Subject: RE: CAP Surge Tracking Sheet

(b)(6), (b)(7)c

Sure, that would be fine.

Thanks,

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, September 13, 2013 2:11 PM
To: (b)(6), (b)(7)c
Subject: RE: CAP Surge Tracking Sheet

(b)(6), (b)(7)c

I'm working on a master sheet now for the entire time at DeKalb County. Would you just prefer to receive that list with all the cases on it?

(b)(6), (b)(7)c AFOD
Criminal Alien Program / 287(g)
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Friday, September 13, 2013 9:23 AM

To: (b)(6), (b)(7)c

Subject: CAP Surge Tracking Sheet

Good Morning (b)(6), (b)(7)c

I hope all is well with you. I would like to know if you could provide me the Tracking Sheet for CAP Surge that took place at DeKalb County Jail. I already have the sheets for September 4th and 5th, but still need the sheets for September 6th through the 11th. They are needed for part of our analysis of the surge operation. Please let me know if you prefer to fax them to me and I'll get you a fax number.

Thanks,

(b)(6), (b)(7)c

(b)(6), (b)(7)c **DDO**

Criminal Alien Program

500 12th Street SW

Washington, DC 20536

Office: (202) 732

Mobile: (202) 489

Email: (b)(6), (b)(7)c @ice.dhs.gov



From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: RE: Detainer policy
Date: Thursday, May 30, 2013 6:54:00 PM

Completed for ATL / SAV CAP.

Also reminded of importance to update CES, and of our current detention funding limitations / restrictions.

(b)(6), (b)(7)c AFOD
*Criminal Alien Program / Community Outreach
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO*

From: (b)(6), (b)(7)c
Sent: Thursday, May 30, 2013 11:07 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: Detainer policy

AFODs:

Please remind all personnel, including 287(g) of the detainer policy and take whatever steps you need to take to ensure compliance in all programs/facilities under your supervision. The policy is attached, and some clarifying e-mails are below.

(b)(6), (b)(7)c
DEPUTY FIELD OFFICE DIRECTOR
(RESPONSIBLE FOR THE STATE OF GEORGIA, EXCEPT THE STEWART DETENTION CENTER)
ATLANTA FIELD OFFICE
ENFORCEMENT AND REMOVAL OPERATIONS
U. S. IMMIGRATION AND CUSTOMS ENFORCEMENT
DEPARTMENT OF HOMELAND SECURITY
OFFICE: (404) 893- (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, December 21, 2012 6:43 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: Detainer policy

Good question (b)(6), (b)(7)c On the FOD call today, Director Mead was asked about recent arrivals (arrived within the last 3 years or so), whose only pending charge is a no d/l. He said they can have detainers placed on them, as these individuals have been deemed to pose a significant risk to border security, as per the last bullet at the bottom of page 2 of the 12/21/2012 Morton Detainer Memo:

“ - the individual otherwise poses a significant risk to national security, border security, or

public safety.”

From: (b)(6), (b)(7)c

Sent: Friday, December 21, 2012 4:20 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: RE: Detainer policy

Mr. (b)(6), (b)(7)c

I am confused by the detainer policy which contradicts the prosecutorial discretion policy I just trained all of South Carolina ERO on. The recent illegal entrants to the United States of America seems to be completely overlooked. It must have been an oversight. Can you clarify this? The new detainer policy seems to narrow the prosecutorial discretion criteria even more, although we can still issue NTAs and OREC if nothing else. Please clarify as I would like to pass out the correct guidance to my law enforcement officers. Thanks!

- Aliens who pose dangers to national security and risks to public safety
- Recent illegal entrants
- Repeat violators of immigration law
- Aliens who are fugitives from justice or obstruct immigration controls

(b)(6), (b)(7)c

Assistant Field Office Director

US DHS ICE ERO

South Carolina ERO Operations

3950 Faber Place Drive

North Charleston, SC 29405

(c) 404-449

(o) 843-746 (b)(6), (b)(7)c

(b)(6), (b)(7)c @dhs.gov

Leadership is solving problems. The day soldiers stop bringing you their problems is the day you have stopped leading them. They have either lost confidence that you can help or concluded you do not care. Either case is a failure of leadership. ----- Colin Powell

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From: (b)(6), (b)(7)c

Sent: Friday, December 21, 2012 4:04 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: FW: Detainer policy

New detainer policy. It appears we can't put detainees on no d/l cases unless they have a prior VR, or are a "significant risk to public safety [or border security, or national security]." Not sure how this will work w/ 287(g)? We can still put detainees on DUI's, even if only charged, but not yet convicted. Please read and send up any questions and we will try to get them addressed.

(b)(6), (b)(7)c

DEPUTY FIELD OFFICE DIRECTOR
(RESPONSIBLE FOR THE STATE OF GEORGIA, EXCEPT THE STEWART DETENTION CENTER)
ATLANTA FIELD OFFICE
ENFORCEMENT AND REMOVAL OPERATIONS
U. S. IMMIGRATION AND CUSTOMS ENFORCEMENT
DEPARTMENT OF HOMELAND SECURITY
OFFICE: (404) 893- (b)(6), (b)(7)c

From:

(b)(6), (b)(7)c

Sent: Friday, December 21, 2012 2:36 PM

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

(b)(6), (b)(7)c

Subject: Detainer policy

All,

Mr. Mead asked that I provide you the attached Detainer policy in advance of today's FOD call.

Regards,

(b)(6), (b)(7)c

Acting Deputy Chief of Staff
Office of Enforcement and Removal Operations
Immigration and Customs Enforcement
(202) 732- (b)(6), (b)(7)c Desk
(215) 651- (b)(6), (b)(7)c BlackBerry

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From:
To:

(b)(6), (b)(7)c

Cc:
Subject: RE: Expedited EOIR Hearing Form - For Immediate Use - Version 3
Date: Monday, April 08, 2013 4:22:00 PM
Attachments: [REQUEST FOR EXPEDITED DEPORTATION - Spanish Corrected-1-.docx](#)
Importance: High

CAP Officers & Supervisors,

Please review the below emails related to the attached *Request for Expedited Deportation / Exclusion / Removal Order* form, and ensure that all aliens who are being processed via a Notice to Appear (NTA) and will come into ICE custody soon are asked if they wish to be removed from the U.S. to their countries of citizenship as quickly as possible. If the aliens indicate that they do, the attached form should be completed and placed on top of the NTAs on the left side of the A-file. Aliens who agree to this expedited removal hearing process should be detained as “no bond” just as they would if they signed a stipulated removal form.

It has been brought to my attention that CAP officers may not be offering this form. Please note that it is required for ICE officers to utilize the most expedient means possible when processing aliens, and this includes using the attached form for NTA cases when aliens coming into ICE custody state that they do not want to fight their cases and just wish to be removed as quickly as possible. Officers should indicate in the I-213 narrative for NTA cases that this option was offered to the alien, and whether the alien elected to accept or decline this expedited process.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / Public Advocate
Firearms & Tactical Training / VCAS
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Friday, February 08, 2013 3:28 PM

To:

(b)(6), (b)(7)c (b)(6), (b)(7)c

Cc:
Subject: RE: Expedited EOIR Hearing Form - For Immediate Use - Version 3
Importance: High

All CAP Officers / Agents,

Please ensure that you are asking all aliens who are being issued a Notice to Appear if they wish to be removed to their native countries as quickly as possible. If the aliens indicate they do, utilize the attached expedited hearing request form. Although this form has been disseminated and EOIR Atlanta has begun scheduling expedited hearing dates, it has been reported that very few cases are being processed with this form. It is my understanding that EOIR Stewart has not yet begun scheduling these hearings, but should do so soon.

For clarification, this new form should be used for aliens who are either in ERO custody or will be coming to our custody within two to three weeks. Any aliens who wish to be removed quickly, but won't be coming to ERO custody for months or years, should be given the old Stipulated Removal form. Although not the preferred format by EOIR and OCC, the Stipulated Removal process does not require that the alien be presented before the judge as the Expedited Hearing process does.

Thanks,

(b)(6), (b)(7)c AFOD
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Tuesday, January 08, 2013 2:21 PM
To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:
Subject: Expedited EOIR Hearing Form - For Immediate Use (Replaces Stip Form)
Importance: High

All CAP Officers / Agents,

Effective immediately, please begin using the attached form, titled Request for Expedited Deportation / Exclusion / Removal Order, for **all** aliens who will be issued a Notice to Appear (NTA) **and** indicate that they wish to be removed to their native countries as quickly as possible. This form is optional for the alien (if he/she wishes to be removed from the U.S. expeditiously). Once the form is completed and signed by the alien, place the **right index fingerprint** of the alien next to his/her signature. The form should be placed in the A-file on top of the NTAs on the left side of the file. This will immediately alert the Detained Unit staff that it is an expedited hearing request case.

The Request for Expedited Removal form will be used in lieu of the Stipulated

Removal form, which has become problematic for EOIR and OCC. EOIR Atlanta has indicated that they prefer the use of the attached form over the Stipulated Removal form because it still allows the Immigration Judge (IJ) to hold a hearing for these aliens. These hearings will likely be scheduled weekly for all aliens who sign the form. EOIR has agreed to schedule all of these aliens for the same hearing and provide ERO Atlanta with notice at least 48 hours in advance to produce the aliens for their hearings (either in person or via VTC).

This form is much simpler than the current Stipulated Removal form since it is only one page. Just as the Stipulated Removal form it replaces, this form will be filed with EOIR along with the NTA by the Detained Units. EOIR Atlanta will begin holding regular Expedited Removal hearings for all aliens who have signed this form. The IJ will provide information to all aliens present at one time rather than having individual hearings for each alien. This process should actually be faster than the Stipulated Removal process and is preferred by both EOIR Atlanta and ERO Atlanta because it will reduce the overall number of hearings and the detention lengths of stay for aliens who decide to sign the form. If you have any questions please see your first-line supervisor.

Thanks,

(b)(6), (b)(7)c, AFOD
Criminal Alien Program / VCAS
Public Affairs / Public Advocate
Atlanta Field Office
DHS - ICE - ERO

From: (b)(6), (b)(7)c
Sent: Thursday, December 06, 2012 2:35 PM
To: (b)(6), (b)(7)c (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Expedited Hearing Form

All,

Attached is the Expedited Hearing Form being used by MIA. We will be discussing implementation of this program AOR-wide, so please review and be prepared to discuss during tomorrow's AFOD teleconference.

Thank you.

(b)(6), (b)(7)c
Deputy Field Office Director
Atlanta Field Office
Ofc.: (404) 893-1347 (b)(6), (b)(7)c
Fax.: (404) 893-1347
(b)(6), (b)(7)c @dhs.gov

~~Warning: This document is UNCLASSIFIED//FOR OFFICIAL USE ONLY (U//FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. **No portion of this report should be furnished to the media, either in written or verbal form.**~~



**U.S. DEPARTMENT OF HOMELAND SECURITY
Immigration and Customs Enforcement**

REQUEST FOR EXPEDITED EXCLUSION / DEPORTATION / REMOVAL ORDER

SOLICITUD PARA UNA ORDEN DE EXCLUSION / DEPORTACION / REMOCION ACELERADA

Date: _____
Fecha

1. Alien's Name: _____
Nombre del extranjero
2. Alien's Registration Number: _____
Numero de registro de extranjero
3. Attorney's Name: _____
Nombre del abogado o representante
4. Citizenship/Nationality: _____
Ciudadania/Nacionalidad
5. Best Language: _____
Idioma que habla mejor
6. When and where did you last enter the United States? _____
Cuando y por donde entro usted a los Estados Unidos la ultima vez?
7. Have you ever been ordered excluded, deported or removed from the United States? _____
Alguna vez a sido usted ordenado excluido, deportado o removido de los Estados Unidos?

If yes, when? _____
Si, cuando?
8. Were you admitted or paroled in the United States by an Immigration Officer? YES NO
Fue usted admitido o admitido bajo libertad condicional en los Estados Unidos por un Oficial de Inmigracion? SI NO
9. Do you want to be excluded, deported or removed from the United States? YES NO
Desea usted ser excluido, deportado o removido de los Estados Unidos? SI NO
10. Do you intend to ask the Immigration Judge to redetermine your bond? YES NO
Tiene usted intenciones de pedir al Juez de Inmigracion que vuelva a determinar su fianza? SI NO
11. Have you been seen by an Immigration Judge? YES NO
Ha sido visto por un Juez de Inmigracion? SI NO
12. If you have been ordered excluded or deported, did you file an appeal? YES NO
Si usted a recibido una orden de Exclusion, Deportacion; sometio usted una apelacion? SI NO
13. If you filed an appeal, did you make a motion to withdraw the appeal? YES NO
Si usted sometio una apelacion, solicito usted el retiro/cancelacion de dicha apelacion? SI NO

Signature
Firma

From: (b)(6), (b)(7)c
To:
Subject: RE: FY12 Stats for FOD End of Year Report - Due by Oct. 10
Date: Wednesday, October 10, 2012 10:50:15 AM
Attachments: [State Stats FY12.docx](#)

Here are you State Stats.

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
180 Spring Street, SW
Atlanta, GA 30303
(404) 893 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, October 02, 2012 2:12 PM
To: (b)(6), (b)(7)c
Cc:
Subject: FY12 Stats for FOD End of Year Report - Due by Oct. 10
Importance: High

All,

Please provide me with the below stats by Oct. 10th. These are needed for the FOD End of Year Report for FY12. In the past they have consolidated the CAP/SC stats with the 287(g) programs (FY11 stats pasted below my signature), but I would prefer to have CAP and SC stand alone in our stat reporting. Having 287(g) combined with our stats doesn't paint as clear a picture for the work performed by our officers. This information should be available via reports run through ENFORCE (CAP/SC) and (b)(7)e (VCAS). For CAP/SC stats, please report Atlanta and Savannah stats separately.

The stats I need are for FY12 only (Oct. 1, 2011 – Sept. 30, 2012).

VCAS:

- Cases presented for prosecution:
- Indictments:
- Convictions:

CAP / SC:

- Detainers lodged (total):
- Detainers lodged (convicted criminals):
- Detainers lodged (non-criminals):

- Charging documents issued (total):
- Charging documents issued (convicted criminals):

- Charging documents issued (non-criminals):

Thanks,

(b)(6), (b)(7)c

Assistant Field Office Director
Criminal Alien Program / VCAS
Firearms & Tactical Training / Public Affairs
U.S. Department of Homeland Security
Immigration & Customs Enforcement
ERO - Atlanta Field Office
Office: 404-883-
(b)(6), (b)(7)c

FY11 FOD End of Year Report:

Violent Criminal Alien Section (VCAS)

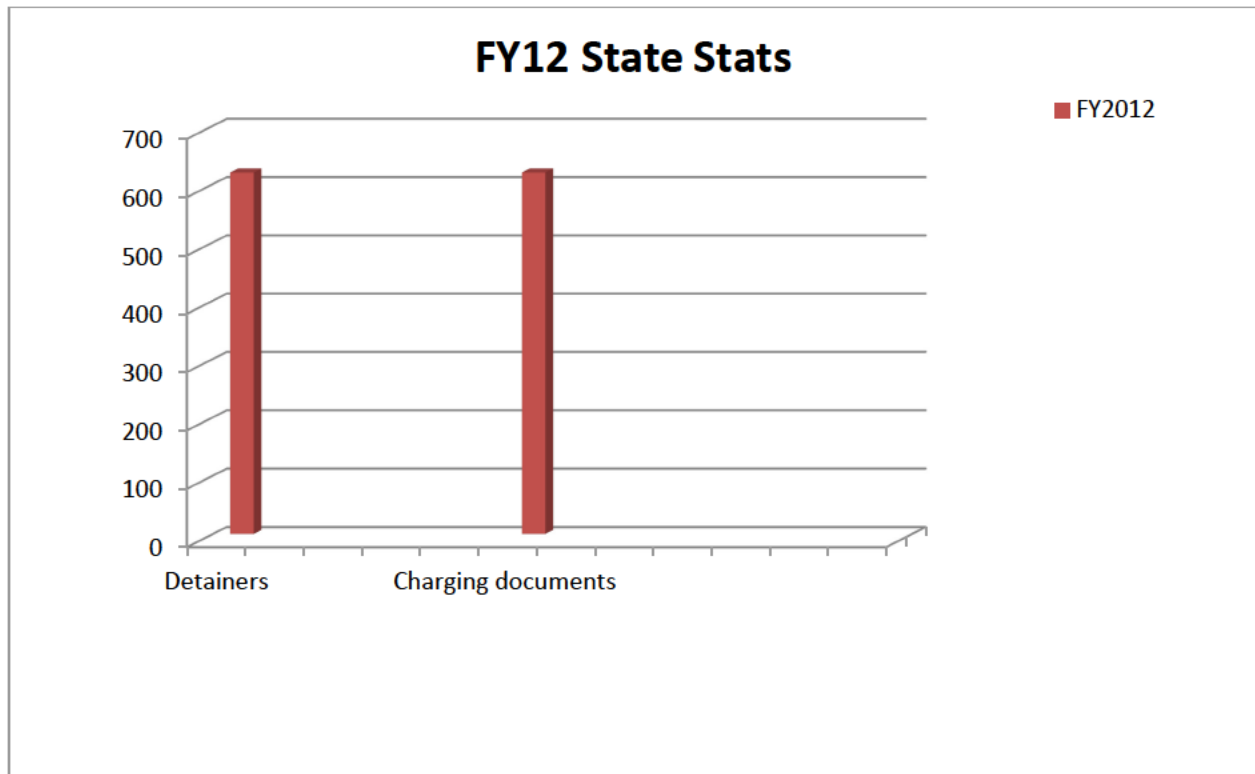
FAT has VCAS teams in GA, NC, and SC. In FY10, FAT presented 764 cases for prosecution with 275 indictments, and 220 convictions. As of September 30, 2011, FAT had **320 arrests with 321 indictments, and 277 convictions**. The Office of the Principal Legal Advisor (OPLA) has dedicated two attorneys as Special Assistant United States Attorneys to assist in the processing of cases for the United States Attorney's Office (USAO).

287(g), Secure Communities and Criminal Alien Programs

We have agents assigned to the Criminal Alien Program (CAP), which covers 468 Federal, State, and Local facilities in the AOR and FAT has **thirteen 287(g) agreements** within the AOR (GA-4; NC-6; SC-3). In FY10, FAT CAP and 287(g) combined had 18,551 detainers and 19,128 charging documents issued (CDI). As of September 30, 2011, FAT CAP and 287(g) combined issued **23,649 detainers**, of which **18,925 were for convicted criminals** and **4,724 were for non-criminal immigration violators**. As of September 30, 2011, FAT CAP and 287(g) combined had issued **23,738 CDIs**, of which **13,019 were for convicted criminals** and **10,719 were for non-criminal immigration violators**.

State
Stats
FY12

	FY12	FY13	FY14
Detainers	620		
Charging Docs	620		



287(g) Program (Georgia)



(b)(6), (b)(7)c
(Gwinnett, Cobb, Hall &
Whitfield 287g sites)

(b)(6), (b)(7)c, (b)(7)e

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 2:50 PM
To: (b)(6), (b)(7)c
Cc:
Subject: FW: SCAAP 2012
Attachments: SCAAP 2012 Final Data.xls; INS2012.TXT

Importance: High

Please advise in regards to this email... thanks.

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 2:43 PM
To: (b)(6), (b)(7)c
Subject: FW: SCAAP 2012

(b)(6), (b)(7)c

Please call me to discuss at your convenience. Thanks (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 2:27 PM
To: (b)(6), (b)(7)c
Cc:
Subject: FW: SCAAP 2012

(b)(6), (b)(7)c Please review the email trail below regarding an annual grant that the Department receives for alien inmates. Beginning in FY 12, we are required to have each inmate verified by DHS. As you will note from the attached spreadsheet, over 350 inmates do not have A-numbers that will be required to receive grant reimbursement. I understand that you are the Department's expert on alien inmates and we are seeking your guidance on how best to provide the required information. Please feel free to call me – as this may be rather involved. In addition, do you know anything about ICE 287(g) program?

Thank you,

(b)(6), (b)(7)c
410-585 (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 17, 2012 12:51 PM
To: (b)(6), (b)(7)c
Cc:
Subject: FW: SCAAP 2012

Hi (b)(6), (b)(7)c

Here's the extract of SCAAP data for the 2012 program, using last year's rules. And of course under the assumption that there will be a 2012 SCAAP program. (I couldn't find a posting so far; just the old 2011 program information.)

Hope this is useful to you!

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, May 17, 2012 12:00 PM
To: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Per our conversation the updated versions of the SCAAP files for this year's submission are attached. This year's methodology for preparing the files was the same as last year's.

The "txt" file is for upload and the EXCEL file contains the same data, but is easier to view.

From: (b)(6), (b)(7)c
Sent: Friday, May 04, 2012 6:39 AM
To:
Cc: (b)(6), (b)(7)c
Subject: FW: SCAAP 2012

Just FYI (as I'm not sure that we can do anything about this), but I am concerned about (b)(6), (b)(7)c response. Unless I completely mis-read last year's information (something that's not unheard of), I believe all the avenues of help listed were for us to become pro-active and confirm alien status on booking and/or intake. I do not think there is anything out there designed to receive a big file from us now (or prior to this year's submission) and return confirmation of alien status by way of matching, etc. In other words, we (the Dept) may have missed the boat on obtaining verification of inmates where we are missing, or have an incomplete or invalid, alien ID. I will be happy to be wrong about this!

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 10:06 AM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: SCAAP 2012

Thanks (b)(6), (b)(7)c. Once we have the data, we will work together to obtain the verifications.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 9:17 AM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: SCAAP 2012

(b)(6), (b)(7)c

Last year's SCAAP notice gave information about how DOCs could confirm the alien status of their inmates via certain mechanisms supplied by DHS, etc. See highlight, below. We can help with data that's in the system, and perhaps to help you use the mechanisms described to improve verification. Let us know.

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339- (b)(6), (b)(7)c
Fax: 410-339-4227

From: SCAAP [mailto:SCAAP@usdoj.gov]
Sent: Monday, May 16, 2011 05:13 PM
Subject: State Criminal Alien Assistance Program (SCAAP) FY 2011 Application Announcement

Dear SCAAP Participant:

The State Criminal Alien Assistance Program (SCAAP) provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating certain undocumented criminal aliens. The Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice administers SCAAP.

The Grants Management System (GMS) will open on Monday, May 16, 2011 to accept applications for Fiscal Year 2011 funds. All applications must be submitted electronically at <https://grants.ojp.usdoj.gov/>.

How to Apply

Enter your user name and password at the GMS site (<https://grants.ojp.usdoj.gov/>). Once you have logged in, go to Funding Opportunities link on the left hand side of the screen. Search for all Bureau of Justice Assistance grants. Locate the SCAAP solicitation after the search is complete and click the Apply Online button.

Please review the following information and the SCAAP Guidelines before beginning your SCAAP application:

SCAAP Guidelines http://www.ojp.usdoj.gov/BJA/grant/11SCAAP_Guidelines.pdf

Reporting Period

The FY 2011 reporting period for inmate and salary cost data is July 1, 2009 - June 30, 2010.

Payments for "Unknown" Alien Status Inmate Days and Important Notice Regarding Potential Changes to **FY2012 Payments**

Many states and localities have incurred costs for detaining individuals whom they believe to be criminal aliens based on investigative and other information, but for who no formal DHS documentation of alien status is available. BJA has,

since 1996, provided variable reimbursement for these costs, as those unknown inmate records may be illegal entrants to the U.S. who have not yet come into contact with DHS and therefore have no record in their database.

Based on a DHS review of the 2009 SCAAP unknown inmate data, BJA has updated the unknown inmate day reimbursement percentages for the FY 2011 SCAAP application cycle. The DHS review found that of the records that were updated and came back with a known alien inmate status, 86 percent were attributable to inmates in county facilities, 85 percent were attributable to inmates in state facilities, and 62 percent were attributable to inmates in city facilities. In light of these findings, BJA will apply these percentages to the reimbursement of unknown inmate costs.

In FY 2012, the President's Budget request for SCAAP includes a requirement that payments only be made for costs associated with DHS verified, criminal aliens (eliminating reimbursement for unknown inmate days). To prepare for this change, SCAAP jurisdictions are strongly encouraged to work closely with DHS to increase inmate alien status verifications. **DHS has implemented programs which may help jurisdictions increase their inmate alien status verifications. Those programs include:**

o **Secure Communities Program:** This program leverages an existing information sharing capability between the U.S. Department of Homeland Security (DHS) and the Department of Justice (DOJ) to quickly and accurately identify aliens who are arrested for a crime and booked into local law enforcement custody. With this capability, the fingerprints of everyone arrested and booked are not only checked against FBI criminal history records, but they are also checked against DHS immigration records. If fingerprints match DHS records, ICE determines if immigration enforcement action is required, considering the immigration status of the alien, the severity of the crime and the alien's criminal history. For more information, please see the following website: http://www.ice.gov/secure_communities/

o **287(g) Program:** The 287(g) program allows a state and local law enforcement entity to enter into a partnership with ICE in order to receive delegated authority for immigration enforcement within their jurisdictions. This allows the officials in the jurisdictions to match inmate records prior to the SCAAP application process. For more information, please see the following website: <http://www.ice.gov/news/library/factsheets/287g.htm>

o **The Law Enforcement Support Center (LESC):** LESG is a single national point of contact that provides timely customs information and immigration status and identity information and real-time assistance to local, state and federal law enforcement agencies on aliens suspected, arrested or convicted of criminal activity. For more information, please see the following website: <http://www.ice.gov/LESC/> or call 802-872-(b)(6), (b)(7)c

Entering Inmate Data

If the Alien Number is unknown for an individual inmate, enter all zeroes in the A number field. Do not use letters (A) or symbols (dashes, etc.). Also, use zeros (0) as the beginning digit(s) if the A-number is fewer than 9 digits.

The FBI number is issued by the FBI to track arrests and fingerprint records. If this number is not available, leave this field blank by inserting 10 spaces. If the FBI number is fewer than 10 characters, enter the number first, and then insert spaces for the remainder of the field length.

CEO Information

SCAAP payments must go directly to eligible states and localities. Authorized jurisdiction employees for SCAAP purposes must be listed as either the Authorized Representative or Alternate Contact in the GMS User Profile. The chief executive officer (CEO) of an eligible jurisdiction may apply directly or delegate authority to another jurisdiction official. The CEO is considered the highest ranking elected or appointed official of a unit of government.

Costs

Salary cost data must be actual dollar amounts paid for correctional officers salaries during the reporting period. Correctional officer salary costs may include premium pay for specialized service, shift differential pay, and fixed-pay increases for time in service. It may also include overtime required by negotiated contract, statute, or regulation such as union agreements, contractual obligations, and required post staffing minimums. This figure should not include benefits.

Payments

SCAAP payments are calculated simultaneously, with applicants receiving a prorated payment based on the appropriation; costs submitted, and inmates as determined by DHS. All SCAAP payments are made electronically to the applicant's bank account of record identified during the application process. All SCAAP payments must go to the jurisdiction's general fund. The jurisdiction's EIN (tax identification) and vendor number must be used when applying for SCAAP funds.

Deadline

The deadline for submitting all completed SCAAP applications is, June 27, 2011 at 6:00 p.m. (e.d.t.). Extensions or exceptions to this deadline cannot be granted. Because of the volume and complexities involved in verification of all submitted inmate data and the fact that BJA transmits this file to DHS immediately after the close of the solicitation, it is not possible for additional applicant data to be reviewed and sent to DHS after the deadline.

SCAAP Program Requirement

Based on new requirements included in the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162), all FY 2007 through 2011 SCAAP funds must be used for correctional purposes only. FY 2011 awardees will be required, during the award acceptance process, to provide basic information on how the funds will be expended for correctional purposes.

Customer Service

Grants Management System Login Issues and Password Resets: 1-888-549- (b)(6), (b)(7)c

GMS Helpdesk: (b)(6), (b)(7)c@ojp.usdoj.gov

BJA remains dedicated to assisting all customers with any technical or programmatic questions they might have. The SCAAP Support Desk can be contacted at 1-202-353- (b)(6), (b)(7)c or by email at (b)(6), (b)(7)c@usdoj.gov .

Sincerely,

Payment Programs Team
Bureau of Justice Assistance

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 9:04 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Hi (b)(6), (b)(7)c To date, no information is available for the FY 12 SCAAP Grant. Last year, the grants opened on May 16th. The FY 12 grant requires that payments only be made for costs associated with DHS verified, criminal aliens (eliminating reimbursement for unknown inmate days). Will we be able to obtain that information from our data? We may want to start that process now to determine how it may/will affect our revenue.

Thanks much (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 7:57 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Hi (b)(6), (b)(7)c

Just wondering: have you or (b)(6), (b)(7)c been able to find out anything?

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339 (b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, April 26, 2012 7:20 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Re: SCAAP 2012

Hi (b)(6), (b)(7)c and I will research the status and get back to you later today.

Thanks (b)(6), (b)(7)c

(b)(6), (b)(7)c

Sent from my BlackBerry Wireless Handheld

From: (b)(6), (b)(7)c
Sent: Thursday, April 26, 2012 06:13 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: SCAAP 2012

Hi (b)(6), (b)(7)c

Do you have any word on this year's SCAAP program yet? As you know, we will need as much advance notice on this as possible in order to help you meet whatever this year's deadline may be. In addition, I seem to recall from our emails last year that the requirements for SCAAP were changing, so whatever information you have would be useful to us. Thanks!

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339 (b)(6), (b)(7)c
Fax: 410-339-4227

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 3:01 PM
To: (b)(6), (b)(7)c
Cc:
Subject: Re: SCAAP 2012

I don't recall doing this last year

Sent using BlackBerry

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 02:50 PM
To: (b)(6), (b)(7)c
Cc:
Subject: FW: SCAAP 2012

Please advise in regards to this email... thanks.

From: (b)(6), (b)(7)c [mailto:(b)(6), (b)(7)c@dpcc.state.md.us]
Sent: Tuesday, May 22, 2012 2:43 PM
To: (b)(6), (b)(7)c
Subject: FW: SCAAP 2012

(b)(6), (b)(7)c

Please call me to discuss at your convenience. Thanks - (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, May 22, 2012 2:27 PM
To:
Cc: (b)(6), (b)(7)c
Subject: FW: SCAAP 2012

Hi (b)(6), (b)(7)c Please review the email trail below regarding an annual grant that the Department receives for alien inmates. Beginning in FY 12, we are required to have each inmate verified by DHS. As you will note from the attached spreadsheet, over 350 inmates do not have A-numbers that will be required to receive grant reimbursement. I understand that you are the Department's expert on alien inmates and we are seeking your guidance on how best to provide the required information. Please feel free to call me – as this may be rather involved. In addition, do you know anything about ICE 287(g) program?

Thank you,

(b)(6), (b)(7)c

410-585

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 17, 2012 12:51 PM
To: (b)(6), (b)(7)c

Cc: (b)(6), (b)(7)c

Subject: FW: SCAAP 2012

(b)(6), (b)(7)c

Here's the extract of SCAAP data for the 2012 program, using last year's rules. And of course under the assumption that there will be a 2012 SCAAP program. (I couldn't find a posting so far; just the old 2011 program information.)

Hope this is useful to you!

(b)(6), (b)(7)c
Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, May 17, 2012 12:00 PM
To: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Per our conversation the updated versions of the SCAAP files for this year's submission are attached. This year's methodology for preparing the files was the same as last year's.

The "txt" file is for upload and the EXCEL file contains the same data, but is easier to view.

From: (b)(6), (b)(7)c
Sent: Friday, May 04, 2012 6:39 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: SCAAP 2012

Just FYI (as I'm not sure that we can do anything about this), but I am concerned about (b)(6), (b)(7)c response. Unless I completely mis-read last year's information (something that's not unheard of), I believe all the avenues of help listed were for us to become pro-active and confirm alien status on booking and/or intake. I do not think there is anything out there designed to receive a big file from us now (or prior to this year's submission) and return confirmation of alien status by way of matching, etc. In other words, we (the Dept) may have missed the boat on obtaining verification of inmates where we are missing, or have an incomplete or invalid, alien ID. I will be happy to be wrong about this!

(b)(6), (b)(7)c
Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 10:06 AM
To: (b)(6), (b)(7)c

Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Thanks (b)(6), (b)(7)c Once we have the data, we will work together to obtain the verifications.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 9:17 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

(b)(6), (b)(7)c

Last year's SCAAP notice gave information about how DOCs could confirm the alien status of their inmates via certain mechanisms supplied by DHS, etc. See highlight, below. We can help with data that's in the system, and perhaps to help you use the mechanisms described to improve verification. Let us know.

(b)(6), (b)(7)c

Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c @usdoj.gov
Sent: Monday, May 16, 2011 05:13 PM
Subject: State Criminal Alien Assistance Program (SCAAP) FY 2011 Application Announcement

Dear SCAAP Participant:

The State Criminal Alien Assistance Program (SCAAP) provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating certain undocumented criminal aliens. The Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice administers SCAAP.

The Grants Management System (GMS) will open on Monday, May 16, 2011 to accept applications for Fiscal Year 2011 funds. All applications must be submitted electronically at <https://grants.ojp.usdoj.gov/>.

How to Apply

Enter your user name and password at the GMS site (<https://grants.ojp.usdoj.gov/>). Once you have logged in, go to Funding Opportunities link on the left hand side of the screen. Search for all Bureau of Justice Assistance grants. Locate the SCAAP solicitation after the search is complete and click the Apply Online button.

Please review the following information and the SCAAP Guidelines before beginning your SCAAP application:

SCAAP Guidelines http://www.ojp.usdoj.gov/BJA/grant/11SCAAP_Guidelines.pdf

Reporting Period

The FY 2011 reporting period for inmate and salary cost data is July 1, 2009 - June 30, 2010.

Payments for "Unknown" Alien Status Inmate Days and Important Notice Regarding Potential Changes to **FY2012 Payments**

Many states and localities have incurred costs for detaining individuals whom they believe to be criminal aliens based on investigative and other information, but for who no formal DHS documentation of alien status is available. BJA has, since 1996, provided variable reimbursement for these costs, as those unknown inmate records may be illegal entrants to the U.S. who have not yet come into contact with DHS and therefore have no record in their database.

Based on a DHS review of the 2009 SCAAP unknown inmate data, BJA has updated the unknown inmate day reimbursement percentages for the FY 2011 SCAAP application cycle. The DHS review found that of the records that were updated and came back with a known alien inmate status, 86 percent were attributable to inmates in county facilities, 85 percent were attributable to inmates in state facilities, and 62 percent were attributable to inmates in city facilities. In light of these findings, BJA will apply these percentages to the reimbursement of unknown inmate costs.

In FY 2012, the President's Budget request for SCAAP includes a requirement that payments only be made for costs associated with DHS verified, criminal aliens (eliminating reimbursement for unknown inmate days). To prepare for this change, SCAAP jurisdictions are strongly encouraged to work closely with DHS to increase inmate alien status verifications. **DHS has implemented programs which may help jurisdictions increase their inmate alien status verifications. Those programs include:**

- o **Secure Communities Program:** This program leverages an existing information sharing capability between the U.S. Department of Homeland Security (DHS) and the Department of Justice (DOJ) to quickly and accurately identify aliens who are arrested for a crime and booked into local law enforcement custody. With this capability, the fingerprints of everyone arrested and booked are not only checked against FBI criminal history records, but they are also checked against DHS immigration records. If fingerprints match DHS records, ICE determines if immigration enforcement action is required, considering the immigration status of the alien, the severity of the crime and the alien's criminal history. For more information, please see the following website: http://www.ice.gov/secure_communities/
- o **287(g) Program:** The 287(g) program allows a state and local law enforcement entity to enter into a partnership with ICE in order to receive delegated authority for immigration enforcement within their jurisdictions. This allows the officials in the jurisdictions to match inmate records prior to the SCAAP application process. For more information, please see the following website: <http://www.ice.gov/news/library/factsheets/287g.htm>
- o **The Law Enforcement Support Center (LESC):** LESL is a single national point of contact that provides timely customs information and immigration status and identity information and real-time assistance to local, state and federal law enforcement agencies on aliens suspected, arrested or convicted of criminal activity. For more information, please see the following website: <http://www.ice.gov/LESC/> or call 802-872-6000.

Entering Inmate Data

If the Alien Number is unknown for an individual inmate, enter all zeroes in the A number field. Do not use letters (A) or symbols (dashes, etc.). Also, use zeros (0) as the beginning digit(s) if the A-number is fewer than 9 digits.

The FBI number is issued by the FBI to track arrests and fingerprint records. If this number is not available, leave this field blank by inserting 10 spaces. If the FBI number is fewer than 10 characters, enter the number first, and then insert spaces for the remainder of the field length.

CEO Information

SCAAP payments must go directly to eligible states and localities. Authorized jurisdiction employees for SCAAP purposes must be listed as either the Authorized Representative or Alternate Contact in the GMS User Profile. The chief executive

officer (CEO) of an eligible jurisdiction may apply directly or delegate authority to another jurisdiction official. The CEO is considered the highest ranking elected or appointed official of a unit of government.

Costs

Salary cost data must be actual dollar amounts paid for correctional officers salaries during the reporting period. Correctional officer salary costs may include premium pay for specialized service, shift differential pay, and fixed-pay increases for time in service. It may also include overtime required by negotiated contract, statute, or regulation such as union agreements, contractual obligations, and required post staffing minimums. This figure should not include benefits.

Payments

SCAAP payments are calculated simultaneously, with applicants receiving a prorated payment based on the appropriation; costs submitted, and inmates as determined by DHS. All SCAAP payments are made electronically to the applicant's bank account of record identified during the application process. All SCAAP payments must go to the jurisdiction's general fund. The jurisdiction's EIN (tax identification) and vendor number must be used when applying for SCAAP funds.

Deadline

The deadline for submitting all completed SCAAP applications is, June 27, 2011 at 6:00 p.m. (e.d.t.). Extensions or exceptions to this deadline cannot be granted. Because of the volume and complexities involved in verification of all submitted inmate data and the fact that BJA transmits this file to DHS immediately after the close of the solicitation, it is not possible for additional applicant data to be reviewed and sent to DHS after the deadline.

SCAAP Program Requirement

Based on new requirements included in the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162), all FY 2007 through 2011 SCAAP funds must be used for correctional purposes only. FY 2011 awardees will be required, during the award acceptance process, to provide basic information on how the funds will be expended for correctional purposes.

Customer Service

Grants Management System Login Issues and Password Resets: 1-888-549- (b)(6), (b)(7)c

GMS Helpdesk: gmshelp@ojp.usdoj.gov

BJA remains dedicated to assisting all customers with any technical or programmatic questions they might have. The SCAAP Support Desk can be contacted at 1-202-353- (b)(6), (b)(7)c or by email at (b)(6), (b)(7)c@usdoj.gov .

Sincerely,

Payment Programs Team
Bureau of Justice Assistance

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 9:04 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Hi (b)(6), (b)(7)c To date, no information is available for the FY 12 SCAAP Grant. Last year, the grants opened on May 16th. The FY 12 grant requires that payments only be made for costs associated with DHS verified, criminal aliens (eliminating reimbursement for unknown inmate days). Will we be able to obtain that information from our data? We may want to start that process now to determine how it may/will affect our revenue.

Thanks much, (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, May 03, 2012 7:57 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: SCAAP 2012

Hi, (b)(6), (b)(7)c

Just wondering: have you or (b)(6), (b)(7)c been able to find out anything?

(b)(6), (b)(7)c
Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000
Baltimore, MD 21286-3020
Tel: 410-339-(b)(6), (b)(7)c
Fax: 410-339-4227

From: (b)(6), (b)(7)c
Sent: Thursday, April 26, 2012 7:20 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Re: SCAAP 2012

Hi (b)(6), (b)(7)c and I will research the status and get back to you later today.

Thanks (b)(6), (b)(7)c

(b)(6), (b)(7)c
Sent from my BlackBerry Wireless Handheld

From: (b)(6), (b)(7)c
Sent: Thursday, April 26, 2012 06:13 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: SCAAP 2012

Hi, (b)(6), (b)(7)c

Do you have any word on this year's SCAAP program yet? As you know, we will need as much advance notice on this as possible in order to help you meet whatever this year's deadline may be. In addition, I seem to recall from our emails last year that the requirements for SCAAP were changing, so whatever information you have would be useful to us. Thanks!

(b)(6), (b)(7)c
Director, Research and Statistics
Office of Grants, Policy, and Statistics
Department of Public Safety and Correctional Services
300 E. Joppa Road, Suite 1000

Baltimore, MD 21286-3020

Tel: 410-339-(b)(7)c

Fax: 410-339-4227

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, February 19, 2013 9:58 AM
To: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

Perfect. My ofc.

(b)(6), (b)(7)c

Chief Counsel
Office of the Chief Counsel--Baltimore
DHS/ICE/OPLA

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From: (b)(6), (b)(7)c
Sent: Tuesday, February 19, 2013 9:57 AM
To: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

10:30 still good?

From: (b)(6), (b)(7)c
Sent: Monday, February 18, 2013 2:22 PM
To: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

(b)(6), (b)(7)c i dont recall getting back to you on this. 10:30 or later would be ideal. But we'll make any time after 9 work. Theyre welcome to my ofc in 1600. If there are more than 2 surveyors, we'll use the deposition room at the front of our ofc space. Thanks! (b)(6), (b)(7)c

--Sent from a mobile device, so pls excuse the brevity and any typos...

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-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Tuesday, February 12, 2013 02:55 PM Eastern Standard Time
To: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

(b)(6), (b)(7)c

The site visit is still on for next Tuesday. According to their agenda, they would like to speak with you about our general procedures, a review of our written work (I-213s), and charging documents. Since they are always perfect, I'm sure you won't need to speak to them for very long!

What time would you like to meet with them and where? I'm sure 30 minutes or less would be fine as they have a pretty full agenda. I am expecting them by 8:30.

Thanks,
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Wednesday, January 30, 2013 1:09 PM
To: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

The morning is best for me. I have to leave around lunchtime for a doctor's appt.

(b)(6), (b)(7)c

Deputy Chief Counsel
ICE/OPLA/Baltimore
410-637-(b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
Sent: Wednesday, January 30, 2013 1:07 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: HQ CAP Site Visit

Absolutely (b)(6), (b)(7)c and/or I will be here. Let us know if there's something special you want us to cover.

(b)(6), (b)(7)c

Chief Counsel
Office of the Chief Counsel - Baltimore
DHS/ICE/OPLA

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From: (b)(6), (b)(7)c

Sent: Wednesday, January 30, 2013 12:45 PM

To: (b)(6), (b)(7)c

Subject: HQ CAP Site Visit

(b)(6), (b)(7)c

Our HQ CAP unit is planning a site visit for February 19th. They would like a few minutes to meet with you (or your designee). Would you be available? I'm sure they can work according to your schedule.

Thanks,

(b)(6), (b)(7)c

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Thursday, February 21, 2013 4:50 PM
To: (b)(6), (b)(7)c
Cc:
Subject: RE: Baltimore Field Office Site Visit

10-4...thanks!

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Thursday, February 21, 2013 04:20 PM Eastern Standard Time
To: (b)(6), (b)(7)c
Cc:
Subject: RE: Baltimore Field Office Site Visit

They have given us access to the CAP drive and will try to set up (b)(7)e training. They did not indicate that we would receive any type of written report. I believe they have visited the Philadelphia field office. They did not make comparisons, but rather stated they were trying to get a better understanding of the environment we work in and identify best practices.

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Thursday, February 21, 2013 04:07 PM Eastern Standard Time
To: (b)(6), (b)(7)c
Cc:
Subject: FW: Baltimore Field Office Site Visit

(b)(6), (b)(7)c

Did you get an feedback from the HQ/CAP team about their visit? Are they planning issue a written assessment report? Also, did they say anything about other field offices having gone through this or are we again the first one?

(b)(6), (b)(7)c

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Friday, February 08, 2013 11:19 AM Eastern Standard Time
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: Baltimore Field Office Site Visit

FOD (b)(6), (b)(7)c

Thank you for the quick response. DDO (b)(6), (b)(7)c and DDO (b)(6), (b)(7)c will be CAP's representatives during this site visit. Per your instructions they will be directed to coordinate with AFOD (b)(6), (b)(7)c should you have any comments or concerns please don't hesitate to contact me.

Thanks in advance!



U.S. Immigration and Customs Enforcement

(b)(6), (b)(7)c

(b)(6), (b)(7)c

(A)Unit Chief
Criminal Alien Program
500 12th Street SW
Washington, DC 20536
Office: (202) 732- (b)(6), (b)(7)c
Mobile: (202) 500- (b)(6), (b)(7)c
Email: (b)(6), (b)(7)c@dhs.gov

From: (b)(6), (b)(7)c
Sent: Friday, February 08, 2013 11:05 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: Baltimore Field Office Site Visit
Importance: High

To: Unit Chief (b)(6), (b)(7)c

The Baltimore Field Office will be prepared to receive HQ/CAP visitors on February 19th. Please reply to this message with the names of the people who will be coming. If the visitors are planning to drive here and would like assistance with parking, please let us know. AFOD (b)(6), (b)(7)c will serve as our point of contact for this on-site visit and any necessary arrangements. He will also coordinate the completion and return of the attached questionnaire. Thank you,

(b)(6), (b)(7)c
Field Office Director
Baltimore Field Office
Tel: 410-637- (b)(6), (b)(7)c

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From: (b)(6), (b)(7)c
Sent: Friday, February 08, 2013 9:27 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: Baltimore Field Office Site Visit
Importance: High

The following message is sent on behalf of (b)(6), (b)(7)c (A)Assistant Director for Secure Communities and Enforcement with the concurrence of (b)(6), (b)(7)c Acting Assistant Director for Field Operations:

To: Baltimore Field Office Director

Subject: Site Visit

The Headquarters Criminal Alien Program (HQ/CAP) is planning to travel to the Baltimore Field Office for an on-site visit. The purpose of this visit is to conduct thorough assessments of the CAP program within your field office. HQ/CAP Staff Officers will be visiting on February 19, 2013.

The objective of the assessment is to evaluate CAP productivity, review local CAP procedures, ensure that current policies are known and adhered to, evaluate reporting procedures, identify best practices, and provide feedback to the FODs.

In advance of this visit, please find attached a copy of the agenda, questionnaire, and current statistics for your review. Please return the questionnaire by 02/14/2013.

Please submit your response to DDO (b)(6), (b)(7)c @ice.dhs.gov.

For questions, please contact DDO (b)(6), (b)(7)c at (202) 732-(b)(6), (b)(7)c (A)Unit Chief (b)(6), (b)(7)c at (202) 732-(b)(6), (b)(7)c @ice.dhs.gov.

Thanks in advance!



U.S. Immigration and Customs Enforcement

(b)(6), (b)(7)c

(A)Unit Chief
Criminal Alien Program
500 12th Street SW
Washington, DC 20536
Office: (202) 732-(b)(6), (b)(7)c
Mobile: (202) 501-(b)(6), (b)(7)c
Email: (b)(6), (b)(7)c@dhs.gov

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, July 26, 2013 3:58 PM
Subject: Detainer Tasking

The following message is being sent on behalf of (b)(6), (b)(7)c Assistant Director for Secure Communities and Enforcement, with the concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Field Office Directors, Deputy Field Office Directors

Subject: Six-Month Detainer Policy Review

On December 21, 2012, Director Morton issued a policy entitled Civil Immigration Enforcement: Guidance on the Use of Detainers in the Federal, State, Local, and Tribal Criminal Justice Systems. This memorandum provided national guidance on the use of detainers to ensure uniform adherence to ICE's Civil Immigration Enforcement Priorities. The policy requires a six-month review of the implementation and effect of this guidance to determine whether modifications, if any, are needed.

To effect this review each Field Office must respond to the below questions:

1. What, if any, challenges in implementing the new guidance and form have you experienced?
2. Since the issuance of the December guidance, have you created any local policies, procedures, supplemental guidance or training regarding the issuance of detainers? If so, please send a copy of the guidance or training materials with this response. Please also send any written guidance issued previously if it remains operative in your field office.
3. Does your office routinely conduct interviews prior to issuing a detainer?
 - A. If interviews are routinely conducted, how are they completed, i.e., telephonically, in person, etc.?
 - B. If interviews are not routinely conducted prior to issuing a detainer, what impediments prevent your offices from doing so?
 - C. If interviews are not routinely conducted prior to issuing a detainer, when are they conducted?

Please submit your responses by July 31, 2013, to the (b)(6), (b)(7)c mailbox at (b)(6), (b)(7)c@ice.dhs.gov

Questions regarding this message may be directed to your CAP point of contact.

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(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, May 20, 2013 2:03 PM
To: (b)(6), (b)(7)c
Subject: RE: SC IRC SOP - IRC Log for FO's

I looked at that real quick too...I sent an email to Laguna to see what they're doing with SFR; we were sending them a log but not sure if that changed.

(b)(6), (b)(7)c

(A)Field Office Director
Baltimore Field Office
O-(410) 637- (b)(6), (b)(7)c
C-(213) 216- (b)(6), (b)(7)c
(b)(6), (b)(7)c @ice.dhs.gov

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From: (b)(6), (b)(7)c
Sent: Monday, May 20, 2013 1:59 PM
To: (b)(6), (b)(7)c
Subject: RE: SC IRC SOP - IRC Log for FO's

10-4. Thanks. I was just reading through the new CAP handbook, but the SC section is pretty short and has no policy links attached to it.

From: (b)(6), (b)(7)c
Sent: Monday, May 20, 2013 1:38 PM
To: (b)(6), (b)(7)c
Subject: SC IRC SOP - IRC Log for FO's

(b)(6), (b)(7)c attached is the original HQ SOP for the IRC's; not sure if they have replaced it. I know they were working on another one as some of the info is outdated including the SC level chart (was based on NCIC crime types). Page 7 part 4.4 deals with the log that should be sent from the IRC to the FO for follow up.

I'll see if I can find something more recent.

4.4 Initiate Removal Proceedings

If a criminal alien is determined to be Risk Level 1 and is subject to removal, a reinstatement case, or an ICE Fugitive, an ICE detainer (I-247 form shown in Appendix B) should be created in (b)(7)e and placed with the LEA holding the alien via fax or e-mail. If the Risk Level is determined to be Level 2 or 3, the IRC should respond based on available resources and on any existing agreements in place with the FO and the location where the alien was arrested and booked. The IRC response should be documented on the Daily Tracking Report (Appendix A). All detainees, regardless if action was taken, will be available to the local FO and Criminal Alien Program (CAP) Units via (b)(7)e. The minimum documentation that should be forwarded to the FO or CAP Units is the SC worksheet, a copy of the detainer (if placed), and booking information from the jail, LEA, or BOP facility. **The IRC will provide a daily tracking log to the FOs for**

which the IRC is providing coverage each morning. It is the responsibility of the impacted FO to follow up on IRC actions from the previous day.

(b)(6), (b)(7)c

(A)Field Office Director

Baltimore Field Office

O-(410) 637

(b)(6), (b)(7)c

C-(213) 216

(b)(6), (b)(7)c

@ice.dhs.gov

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(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 9:50 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA
Attachments: Frederick 287 (g) MOA -final (3).pdf

(b)(6), (b)(7)c

See attached.

(b)(6), (b)(7)c
Acting 287(g) Unit Chief
ICE / ERO
500 12th St. SW, Room 5226
Washington, DC 20536-5205
Office: 202-732-
Mobile: 202-388- (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 9:30 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Any luck with that? I want to get it to the Sheriff ASAP.

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 6:58 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Sure I'll send it in a little bit.

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 06:55 AM Eastern Standard Time
To: (b)(6), (b)(7)c
Subject: RE: MOA

Nah, I just got back to work so it wasn't signed. The copy you sent me was a pdf, so I can't change the signature block. Can you change it and get it back to me? Or get me the Word version?

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 6:54 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Yes. Unless the second one I sent you was signed already.

-----Original Message-----

From: (b)(6), (b)(7)c
Sent: Tuesday, June 25, 2013 06:48 AM Eastern Standard Time
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: MOA

Does the Morton signature need to be changed to (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, June 21, 2013 3:31 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: MOA

(b)(6), (b)(7)c

I attached the reviewed and approved FCSO MOA in pdf format. Please advise Sheriff Jenkins of the minor changes. We replaced the FREDERICK COUNTY SHERIFF's OFFICE with FCSO and in some places "agency" remains "agency" instead of FCSO – same with "jurisdiction". BALTIMORE was replaced with Baltimore, Maryland. Other than that everything else is the same.

Thanks,

(b)(6), (b)(7)c
Acting 287(g) Unit Chief
ICE / ERO
500 12th St. SW, Room 5226
Washington, DC 20536-5205
Office: 202-732-(b)(6), (b)(7)c
Mobile: 202-361-(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Wednesday, June 19, 2013 3:15 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: MOA

Will the signature page change? I'm sure I can get the approval to swap out the signature page and give him a copy of the changes. Just let me know.

From: (b)(6), (b)(7)c
Sent: Wednesday, June 19, 2013 2:51 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: RE: MOA

(b)(6), (b)(7)c

Thanks for the quick response and please thank the sheriff for me as well. There are some edits to the document you previously sent. The material hasn't changed - just the formatting such as the highlights and changing all the

"FREDERICK COUNTY SHERIFF'S OFFICE" to "FCSO". I am working on it now and will send the pdf back to you. Will it be much trouble to obtain another signature on the pdf version from the sheriff? I apologize for any confusion or if my previous email wasn't clear.

Thanks,

(b)(6), (b)(7)c
Acting 287(g) Unit Chief
ICE / ERO
500 12th St. SW, Room 5226
Washington, DC 20536-5205
Office: 202-731-
Mobile: 202-311- (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Wednesday, June 19, 2013 2:14 PM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: MOA

(b)(6), (b)(7)c

Here's the Frederick County MOA. I'm picking up the original signed copy this afternoon. How do you want it sent to you?

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c <@FrederickCountyMD.gov>
Sent: Wednesday, June 19, 2013 2:12 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Here you go.

From: (b)(6), (b)(7)c <@ice.dhs.gov>
Sent: Wednesday, June 19, 2013 1:59 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Perfect. I'll still take a PDF of the signature page, if you can.

From: (b)(6), (b)(7)c <@FrederickCountyMD.gov>
Sent: Wednesday, June 19, 2013 1:58 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Yep. Will have your name on it.

From: (b)(6), (b)(7)c <@ice.dhs.gov>
Sent: Wednesday, June 19, 2013 1:50 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Same place I go. Can you leave it at the window for me? I can't make it by then.

From: (b)(6), (b)(7)c @FrederickCountyMD.gov]
Sent: Wednesday, June 19, 2013 1:49 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Till around 3. Have to get trimmed up at Spring Ridge Barber sometime this afternoon.

From: (b)(6), (b)(7)c @ice.dhs.gov]
Sent: Wednesday, June 19, 2013 1:47 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Sure. I'll swing out and get the hardcopy, too. How long are you going to be in?

From: (b)(6), (b)(7)c @FrederickCountyMD.gov]
Sent: Wednesday, June 19, 2013 1:46 PM
To: (b)(6), (b)(7)c
Subject: RE: MOA

(b)(6), (b)(7)c It is signed do you want me to send you a PDF copy of the signature page by email?

From: (b)(6), (b)(7)c @ice.dhs.gov]
Sent: Wednesday, June 19, 2013 9:16 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Here it is with my contact info. That's the only change I made to yours. I cannot get rid of the highlights on a couple of pages, but they shouldn't show in the black & white version.

From: (b)(6), (b)(7)c @FrederickCountyMD.gov]
Sent: Wednesday, June 19, 2013 9:10 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

Can you send me the ready to sign MOA. If my memory is good, I sent back your latest with our contact names.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c @ice.dhs.gov]
Sent: Wednesday, June 19, 2013 7:44 AM
To: (b)(6), (b)(7)c
Subject: RE: MOA

(b)(6), (b)(7)c

I'm going to be out of pocket until next Tuesday. Is the Sheriff ready to sign? I'll need to get the signed copy to HQ for Morton to sign for ICE so that we stay up and running come July 1st.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c [redacted]@FrederickCountyMD.gov]
Sent: Thursday, June 13, 2013 2:00 PM
To: (b)(6), (b)(7)c [redacted]
Subject: RE: MOA

Here it is back with POC and Public Affairs names and addresses.

From: (b)(6), (b)(7)c [redacted]@ice.dhs.gov]
Sent: Thursday, June 13, 2013 1:13 PM
To: (b)(6), (b)(7)c [redacted]
Subject: MOA

Here's another copy with a few more edits. I changed it to read that our meetings would be in Frederick, not Baltimore and it now says that the MOA would be in effect until June 30, 2016. I also added the Sheriff's signature block. It still needs POC and public affairs info.

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, July 26, 2013 3:58 PM
Subject: Detainer Tasking

The following message is being sent on behalf of (b)(6), (b)(7)c, Assistant Director for Secure Communities and Enforcement, with the concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Field Office Directors, Deputy Field Office Directors
Subject: Six-Month Detainer Policy Review

On December 21, 2012, Director Morton issued a policy entitled Civil Immigration Enforcement: Guidance on the Use of Detainers in the Federal, State, Local, and Tribal Criminal Justice Systems. This memorandum provided national guidance on the use of detainers to ensure uniform adherence to ICE's Civil Immigration Enforcement Priorities. The policy requires a six-month review of the implementation and effect of this guidance to determine whether modifications, if any, are needed.

To effect this review each Field Office must respond to the below questions:

1. What, if any, challenges in implementing the new guidance and form have you experienced?
2. Since the issuance of the December guidance, have you created any local policies, procedures, supplemental guidance or training regarding the issuance of detainers? If so, please send a copy of the guidance or training materials with this response. Please also send any written guidance issued previously if it remains operative in your field office.
3. Does your office routinely conduct interviews prior to issuing a detainer?
 - A. If interviews are routinely conducted, how are they completed, i.e., telephonically, in person, etc.?
 - B. If interviews are not routinely conducted prior to issuing a detainer, what impediments prevent your offices from doing so?
 - C. If interviews are not routinely conducted prior to issuing a detainer, when are they conducted?

Please submit your responses by July 31, 2013, to the (b)(6), (b)(7)c mailbox at (b)(6), (b)(7)c@ice.dhs.gov

Questions regarding this message may be directed to your CAP point of contact.

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message.~~

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, July 15, 2013 1:20 PM
Subject: Fourth Amendment Training
Attachments: 4th Amendment Training Roster.xlsx

The following message is sent on behalf of (b)(6), (b)(7)c, Assistant Director for Secure Communities and Enforcement with concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors

Subject: Fourth Amendment Training

On December 8, 2009, Director Morton issued the memorandum entitled *National Fugitive Operations Program: Priorities, Goals, and Expectations*. Detailed in the memorandum is the requirement that all Fugitive Operations Teams receive Fourth Amendment training every six months. By extension, any ERO Officer or Agent performing field enforcement operations, to include CAP at-large, also requires the training. The Secure Communities and Enforcement Division is continuing to work with the Office of the Principal Legal Advisor to ensure that each local Office of Chief Counsel is reminded of the expanded requirement.

Field Office Directors (FODs) must ensure that all ERO law enforcement personnel conducting field enforcement operations complete the biannual Fourth Amendment training **by August 30, 2013**. Upon completion, FODs are asked to submit the attached training roster to the (b)(6), (b)(7)c mailbox **by COB on August 30, 2013**.

If you have any questions related to this tasking, please contact NFOP Unit Chief, (b)(6), (b)(7)c, at (202) 732-(b)(6), (b)(7)c or the CAP Unit Chief, (b)(6), (b)(7)c at (202) 732-(b)(6), (b)(7)c
(b)(6), (b)(7)c

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message.~~

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, May 20, 2013 1:19 PM
Subject: Issuance of Criminal Alien Program Handbook

The following message is sent on behalf of (b)(6), (b)(7)c (A) Assistant Director for Secure Communities and Enforcement, with the concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Assistant Directors, Field Office Directors, Deputy Field Office Directors, and Assistant Field Office Directors

Subject: Issuance of Criminal Alien Program Handbook

On May 14, 2013, (A) Assistant Director for Secure Communities and Enforcement, (b)(6), (b)(7)c signed the *Criminal Alien Program Handbook*. The Handbook provides procedures, best practices, and a list of related policies regarding Criminal Alien Program (CAP) duties. The Handbook focuses on the identification of criminal aliens, case preparation, and removal proceedings while still allowing for flexibility regarding established local operational procedures. The Handbook will be the base document for CAP training and operations at ERO field offices. While the document contains investigative tools and resources, it should not be considered an all-inclusive guide for conducting CAP operations.

The Handbook is available for view in the ERO Resource Library at the following link:

(b)(7)e

If you have any questions regarding the CAP Handbook, please contact (b)(6), (b)(7)c Criminal Alien Program Unit Chief at (202) 732-(b)(6), (b)(7)c@ice.dhs.gov.

~~NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message.~~

Baltimore ERO Field Office

(b)(6), (b)(7)c

AFOD

(b)(6), (b)(7)c, (b)(7)e

Baltimore ERO Field Office

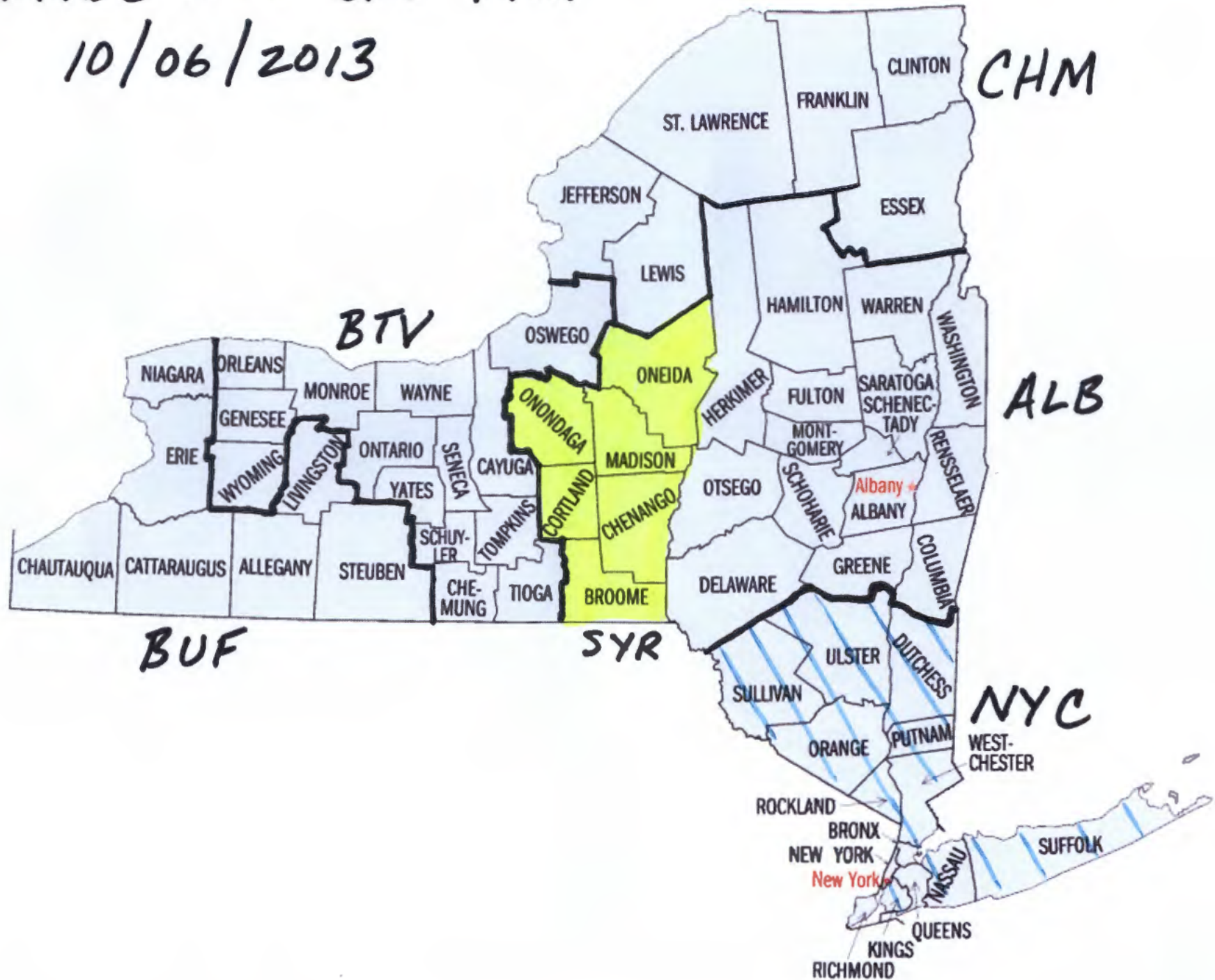
(b)(6), (b)(7)c

AFOD

(b)(6), (b)(7)c, (b)(7)e

BUFFALO AOR CAP MAP

10/06/2013



10/02/2013
BOFFENO AOR GAB MAB

CHW





U.S. Immigration
and Customs
Enforcement

AUG 23 2013

MEMORANDUM FOR: ERO Buffalo Employees

FROM: Michael T. Phillips
Field Office Director
Buffalo Field Office

A handwritten signature in blue ink that reads "Michael T. Phillips".

SUBJECT: Immigration Detainer Docket Standard Operating Procedures

This memorandum provides U.S. Immigration & Customs Enforcement (ICE), Enforcement & Removal Operations (ERO), Buffalo Field Office personnel guidance on issuing and monitoring immigration detainers (Form I-247). This memorandum supersedes the field office policy dated October 11, 2012, titled "Standard Operating Procedures for the Buffalo Field Office Detainer Docket".

An immigration detainer is a notice that ICE issues to federal, state, tribal, and local law enforcement agencies to inform the agency that ICE intends to assume custody of an individual in the agencies custody. It serves three key functions: to notify the agency that ICE intends to arrest or remove an alien in the agencies custody once the alien is no longer subject to the agencies detention; to request information from an agency about the aliens impending release, so that ICE may assume custody before the alien is released; and requests that the agency maintain custody of an alien who would otherwise be released for a period not to exceed 48 hours (excluding weekends and holidays) to provide ICE time to assume custody of that alien.

In order to ensure field office wide consistency in the immigration detainer process, the following guidelines have been established:

1. All detainers will be created in the ENFORCE Alien Booking Module (EABM). This will ensure the automatic creation of the detainer alert in the ENFORCE Alien Removal Module (EARM).

2. The responsibility for tracking, monitoring, and updating the immigration detainer docket lies with the Criminal Alien Program (CAP), specifically Deportation Officer (b)(6), (b)(7)c. He can be reached at (585) 344 (b)(6), (b)(7)c or by cell phone at (716) 818-(b)(6), (b)(7)c. DO (b)(6), (b)(7)c is responsible for tracking, monitoring, and updating the I-247 Detainer Docket. These duties include making timely case comments in EARM.
3. DO (b)(6), (b)(7)c name and contact information shall be placed on all immigration detainers for aliens detained in state or local custody within our AOR.
4. Once an ICE officer places an immigration detainer on an alien in state or local custody within the ERO Buffalo AOR, a copy shall be faxed to the CAP at (585) 344-7092, to the attention of DO (b)(6), (b)(7)c or scanned and forwarded via Outlook to DO (b)(6), (b)(7)c.
5. If the case officer must retain the A-file (i.e. – for criminal prosecution, etc.), a work folder shall be timely prepared and sent to DO (b)(6), (b)(7)c at the CAP office located at 205 Oak Street in Batavia, NY 14020. The work folder must include:
 - Immigration detainer (Form I-247);
 - Prepared or served immigration charging document (I-862, I-871, I-851/851A, etc.);
 - Record of Deportable/Inadmissible Alien (I-213) or Memorandum of Investigation (G-166C);
 - Warrant of Arrest (I-200);
 - Warrant of Removal/Deportation (I-205) – if applicable;
 - Immigration judges order or other removal order – if applicable;
 - Notice of Custody Determination (I-286).
6. For federal criminal prosecution cases, the case officer is responsible for requesting certified records of conviction (ROC) from the court and ensuring that these documents are placed in the A-file. In addition, the case officer must place a comment in EARM stating that the records have been requested and/or received. In the event the criminal prosecution is being handled by a different DHS entity and the certified ROC has not been requested by the time the alien is turned over to ERO, the detainer docket officer will request the ROC and place a comment in EARM indicating that the ROC has been requested and/or received.
 - a. In the event that the new criminal conviction will prompt an additional charge of removability, the detainer docket officer will consult with the Office of Chief Counsel (OCC) and, if appropriate, draft the form Additional Charges of Inadmissibility/Deportability (Form I-261), prior to forwarding the A-file to the appropriate case officer.
7. In the event an alien has been released from ICE custody on a bond, an Order of Recognizance (OREC), an Order of Supervision (OSUP), and/or the alien is enrolled in the Alternatives to Detention (ATD) program, the case officer is responsible for canceling the bond or ensuring that the required revocation is annotated on the OREC or OSUP form. In addition, the case officer is responsible for drafting the OSUP/OREC revocation letter for the alien. If these documents cannot be served on the alien at the time the detainer is filed, they must be placed in the file and served upon the alien when they return to ICE custody.

8. Each case shall remain on the detainer docket (BTV 247 under the BTV DCO) in EARM until the alien comes into ICE custody. Once the alien is in ICE custody, the detainer docket officer will then reassign the case to the appropriate docket if within the same DCO, or to the unassigned docket if within another DCO.
9. If an alien is released from custody in another ERO field office's AOR, the detainer docket officer will ensure that all case management is completed before notifying the respective ERO field office of the alien's release. If any circumstances, the detainer docket officer shall ensure that the alien is not released from state or local custody without the field officer operating within that AOR becoming aware of such release.

From: (b)(6), (b)(7)c
To:
Subject: Fw: URGENT --FW: CAP Teams
Date: Tuesday, April 17, 2012 10:54:01 AM
Attachments: [Filled 3400 TOPS PP7 2012.xlsx](#)

From: (b)(6), (b)(7)c
Sent: Monday, April 16, 2012 04:52 PM
To:
Cc: (b)(6), (b)(7)c
Subject: FW: URGENT --FW: CAP Teams

(b)(6), (b)(7)c Can you distill this chart to the essence of Mr. Mead's requests – the number of CAP teams in each AOR, and the general composition of a typical CAP team? Thanks, (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, April 16, 2012 4:36 PM
To:
Cc: (b)(6), (b)(7)c
Subject: FW: URGENT --FW: CAP Teams

(b)(6), (b)(7)c this was just pulled from (b)(7)e

The information contained therein relates specifically to CAP funded positions. While all are CAP funded – not all are actually working CAP.

I've been advised that CAP has no vacant positions.

The office codes are based on budget office codes.

Let me know if you require this set up differently or if you think this works.

Thanks!

(b)(6), (b)(7)c
Office of the Assistant Director for Enforcement
Enforcement and Removal Operations
U.S. Immigration and Customs Enforcement
500 12th Street SW, Room 2003
Washington, DC 20536
(202) 733-6000 / (202) 732-4566 (F)
(b)(6), (b)(7)c



U.S. Immigration
and Customs
Enforcement

AUG 23 2013

MEMORANDUM FOR: All ERO Buffalo Employees

FROM: Michael T. Phillips
Field Office Director
Buffalo Field Office

A handwritten signature in blue ink that reads "Michael T. Phillips".

SUBJECT: Processing of Aliens in the ENFORCE Alien Booking Module

It is the goal of management to ensure that the Buffalo Field Office is receiving proper credit for all enforcement actions that take place. Therefore, in order to ensure that consistent and accurate data is entered into the ENFORCE Alien Booking Module (EABM), all staff will adhere to the following guidance when it comes to processing encountered and/ or arrested aliens in the EABM. This memorandum supersedes the previously issued guidance dated November 21, 2012, titled "Processing of Aliens in ENFORCE".

At-Large Alien Arrests

Targeting and arresting at-large aliens unlawfully present in the United States is one of the primary missions of the National Fugitive Operations Program (NFOP) and the many Fugitive Operations Teams (FOT's) located throughout the United States. Therefore, all staff will process any at-large aliens who are encountered and/or arrested under the Fugitive Operations program code in EABM, consistent with the most up-to-date ERO processing guide. For the purposes of this policy, an at-large arrest of an alien includes but is not limited to aliens who are arrested outside the confinement of a jail, including where an alien(s) surrenders at any ERO office or sub-office.

The EABM user profile should reflect the following:

- Officially assigned to "BUF-T, BTV-T, ALB-T, or CHM-T"
- Currently assigned to "BUF-T, BTV-T, ALB-T, or CHM-T"
- Official program code is "FUG"
- Assigned program code is "FUG"

Additionally, after every arrest of an at-large alien, all staff is required to complete the attached FCMS worksheet and e-mail it to the FOT Supervisory Detention & Deportation Officer (SDDO) and the FOT Enforcement & Removal Assistant (ERA), either via outlook or by hand delivering a completed copy.

For purposes of this policy, this applies to all staff regardless of unit or team assigned to, including but not limited to those assigned to the Fugitive Operations Team (FOT), Criminal Alien Response Team (CART), Violent Criminal Alien Section (VCAS), Criminal Alien Program (CAP), Surveillance Team, Detained/Non-Detained Docket Control, and Transportation Unit.

Staff who are assigned to the Criminal Alien Program (CAP) should be mindful that when conducting enforcement operations in the field, such as part of Operation Cross Check or Return To Sender, that their "assigned program code" in EABM must be changed to "FUG" as described in this directive, unless instructed otherwise.

In-Institution Arrests

Targeting and arresting aliens detained in local, state, or federal correctional facilities and jails is one of the primary missions of the Criminal Alien Program (CAP). Therefore, all staff will process any alien encountered and/or subsequently arrested within one of the aforementioned jails under the CAP program code in EABM, consistent with the most up-to-date processing guide. The only exception to this is if the alien is encountered by a member of the FOT and the alien was being targeted by the FOT prior to their detention in the jail, and the alien has not already encountered and arrested by the CAP.

The EABM user profile should reflect the following:

- Officially assigned to **"BUF-T, BTV-T, ALB-T, or CHM-T"**
- Currently assigned to **"BUF-T, BTV-T, ALB-T, or CHM-T"**
- Official program code is **"CAP"**
- Assigned program code is **"CAP"**

Any questions should be directed to Assistant Field Office Director (AFOD) (b)(6), (b)(7)c or AFOD

(b)(6), (b)(7)c

U.S. Department of Homeland Security
130 Delaware Avenue
Buffalo, New York 14202



U.S. Immigration
and Customs
Enforcement

FEB 06 2013

MEMORANDUM FOR: All Immigration Enforcement Agents
ERO Buffalo, Syracuse Sub-Office

FROM: *Michael T. Phillips*
Michael T. Phillips
Field Office Director
Buffalo Field Office

SUBJECT: Criminal Alien Program (CAP) Responsibilities

The purpose of this memorandum is to provide all staff at the ERO Buffalo Syracuse Sub-Office with guidance on processing CAP related cases, as well as issuing and monitoring immigration detainees (Form I-247).

In order to ensure consistency with the ERO Buffalo CAP processes, the following procedures have been established for all staff performing CAP duties at the Syracuse Sub-Office.

- Law enforcement staff will be responsible for maintaining 100% coverage of any jails assigned for CAP screening.
- Jail booking lists of recent arrests for the jails assigned to the law enforcement staff will be ran and screened as early as practical each business day, with the first business day of each week covering the span of time up to the list that was previously screened.
- At a minimum, the following system checks will be ran against each name on the booking list: [REDACTED] (b)(7)e
the [REDACTED] (b)(7)e Further system checks will be ran on a case by case basis as dictated by the needs of the investigation to determine alienage and removability.

- Law enforcement staff will conduct in person interviews to determine alienage and/or removability as necessary on a case by case basis.
- Every effort will be made to obtain copies of the fingerprints of all suspected removable aliens in order for those fingerprints to be searched against the (b)(7)e database prior to ICE taking custody of these aliens. This is to divulge any prior immigration history, or any pending, approved, or denied applications for immigration benefits.
- Law enforcement staff will sign into the ENFORCE Alien Booking Module (EABM) under the Albany DCO (ALB-T) and create EABM CAP screening events in accordance with the current CAP screening policy for all foreign born aliens that are encountered.
- A log will be created to store a hard copy of all immigration detainers that are lodged at any jail, and a copy of the detainer will be faxed to ERO Buffalo Albany Sub-Office CAP Unit as well at (518) 220-2166.
- All immigration detainers issued by law enforcement officers will follow ICE Director Morton's policy memorandum dated December 21, 2012, titled "Civil Immigration Enforcement: Guidance on the Use of Detainers in the Federal, State, Local, and Tribal Criminal Justice Systems" (see attached policy memorandum).
- A daily CAP report of jail screening results will be sent to the Albany Sub-Office CAP Enforcement & Removal Assistant (ERA) for inclusion on the Albany CAP master report by (b)(7)e each day. If this report should be delayed for any reason, the Albany Sub-Office CAP Supervisory Detention and Deportation Officer (SDDO) should be notified via e-mail as soon as practical explaining why the delay occurred.
- Law enforcement staff will be responsible for obtaining all criminal charging documents, complaints and information, arrest/incident reports, indictments, appeals, certified records of conviction, etc., from the appropriate agencies / courts / district attorney's offices, etc., for all CAP cases for inclusion in the subject A-file.
- Cases of incarcerated aliens not yet subject to immigration detainers or removal proceedings will be monitored and tracked by the law enforcement staff until a resolution in the case has been decided. For cases not in the ENFORCE Alien Removal Module (EARM), the case will be monitored and tracked via G-166C's, or by any other means necessary that provides both clear and concise data, as well as a clearly established timeline of events.
- Should an alien that is being monitored be released from custody and it is determined that ICE enforcement action will be taken, the case will be forwarded to the appropriate office (Buffalo or Albany) for follow up action, per the previously established Criminal Alien Response Team (CART) areas of responsibility (see attached map).

- Upon notification by a county jail that an immigration detainer has been activated, law enforcement staff will be responsible to respond, arrest, and assume custody of the alien(s) as soon as possible. Wayne County and Ontario County jails will be utilized by law enforcement staff to house any aliens who come into custody after hours off of immigration detainers, with the concurrence of the ERO Buffalo Transportation Supervisory Immigration Enforcement Agent (SIEA). Previously established protocols and procedures in the use of ENFORCE Alien Detention Module (EADM) and the Risk Classification Assessment (RCA) apply to these situations.
- Processing and service of any charging documents or other required forms (consular notifications, etc.) pertaining to the aliens detained in ICE custody will occur as soon possible, this includes updating and properly recording data in the EARM and EABM under the appropriate initial event(s).
- All charging documents and related processing forms that require signature should bear the name of the Albany Sub-Office CAP SDDO. Authority to field sign for the CAP SDDO will be delegated on a case by case basis.
- All completed A-file(s) will be routed to Albany CAP for final review and signatures as applicable.

Any questions can be directed to the Albany CAP unit at (518) 220-(b)(6), (b)(7)c. Legal guidance for the sufficiency of charging documents can be sought from the Office of Chief Council (OCC) Batavia at (585) 344-(b)(6), (b)(7)c; the OCC Buffalo at (716) 855-(b)(6), (b)(7)c.

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: Civil Immigration Enforcement: Guidance on the Use of Detainers
Date: Friday, October 04, 2013 6:29:29 PM
Attachments: [Detainer Policy 12 21 12.pdf](#)
[Memo to reiterate detainer policy 100413.pdf](#)
Importance: High

Good afternoon everyone,

The attached memorandum is to reiterate the guidance on the use of U.S. Immigration and Customs Enforcement (ICE) detainers in the federal, state, local, and tribal criminal justice systems that was signed and issued on December 21, 2012, by Director Morton. This guidance applies to all uses of ICE detainers regardless of whether the contemplated use arises out of the Criminal Alien Program, Secure Communities, a 287(g) agreement, or any other ICE enforcement effort. This guidance does not govern the use of detainers by U.S. Customs and Border Protection (CBP). This guidance replaces Sections 4.2 and 4.5 of the August 2010 *Interim Guidance on Detainers* (Policy Number 10074.1) and otherwise supplements the remaining sections of that same guidance.

Please ensure that you review the attached detainer policy and ensure strict compliance and direct any questions or concerns to your immediate supervisor.

Thanks

Ricardo A. Wong, Field Office Director | Immigration and Customs Enforcement,
Enforcement and Removal Operations, Chicago Field Office - IL, IN, WI, KY, KS, MO

101 W Congress Parkway Suite 4000
Chicago, IL 60605
(312) 347-(b)(6), (b)(7)c office
(312) 356-4709 (Fax)

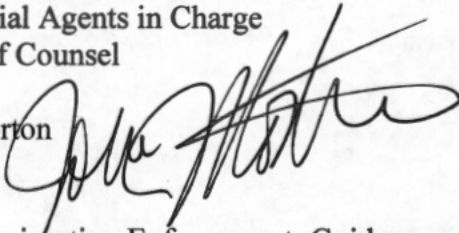
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U.S. Immigration
and Customs
Enforcement

DEC 21 2012

MEMORANDUM FOR: All Field Office Directors
All Special Agents in Charge
All Chief Counsel

FROM: John Morton
Director 

SUBJECT: Civil Immigration Enforcement: Guidance on the Use of Detainers
in the Federal, State, Local, and Tribal Criminal Justice Systems

Purpose

This memorandum provides guidance on the use of U.S. Immigration and Customs Enforcement (ICE) detainers in the federal, state, local, and tribal criminal justice systems. This guidance applies to all uses of ICE detainers regardless of whether the contemplated use arises out of the Criminal Alien Program, Secure Communities, a 287(g) agreement, or any other ICE enforcement effort. This guidance does not govern the use of detainers by U.S. Customs and Border Protection (CBP). This guidance replaces Sections 4.2 and 4.5 of the August 2010 *Interim Guidance on Detainers* (Policy Number 10074.1) and otherwise supplements the remaining sections of that same guidance.

Background

In the memorandum entitled *Civil Immigration Enforcement: Priorities for the Apprehension, Detention, and Removal of Aliens*, issued in June 2010,¹ ICE set forth clear priorities that guide its civil immigration enforcement. These priorities ensure that ICE's finite enforcement resources are dedicated, to the greatest extent possible, to individuals whose removal promotes public safety, national security, border security, and the integrity of the immigration system.

As ICE's implementation of these priorities continues, it is of critical importance that ICE remain focused on ensuring that the priorities are uniformly, transparently, and effectively pursued. To that end, ICE issues the following guidance governing the use of detainers in the nation's criminal justice system at the federal, state, local, and tribal levels. This guidance will ensure that the agency's use of detainers in the criminal justice system uniformly applies the

¹ As amended and updated by the memorandum of the same title issued March 2, 2011.

principles set forth in the June 2010 memorandum and is consistent with the agency's enforcement priorities.

National Detainer Guidance

Consistent with ICE's civil enforcement priorities and absent extraordinary circumstances, ICE agents and officers should issue a detainer in the federal, state, local, or tribal criminal justice systems against an individual only where (1) they have reason to believe the individual is an alien subject to removal from the United States and (2) one or more of the following conditions apply:

- the individual has a prior felony conviction or has been charged with a felony offense;
- the individual has three or more prior misdemeanor convictions;²
- the individual has a prior misdemeanor conviction or has been charged with a misdemeanor offense if the misdemeanor conviction or pending charge involves—
 - violence, threats, or assault;
 - sexual abuse or exploitation;
 - driving under the influence of alcohol or a controlled substance;
 - unlawful flight from the scene of an accident;
 - unlawful possession or use of a firearm or other deadly weapon;
 - the distribution or trafficking of a controlled substance; or
 - other significant threat to public safety;³
- the individual has been convicted of illegal entry pursuant to 8 U.S.C. § 1325;
- the individual has illegally re-entered the country after a previous removal or return;
- the individual has an outstanding order of removal;
- the individual has been found by an immigration officer or an immigration judge to have knowingly committed immigration fraud; or
- the individual otherwise poses a significant risk to national security, border security, or public safety.⁴

² Given limited enforcement resources, three or more convictions for minor traffic misdemeanors or other relatively minor misdemeanors alone should not trigger a detainer unless the convictions reflect a clear and continuing danger to others or disregard for the law.

³ A significant threat to public safety is one which poses a significant risk of harm or injury to a person or property.

⁴ For example, the individual is a suspected terrorist, a known gang member, or the subject of an outstanding felony arrest warrant; or the detainer is issued in furtherance of an ongoing felony criminal or national security investigation.

Revised Detainer Form

To ensure consistent application of this guidance, ICE will revise the DHS detainer form, Form I-247. The revised detainer form, which should be used in all cases once it is issued, will specifically list the grounds above and require the issuing officer or agent to identify those that apply so that the receiving agency and alien will know the specific basis for the detainer. The changes to the form will make it easy for officers and agents to document the immigration enforcement priorities and prosecutorial discretion analysis they have completed leading to the issuance of the detainer.

Prosecutorial Discretion

This guidance identifies those removable aliens in the federal, state, local, and tribal criminal justice systems for whom a detainer may be considered. It does not require a detainer in each case, and all ICE officers, agents, and attorneys should continue to evaluate the merits of each case based on the June 2011 memorandum entitled *Exercising Prosecutorial Discretion Consistent with the Civil Immigration Enforcement Priorities of the Agency for the Apprehension, Detention, and Removal of Aliens* and other applicable agency policies.

Six-Month Review

ICE Field Office Directors, Chief Counsel, and Special Agents in Charge should closely evaluate the implementation and effect of this guidance in their respective jurisdictions for a period of six months from the date of this memorandum. Based on the results of this evaluation, ICE will consider whether modifications, if any, are needed.

Disclaimer

This guidance does not create or confer any right or benefit on any person or party, public or private. Nothing in this guidance should be construed to limit ICE's power to apprehend, charge, detain, administratively prosecute, or remove any alien unlawfully in the United States or to limit the legal authority of ICE or its personnel to enforce federal immigration law. Similarly, this guidance, which may be modified, superseded, or rescinded at any time, is not intended to, does not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.

This guidance does not cover or control those detainers issued by officers and agents of CBP. Detainers issued by CBP officers and agents shall remain governed by existing CBP policy, and nothing in this guidance is intended to limit CBP's power to apprehend, charge, detain, or remove any alien unlawfully in the United States.



**U.S. Immigration
and Customs
Enforcement**

October 4, 2013

MEMORANDUM FOR: All Enforcement and Removal Operations Employees

FROM:

(b)(6), (b)(7)c

Field Office Director

SUBJECT:

Civil Immigration Enforcement: Guidance on the Use of Detainers
in the Federal, State, Local, and Tribal Criminal Justice System

Purpose

This memorandum is to reiterate the guidance on the use of U.S. Immigration and Customs Enforcement (ICE) detainers in the federal, state, local, and tribal criminal justice systems that was signed and issued on December 21, 2012, by Director Morton. The guidance applies to all uses of ICE detainers regardless of whether the contemplated use arises out of the Criminal Alien Program, Secure Communities, a 287(g) agreement, or any other ICE enforcement effort. The guidance does not govern the use of detainers by U.S. Customs and Border Protection (CBP). The guidance replaces Sections 4.2 and 4.5 of the August 2010 *Interim Guidance on Detainers* (Policy Number 10074.1) and otherwise supplements the remaining sections of that same guidance.

Please ensure that you stay in full compliance with the attached guidance and direct any questions or concerns to your immediate supervisor.

From: (b)(6), (b)(7)c
To:
Subject: FW: ICE Academy OJT - CAP Questionnaire
Date: Wednesday, October 09, 2013 11:59:00 AM
Attachments: [OJT Questionnaire \(2\) \(2\).docx](#)
[image002.jpg](#)

(b)(6), (b)(7)c

I completely agree with all the comments you made. I added some comments in track changes as well. Outside of you mentioned, I have seen issues of officers not knowing when to use and NTA vs and admin deport vs a reinstatement.

I cannot underscore the importance of a 213. Most just don't understand its the arrest report and the elements that need to be in there. We may also need to mention that copy/pasting from (b)(7)e into a 213 might be a 3rd party disclosure without permission since they are turned over to counsel during proceedings. It seems to be a common practice among many of the new IEAs. Criminal history needs to be in summary form, not pasted from (b)(7)e

Otherwise, good to go with me.

Thanks,

(b)(6), (b)(7)c

Assistant Field Office Director
Louisville, KY
(502) 625- office
(502) 618- cell

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From: (b)(6), (b)(7)c
Sent: Wednesday, October 09, 2013 10:53 AM
To: (b)(6), (b)(7)c
Subject: ICE Academy OJT - CAP Questionnaire

(b)(6), (b)(7)c

Before I forward the Chicago AORs response to this CAP questionnaire from the ICE Academy, please take a look and let me know if you would like anything else added.

Thanks

(b)(6), (b)(7)c | Assistant Field Office Director | DHS | ICE-ERO | Chicago Field Office 101 W. Congress Pkwy, Suite 4000, Chicago, IL 60605 | ☎: 312.347- (b)(6), (b)(7)c | ✉ (b)(6), (b)(7)c@dhs.gov



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-----Original Message-----

From: (b)(6), (b)(7)c

Sent: Monday, September 30, 2013 11:22 AM Eastern Standard Time

To:

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Cc:

Subject: ICE Academy OJT - CAP Questionnaire

Good Afternoon,

We are reaching out to you as the FOD designated Point of Contact (POC) for the ICE Academy-Charleston to gather field level information regarding CAP processing training needs within your Field Office.

Attached you will find a list of questions. Please feel free to share this with staff that has oversight over CAP units in your AOR. We would like a consolidated response from each Field Office that is representative of the entire Field Office taking into account that each CAP unit is unique.

Please provide us with your consolidated response by **COB: October 10, 2013**. If you have any questions, please contact (b)(6), (b)(7)c (843) 209- (b)(6), (b)(7)c at (843) 735-

(b)(6), (b)(7)c

Thank You,

(b)(6), (b)(7)c

Course Developer/Instructor
ICE Academy-Charleston
2000 Bainbridge Ave
Charleston, SC 29405

(843) 974- (b)(6), (b)(7)c
(843) 209- cell

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Pages 9 through 10 redacted for the following reasons:

(b)(5)

(b)(6), (b)(7)c

From:
Sent:
To:

(b)(6), (b)(7)c

Cc:

Subject:

Detainers to be placed

Effective immediately detainers will be placed on all level 1,2 and 3's, from Du Page and Kane County. A copy of all detainers need to be fax to Broadview (708-343-8832), also send a email to the IEA who is handling that County and CC, (b)(6), (b)(7)c the name of the subject, event # and the PD where the subject is located.

All detainers generated by those counties screened by Secure Communities (DuPage and Kane) should be completed in ENFORCE by checking the lead box on the initial event screen. This will prevent the population of erroneous case categories in EARM, but still give credit for detainers issued by the DEPORT Center/Secure Community unit using their correct site code (CDC).

If you have any questions, give me a call.

(b)(6), (b)(7)c

Supervisory Immigration Enforcement Agent
Chicago Field Office
U.S. Immigration and Customs Enforcement
Department of Homeland Security
Office (312) 347-2453
Cell (312) 617-8567

(b)(6), (b)(7)c

From:

(b)(6), (b)(7)c

Sent:

Monday, January 04, 2010 3:53 PM

To:

(b)(6), (b)(7)c

Cc:

Subject:

FW: detainees

All:

Please see directive below and advise your staff accordingly.

Effective immediately, all detainees generated by those counties screened by Secure Communities (DuPage and Kane) should be completed in ENFORCE by checking the lead box on the initial event screen. This will prevent the population of erroneous case categories in EARM, but still give credit for detainees issued by the DEPORT Center/Secure Community unit using their correct site code (CDC).

The local CAP unit will process those cases by creating CHI events when those subject's are taken into ICE custody and receive credit under the CAP site code for processing the case. Detainers issued by Secure Communities will be emailed to the (b)(6), (b)(7)c

Additionally, Secure Communities will begin issuing detainees for not only Level 1 offenders, but all level offenders who are in violation of the Immigration and Nationality Act. As Secure Communities expands and more counties are added, we will reevaluate to determine if detainees should only be issued on level 1 offenders.

Thanks

(b)(6), (b)(7)c

(b)(6), (b)(7)c

From:

Sent:

Friday, February 19, 2010 4:47 PM

To:

Cc:

Subject:

Detainers

Hello everyone,

When placing detainers for subjects to be taken into ICE custody by the Chicago office, please notify the personnel listed below accordingly. A files need to be ordered and or certain documents need to be transmitted while the A file is in transit. Housing and pickup also has to be arranged ahead of time to have these subjects processed in an efficient manner.

For CAP related cases please email BSSA supervisors (b)(6), (b)(7)c (b)(6), (b)(7)c Comm. Center, (b)(6), (b)(7)c of subject in custody with all info. Fax the detainer to BSSA and also leave a copy of the detainer in (b)(6), (b)(7)c

For Fug Ops cases please email (b)(6), (b)(7)c (b)(6), (b)(7)c of subject in custody with all pertinent information. Leave copies of detainers with (b)(6), (b)(7)c (b)(6), (b)(7)c

Please fax a copy of detainer to BSSA with a note of when subject will be ready for pickup and whether they are for Fug Ops or CAP. As always, CYA by keeping a folder of all fax transmission receipts and or email notifications as proof the proper personnel were notified in a timely manner.

Thanks,
(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: ORG Chart CAP District and CAP BSSA
Date: Wednesday, February 10, 2010 11:50:00 AM
Attachments: [Chicago AOR -Org Chrt DIST CAP and BSSA CAP.ppt](#)

(b)(6), (b)(7)c

Attached is the ORG chart for District CAP and BSSA CAP.

Thanks

(b)(6), (b)(7)c

District CAP Team

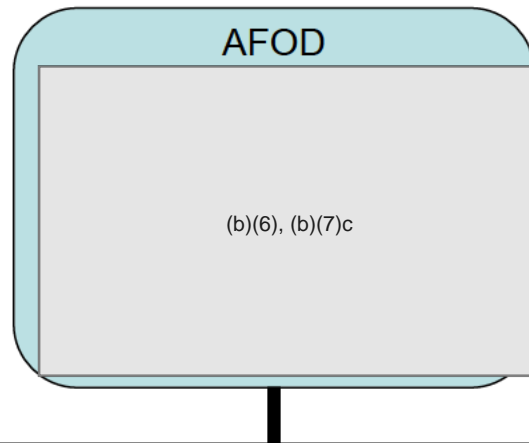
Location: Chicago, IL



(b)(6), (b)(7)c, (b)(7)e

BSSA CAP Team

Location: Broadview, IL



(b)(6), (b)(7)c, (b)(7)e

From: [redacted]
To: (b)(6), (b)(7)c
Cc:
Subject: ORG Chart for Indy CAP
Date: Friday, February 12, 2010 9:43:00 AM
Attachments: [Chicago AOR-Org Chrt INP CAP.PPT](#)

[redacted]
(b)(6), (b)(7)c

Attached is the updated ORG chart for INDY CAP. I believe this was the last ORG chart from my units.

Thanks

[redacted]
(b)(6), (b)(7)c

Assistant Field Office Director

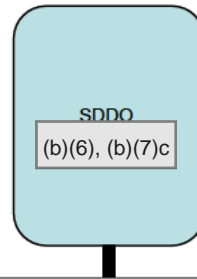
DHS/ICE-Detention and Removal Operations

Chicago, IL

(312) 347 [redacted] (office)
(312) 735 [redacted] (cell)
(b)(6), (b)(7)c

Chicago AOR – CAP Team

Location: Indianapolis, IN



(b)(6), (b)(7)c, (b)(7)e

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: RE: Rapid Repat status update
Date: Thursday, September 06, 2012 11:24:00 AM
Attachments: [Copy of Rapid Repat info.xlsx](#)
[image001.png](#)
[image003.png](#)

M (b)(6), (b)(7)c

Attached is the Chicago AOR's response.

Thanks

(b)(6), (b)(7)c
Assistant Field Office Director
DHS/ICE/ERO
Chicago Field Office
(312) 347-2466 (desk)
(312) 735-1260 (cell)

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From: (b)(6), (b)(7)c
Sent: Thursday, September 06, 2012 8:39 AM
To: (b)(6), (b)(7)c
Subject: Rapid Repat status update
Importance: High

Good Morning AFODS,
I'm reaching out to all of you to get an update on the status of the Rapid Repatriation program. Please mark an "X" if the state is interested/not interested in participating in the program and indicate the approximate date the last contact was made regarding participating in the program.

Thank you in advance for your assistance!

*******Please note: this is NOT a tasking*******

Thank you,

(b)(6), (b)(7)c

DDO

DHS/HQ/ ICE/ERO/CAP/CAD

500 12th Street, SW

Washington, DC 20536

202-732- Office

202-300- (b)(6), (b)(7)c BB

From: (b)(6), (b)(7)c
To:
Subject: RE: Your Org charts
Date: Monday, February 08, 2010 5:06:03 PM
Attachments: [Bowling Green Org Chrt CAP Unit.ppt](#)
[Louisville Org Chrt Non Detained Unit.ppt](#)
[Louisville Org Chrt CAP Unit.ppt](#)

See attached for BLG & LOU CAP and Non-Detained Units Organizational charts....

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Monday, February 08, 2010 1:29 PM
To: (b)(6), (b)(7)c
Subject: FW: Your Org charts

All:

Please review and make the necessary corrections and return to (b)(6), (b)(7)c with a copy to me by February 12, 2010. (Incorporate the date of 3/1/10 in the footer in the attachment).

(b)(6), (b)(7)c

Let me know if you need assistance in completing one for BSSA CAP.

Thanks

(b)(6), (b)(7)c
Assistant Field Office Director
DHS/ICE-Detention and Removal Operations
Chicago, IL
(312) 347 (office)
(312) 735 (cell)

From: (b)(6), (b)(7)c
Sent: Monday, February 08, 2010 12:25 PM
To: (b)(6), (b)(7)c
Subject: Your Org charts

(b)(6), (b)(7)c

Take a look at the attached organizational charts. I think I have them all except BSSA – CAP staff; I could not find a previous org chart for this. If there are others missing, let me know and I will go through my folders.

Please make any necessary adjustments / name corrections; once they have been updated, please put the date **03/01/2010** in the footer and in the attachment name as well so I can tell which version is the most current.

Thanks,

(b)(6), (b)(7)c

Chicago AOR – CAP Team

Location: Bowling Green, KY

SDDO

(b)(6), (b)(7)c

(b)(6), (b)(7)c, (b)(7)e

Chicago AOR – Sub Office

Location: Louisville, KY

SDDO

(b)(6), (b)(7)c

(b)(6), (b)(7)c, (b)(7)e

Chicago AOR – CAP Team

Location: Louisville, KY

SDDO

(b)(6), (b)(7)c

(b)(6), (b)(7)c, (b)(7)e

From: (b)(6), (b)(7)c
To:
Subject: RE: Your Org charts
Date: Monday, February 08, 2010 1:57:17 PM
Attachments: [Chicago AOR -Org Chrt DIST CAP.ppt](#)

Hope this meets with your approval.

(b)(6), (b)(7)c

[SIEA](#)
[CHI-BSSA](#)

From: (b)(6), (b)(7)c
Sent: Monday, February 08, 2010 12:29 PM
To: (b)(6), (b)(7)c
Subject: FW: Your Org charts

All:

Please review and make the necessary corrections and return to (b)(6), (b)(7)c with a copy to me by February 12, 2010. (Incorporate the date of 3/1/10 in the footer in the attachment).

(b)(6), (b)(7)c

Let me know if you need assistance in completing one for BSSA CAP.

Thanks

(b)(6), (b)(7)c
Assistant Field Office Director
DHS/ICE-Detention and Removal Operations
Chicago, IL
(312) 347 (office)
(312) 735 (cell)

From: (b)(6), (b)(7)c
Sent: Monday, February 08, 2010 12:25 PM
To: (b)(6), (b)(7)c
Subject: Your Org charts

(b)(6), (b)(7)c

Take a look at the attached organizational charts. I think I have them all except BSSA – CAP staff; I could not find a previous org chart for this. If there are others missing, let me know and I will go through my folders.

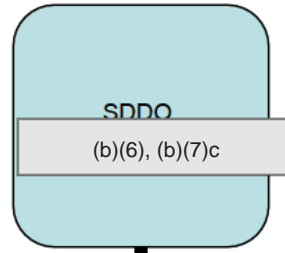
Please make any necessary adjustments / name corrections; once they have been updated, please put the date **03/01/2010** in the footer and in the attachment name as well so I can tell which version is the most current.

Thanks,

(b)(6), (b)(7)c

Chicago AOR – CAP Team

Location: Milwaukee, WI



(b)(6), (b)(7)c, (b)(7)e

From: (b)(6), (b)(7)c
To:
Subject: Scaap
Date: Monday, February 06, 2012 2:45:00 PM

The State Criminal Alien Assistance Program (SCAAP) is administered by the Department of Justice, specifically the Bureau of Justice Assistance. (BJA).

SCAAP provided federal payment to states and localities that incur correctional costs for incarcerating undocumented criminal aliens **with at least one felony or two misdemeanor convictions** for violation of state or local law, **and incarcerated for at least 4 consecutive days during the reporting period.**

The reporting period for FY 2011 application period was between July 1, 2009, through June 30, 2010. (The reporting period is a year in arrears); Only qualifying inmates who served 4 or more days during this period may be included in the FY 2011 SCAAP application.

Essentially, an alien must be convicted of a felony or 2 misdemeanors and held for 4 days in order for the local or state facility to be eligible for reimbursement for the detention costs. Once an inmate meets the above criteria, all pre-trial and post-conviction time served during the application period-July through June- can be counted for reimbursement. For example if a subject is arrested in August 2011 and is held in Cook County for selling cocaine (felony), and he is not convicted for that offense until February 2012, Cook County would be eligible for reimbursement for the period before and after the conviction, because he was held for at least 4 days, and now has a felony conviction. If however, he is not convicted even though he was held for at least 4 days, he would not be a qualifying inmate, and there is no reimbursement.

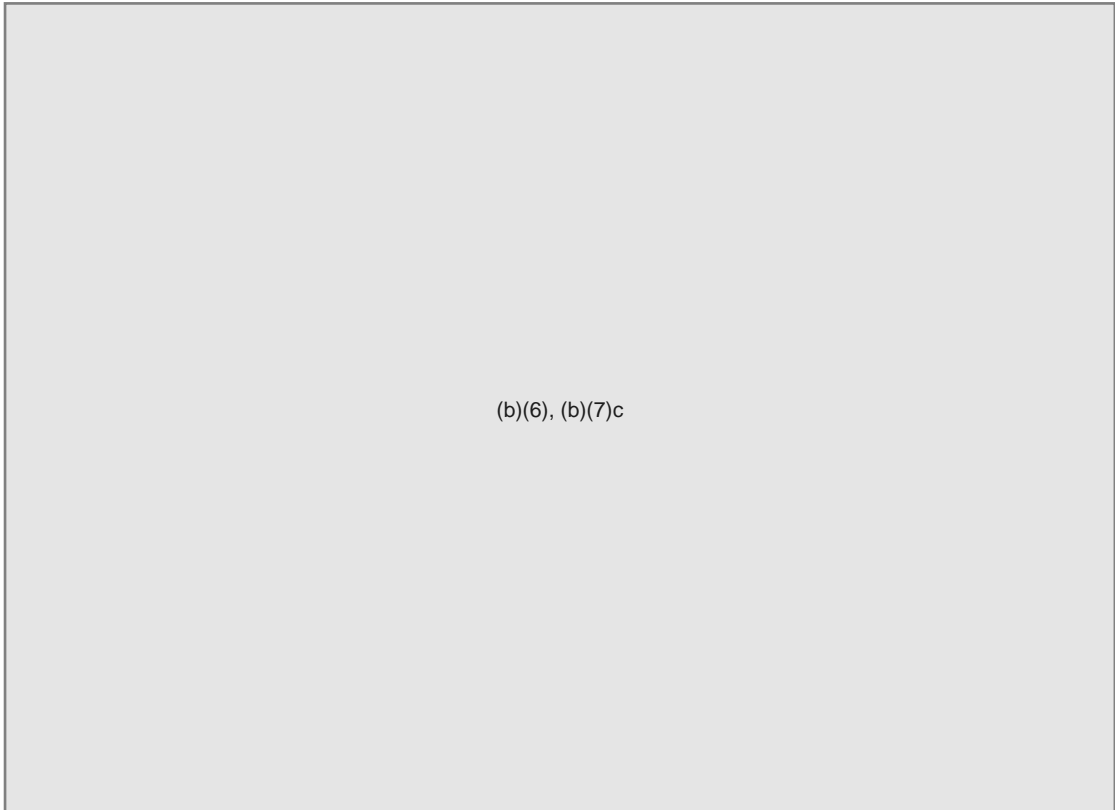
Additionally, once the SCAAP fund has been depleted, the local and state jurisdictions do not get reimbursed or they may only get a partial reimbursement if Congress does not appropriate sufficient funds.

(b)(6), (b)(7)c

Assistant Field Office Director
DHS/ICE/ERO
Chicago Field Office
(312) 347 (b)(6), (b)(7)c (desk)
(312) 735 (b)(6), (b)(7)c (cell)

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From:
To:



(b)(6), (b)(7)c

Subject: CAP Conference Call Meeting Minutes (April 27 2011)
Date: Wednesday, April 27, 2011 3:07:55 PM
Attachments: [April 27 2011 MINUTES.docx](#)

All CAP POCs:

Attached, please find the meeting minutes from the CAP conference call held on April 27, 2011. If you have questions regarding today's meeting, please reach out to your CAP POC.

Best regards,

(b)(6), (b)(7)c
Management Program Analyst
ERO-Criminal Alien Program
(202)733-(b)(6), (b)(7)c (office)

MINUTES
CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, April 27, 2011 / 11:00 hrs / EROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

4/27/11			
Field Office	In attendance?		
ATL	N	NOL	Y
BAL	Y	NYC	Y
BOS	Y	NEW	N
BUF	Y	PHI	Y
CHI	Y	PHO	Y
DAL	N	SLC	Y
DEN	Y	SNA	Y
DET	Y	SND	N
ELP	Y	SFR	N
HOU	N	SEA	N
LOS	Y	SPM	Y
MIA	Y	WAS	Y

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. DFOD (b)(6), (b)(7)c from the Denver Field Office is the currently the Acting DAD for Enforcement. (b)(6), (b)(7)c is the newest Staff Officer to join CAP; he is from the San Antonio Field Office.
2. CAP POCs have changed to the following:

(b)(6), (b)(7)c

DEN/ELP/LOS/WAS/BAL/BUF

(b)(6), (b)(7)c

SEA/SLC/SFR/PHO/CHI/DAL

(b)(6), (b)(7)c

SND/NEW/SNA/ATL/NYC/PHI

(b)(6), (b)(7)c

DET/MIA/SPM/HOU/NOL/BOS

3. A new draft for the Encounter Policy was sent to the Field Office Directors (FOD) and is being reviewed for comments. The policy will address how Encounters should be placed into the system.
4. Policy I-247 detainer is being reviewed/revise in the ICE Policy Office. Please reach out to your appointed CAP POC for further details regarding the policy.
5. A distribution to the Field Offices will be issued requesting that JCART-at large enforcement operations are to be conducted at all 24 field offices. The field distro will require all 24 field offices to submit operational plans for the 4th quarter to HQ CAP for approval.
6. A tasking requesting best practices, due on April 20th, was distributed to the field offices. The tasking is now overdue and some offices have not submitted their input. Please note that all noncompliant offices will receive an email from their respective CAP POC.
7. The 2nd quarter VCAS logs task is due on May 2, 2011.
8. Please submit all requests for additional equipment to the (b)(6), (b)(7)c mailbox.

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

- Los Angeles: Who is the POC for newly reported Detention Facility locations?
Answer: Send the location information to the (b)(6), (b)(7)c mailbox.
- Phoenix: Where do we send requests for (b)(7)e equipment?
Answer: Please send all requests to the (b)(6), (b)(7)c mailbox.

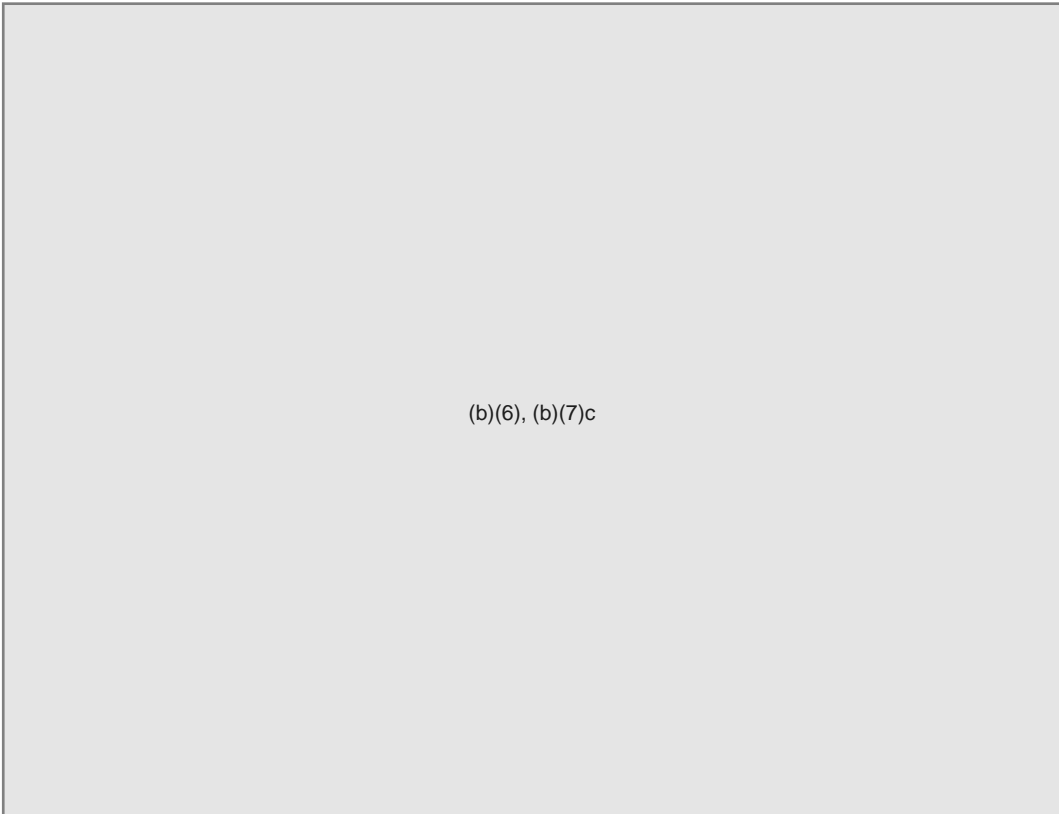
CAP teleconference 4/27/11



**U.S. Immigration
and Customs
Enforcement**

Call ended.

From:
To:



(b)(6), (b)(7)c

Cc:
Subject: CAP Conference Call May 11, 2011
Date: Thursday, May 12, 2011 12:35:22 PM
Attachments: [May 11 2011 MINUTES.docx](#)

All CAP POCs:

Attached are the meeting minutes from the CAP conference call held on May 11, 2011. If you have questions regarding today's meeting, please reach out to your CAP POC.

Best regards

(b)(6), (b)(7)c

MINUTES CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, May 11, 2011 / 11:00 hrs / EROHQ PCN

4. Presiding Officer:

(b)(6), (b)(7)c Acting Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. Other CAP HQ staff members present were (b)(6), (b)(7)c

(b)(6), (b)(7)c A quorum of representatives from the 24 DRO Field Offices affirmed their participation as shown below:

5/11/11			
Field Office	In Attendance	Field Office	In Attendance
ATL	Y	NOL	Y
BAL	Y	NYC	N
BOS	Y	NEW	Y
BUF	Y	PHI	Y
CHI	Y	PHO	Y
DAL	Y	SLC	Y
DEN	Y	SNA	Y
DET	Y	SND	Y
ELP	Y	SFR	N
HOU	Y	SEA	N
LOS	Y	SPM	Y
MIA	Y	WAS	Y

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. The CAP Surge operation being planned for May 23rd in Atlanta Georgia.
2. A tasking was issued to update the CAPRA with a suspense date of May 27th.
3. It is proposed that the CAP Teleconference be held monthly rather than bi-weekly with no objections made by quorum members.

QUESTIONS FROM THE QUORUM

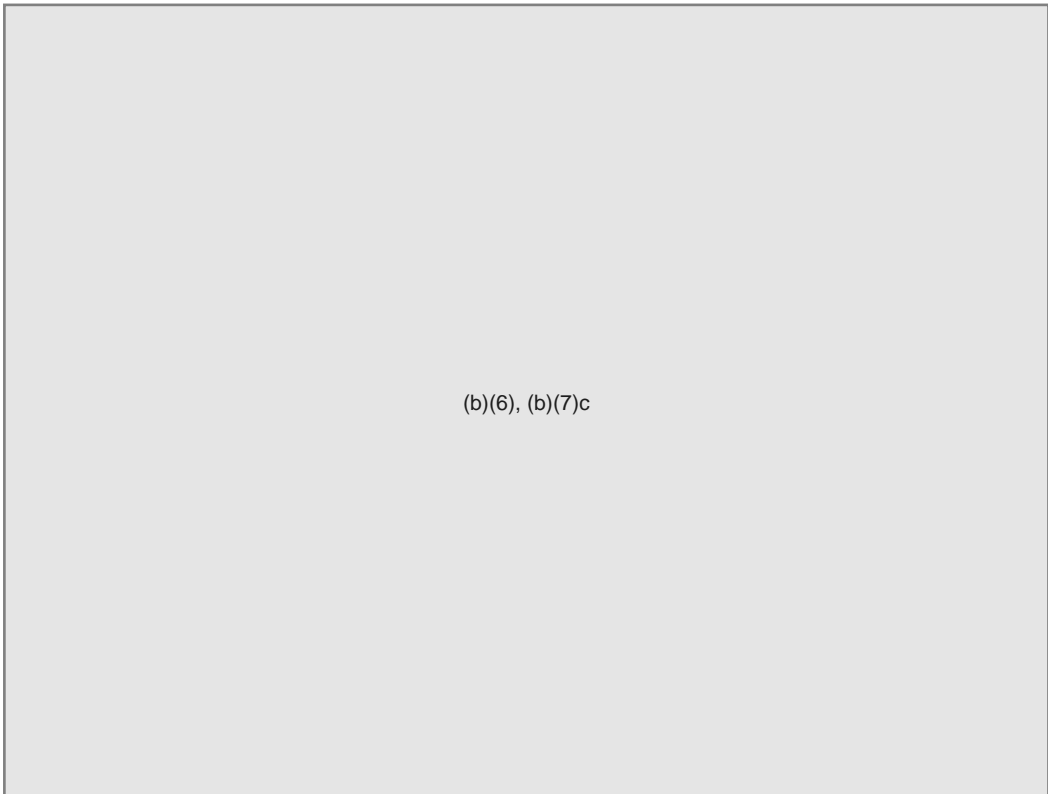
Questions arose regarding the following issues:

- There was a question on whether the CBP Eagle System may replace ICE systems such as Enforce.
- Answer: The Field was informed that this was very unlikely.
- There was a question in regards to a new Detainer Policy.
- Answer: The Field was told that this policy is currently under review and that CAP would provide further guidance when forthcoming.
- There was a question on Expedited Removals related to jurisdictional issues.
-

(b)(7)e

End of Conference Call.

From:
To:



(b)(6), (b)(7)c

Subject: CAP HQ Conference Meeting Minutes
Date: Friday, October 29, 2010 6:08:25 PM
Attachments: [CAP Conf Min 10 27 2010 \(2\).doc](#)

CAP POCs,

Attached, please find the meeting minutes from the CAP HQ Bi-weekly Teleconference held on Wednesday, October 27, 2010.

Thanks and have a great weekend!

(b)(6), (b)(7)c

**Management and Program Analyst
Immigration and Custom Enforcement
Criminal Alien Program - Operations
500 12th Street, SW, Suite 2129
Washington, DC 20536**

(202) 732-(b)(6), (b)(7)c

E-mail (b)(6), (b)(7)c **@dhs.gov**

MINUTES
CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, October 27, 2010/ 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

10/27/2010			
Field Office	In attendance?		
ATL	YES	NOL	YES
BAL	YES	NYC	YES
BOS	YES	NEW	YES
BUF	YES	PHI	YES
CHI	YES	PHO	YES
DAL	YES	SLC	YES
DEN	YES	SNA	YES
DET	YES	SND	YES
ELP	YES	SFR	YES
HOU	YES	SEA	YES
LOS	YES	SPM	YES
MIA	YES	WAS	YES

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. Is the field using the crime screen? There is a Tasking being formulated.

2. High Projection performance goal – will be required for us to do Surges this year, currently being formulated now and will be very enforcement related. We are going to require After Action Reviews for all operations.
 3. CAP is developing the FY 11 Performance goals and they will disseminate them as soon as they are available.
 4. **Lexus Nexus**; CAP has received numerous requests for additional subscriptions. Due to budgetary limitations, we are unable to add more subscriptions at this time. Are current subscriptions being utilized? If your staff is not utilizing their subscriptions, those subscriptions might be suspended and/or reassigned to those who need it. Please go through your Field Office Lexis Nexis POC to request reactivation of suspended accounts.
- HQ POC by AOR:

(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	SAN ANTONIO	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

SEATTLE: – can we get an updated version of processing guide? For the crim screen?

[Answer:] Version 2.0 is forthcoming, however as of right now not ready

LOS ANGELES: – any updates on the training database? For the crime entry screen?

[Danny] ‘If you could test it today, that update is done. Some had difficulty and I think it works. For all testing DCO. Thank you.

DALLAS: (b)(6), (b)(7)c on my fed CAP for PWP, on one element, I have people that went to less than a case a month. Very subjective now – do you have any verbiage to help us for the element?

[Answer] That verbiage was never vetted so we did not send it out.



CHICAGO: Revised detainer? CAP POC's?

[Answer] POCs have not changed nor have detainers changed.

(b)(6), (b)(7)c The control board has approved, but has not set the date yet.

ALL FO – Share the PWP element with all of us please.

Note to Field: If you should need assistance with verbiage for your CAP PWP ratings, please contact your CAP POC.

Call ended.

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Subject: CAP HQ Contacts
Date: Wednesday, October 03, 2012 11:33:16 AM
Attachments: [CONTACTS.xls](#)

Gentlemen,

Attached is the new contact list for HQ CAP. (b)(6), (b)(7)c I am still your POC for CAP at HQ and (b)(6), (b)(7)c took over the Buffalo office.

Contact me 24/7 if there is anything that I can assist you.

Take care and be safe.

(b)(6), (b)(7)c

(b)(6), (b)(7)c

Staff Officer
HQ Criminal Alien Program
Enforcement and Removal Operations
Immigration and Customs Enforcement

500 12th St., SW #2114
Washington, D.C. 20536

202-732-(b)(6), (b)(7)c Office
202-210-(b)(6), (b)(7)c Blackberry
202-732-4561 Fax

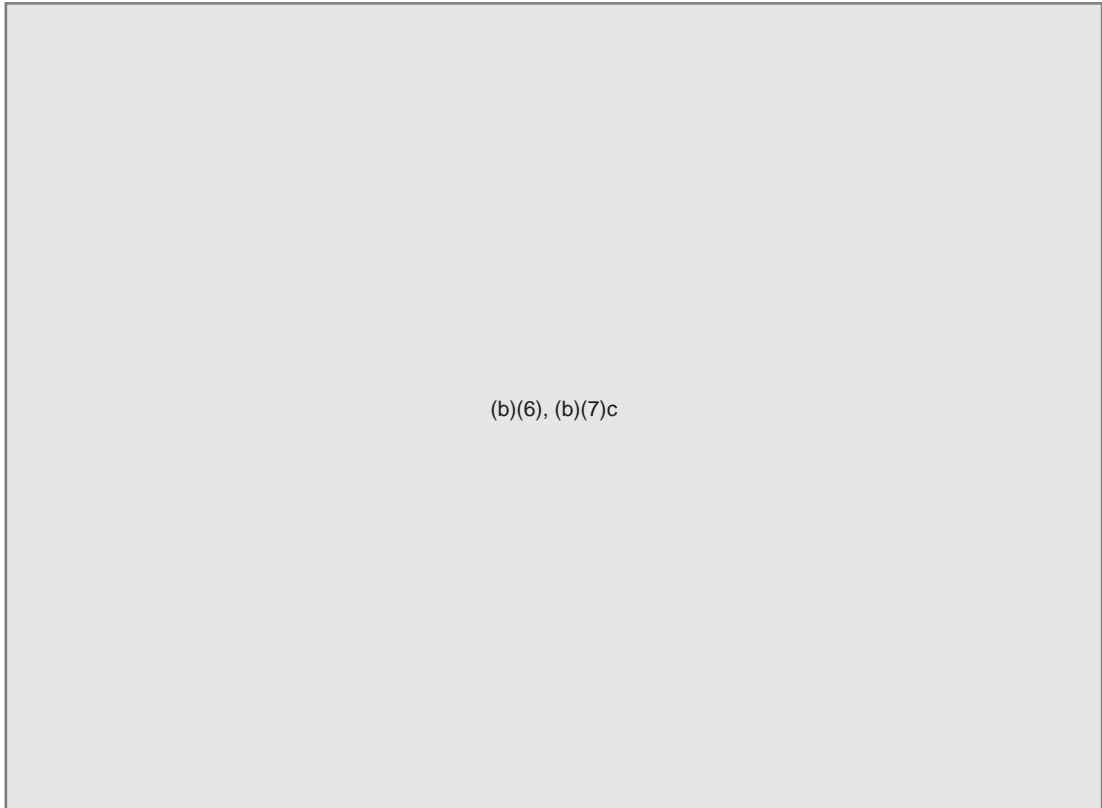
(b)(6), (b)(7)c [@dhs.gov](#)

-
-
No man is above the law and no man is below it: nor do we ask any man's permission when we ask him to obey it.

- **Theodore Roosevelt**

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From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes 8-18-2010
Date: Wednesday, August 18, 2010 1:54:41 PM
Attachments: [CAP Conf Min 8.18.2010.pdf](#)

Greetings everyone!

Attached please find the meeting minutes from today's CAP teleconference (thank you (b)(6), (b)(7)c)

NEXT CAP Teleconference bi-weekly meeting will be on Wednesday September 01, 2010, 11:00 AM to 12:00 PM (GMT-05:00) Eastern Time (US & Canada).

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome week!

(b)(6), (b)(7)c

Management Program Analyst (MPA)
Criminal Alien Division (CAP)
DHS | ICE | ERO
500 12th Street SW
Washington DC 20536
O/202-7327- Room 2128
Information: only as good as its accuracy™



**MINUTES
CAP TELECONFERENCE**

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / DRO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, August 18, 2010 / 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Officers affirmed their participation as seen below:

8/18/2010			
Field Office	In attendance?		
ATL	Y	NOL	Y
BAL	Y	NYC	Y
BOS	Y	NEW	Y
BUF	Y	PHI	Y
CHI	Y	PHO	Y
DAL	Y	SLC	Y
DEN	Y	SNA	Y
DET	Y	SND	Y
ELP	Y	SFR	
HOU	Y	SEA	Y
LOS	Y	SPM	Y
MIA	Y	WAS	Y

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. Lexus Nexus subscriptions have been sent to the field, please note the difference between FUGOPS and CAP subscriptions and only use the CAP subscription for



- CAP work. Also note that the company that runs the program tracks what each subscription looks up, violations are noted and sent to HQ for review.
2. The 3rd quarter error reports were recently sent out for information only. The program used to search out the errors is still under development and not 100% accurate. In addition, these reports are snapshots in time for CAP and although it behooves the FOD to view and ensure the information is updated that needs to be this quarter was not a tasking.
 3. All Encounters must be inputted into Enforce. Please refer to FY10 CAP Goals and the Updated Directives for CAP Processing for more information.
 4. The ERO processing guide version 1.1 does not have the appropriate threat levels as dictated by the civil enforcement memorandum. Offices are to ensure that processing using this guide uses the new SC levels not the levels in the guide.
 5. The Crime button is still on schedule to be deployed October 1st. Training will be conducted in the field beginning September 1st.
 6. When prosecutions do not meet AUSA guidelines it is generally considered a blanket declination and not presented to the AUSA. Blanket declinations and those cases never presented to the AUSA are not to be put into (b)(7)e
 7. Criminal Arrests are notated in (b)(7)e when the person is transferred to USMS custody.
 8. (b)(7)e group codes should represent the 3 letter ENFORCE codes your offices uses.

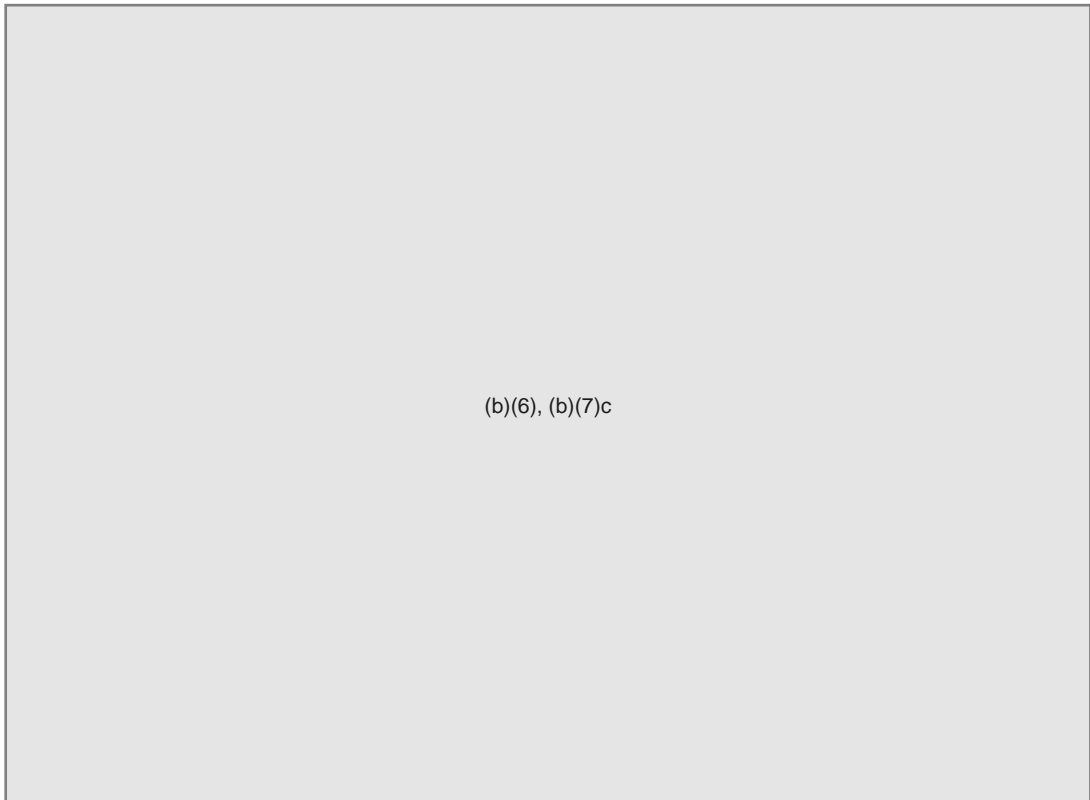
- HQ POC by AOR:

(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	SAN ANTONIO	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

Note:

NEXT CAP Teleconference weekly meeting will be on Wednesday September 1, 2010, 11:00 AM to 12:00 PM (GMT-05:00) Eastern Time (US & Canada).

From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes 9-15-2010
Date: Thursday, September 16, 2010 8:05:30 AM
Attachments: [CAP Conf Min 9-15- 2010 final.pdf](#)

Greetings CAP POC's!

Attached please find the meeting minutes from yesterday's CAP teleconference (thank you Ms. (b)(6), (b)(7)c)

NEXT CAP Teleconference bi-weekly meeting is scheduled for Wednesday September 29, 2010, 11:00 AM to 12:00 PM (GMT-05:00) Eastern Time (US & Canada).

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome week!

(b)(6), (b)(7)c
Management Program Analyst (MPA)
Criminal Alien Division (CAP)
DHS | ICE | ERO
500 12th Street SW
Washington, DC 20536
O/202-712-1200 Room 2128
Information: only as good as its accuracy™



MINUTES CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, September 15, 2010 / 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

9/15/2010			
Field Office	In attendance?		
ATL	Y	NOL	Y
BAL	Y	NYC	N
BOS	Y	NEW	Y
BUF	Y	PHI	N
CHI	Y	PHO	Y
DAL	Y	SLC	Y
DEN	N	SNA	Y
DET	Y	SND	Y
ELP	Y	SFR	N
HOU	Y	SEA	N
LOS	Y	SPM	Y
MIA	N	WAS	Y

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. The CAP budget for FY11 has been significantly decreased. All spend plans have been scrubbed and only the CAP mission critical line items remained.



2. The priority for the next few weeks is **Removals**. CAP Officers need to concentrate on expeditiously processing aliens for removal. Voluntary Removal should be used when appropriate.
3. Thank you for the submission of the Workload Analysis. All active IPNs will be reviewed. The Workload Analysis will be the baseline for the second phase of the active IPN analysis.
4. CAP HQ POCs will reach out to their respective field office to discuss *Prosecution Outreach*. An SOP will be sent to the field offices by the first of the year.
5. Surges are complete. Approximately 2/3 of the arrests made in the Surges resulted in removals.
6. CAP will create a national after-action report for the Surges. All Field Offices must ensure after-action reports are submitted immediately.
7. Please remember Public Affairs Officers should be used when speaking to the Public.
8. Data Quality Reports will change on October 1st. The reports will be based on the Civil Reports Memorandum.

- HQ POC by AOR:

(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	SAN ANTONIO	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

- San Antonio: The 4th quarter report shows the SC level as an error. Is there an ENFORCE glitch? Answer: The SC levels are based on EARM crime screen and therefore a null value is not an error unless there is a crime that needs to be entered into EARM.

Call ended.

From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes 9-29-2010
Date: Thursday, September 30, 2010 11:56:17 AM
Attachments: [CAP Conf Min 9-29-2010.pdf](#)

Greetings CAP POC's!

Attached please find the meeting minutes from yesterday's CAP teleconference.

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome week!

(b)(6), (b)(7)c
Management Program Analyst (MPA)
Criminal Alien Division (CAP)
DHS | ICE | HQERO
Washington DC 20536
O/202-783-1118 Room 2128
Information: only as good as its accuracy™



MINUTES
CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, September 29, 2010/ 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

9/29/2010			
Field Office	In attendance?		
ATL	YES	NOL	YES
BAL	YES	NYC	NO
BOS	YES	NEW	YES
BUF	YES	PHI	YES
CHI	YES	PHO	YES
DAL	YES	SLC	YES
DEN	YES	SNA	YES
DET	YES	SND	NO
ELP	YES	SFR	YES
HOU	YES	SEA	YES
LOS	YES	SPM	YES
MIA	YES	WAS	YES

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:



1. VCAS should be entered for September by 5pm EST Sunday. Overall review of VCAS statistics will occur by October 15, 2010, however, the sooner the field office can complete the FY stats the better.
2. ERO realignment will occur October 1, 2010. LESC and 287(g) are now under CAD.
3. Two sections of HQ CAP have been merged (Special Programs and Operations), to form just 'CAP'.
4. CAP HQ Officer POC's will be redistributed among the Field Offices. Additional information to be released by next week.
5. Crime Entry Screen is now available, but is still a work in progress. Please send any errors you find to HQ CAP copying [redacted] (b)(6), (b)(7)c so we can pass along to the programmers.
6. DQI will be assuming all data quality issues in FY11. Offices have reported that they are receiving error reports. CAP is not issuing these reports but if one is received they should reach out to their CAP POC with the name of the Unit responsible if there are any questions. General Landmarks *are* errors. Data Quality Reports will change on October 1st. The reports will be based on the Civil Reports Memorandum.
7. While STU is responsible for reportable statistics, CAP still conducts analysis and will remain the SME.

- HQ POC by AOR:

[redacted] (b)(6), (b)(7)c [redacted]		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	SAN ANTONIO	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

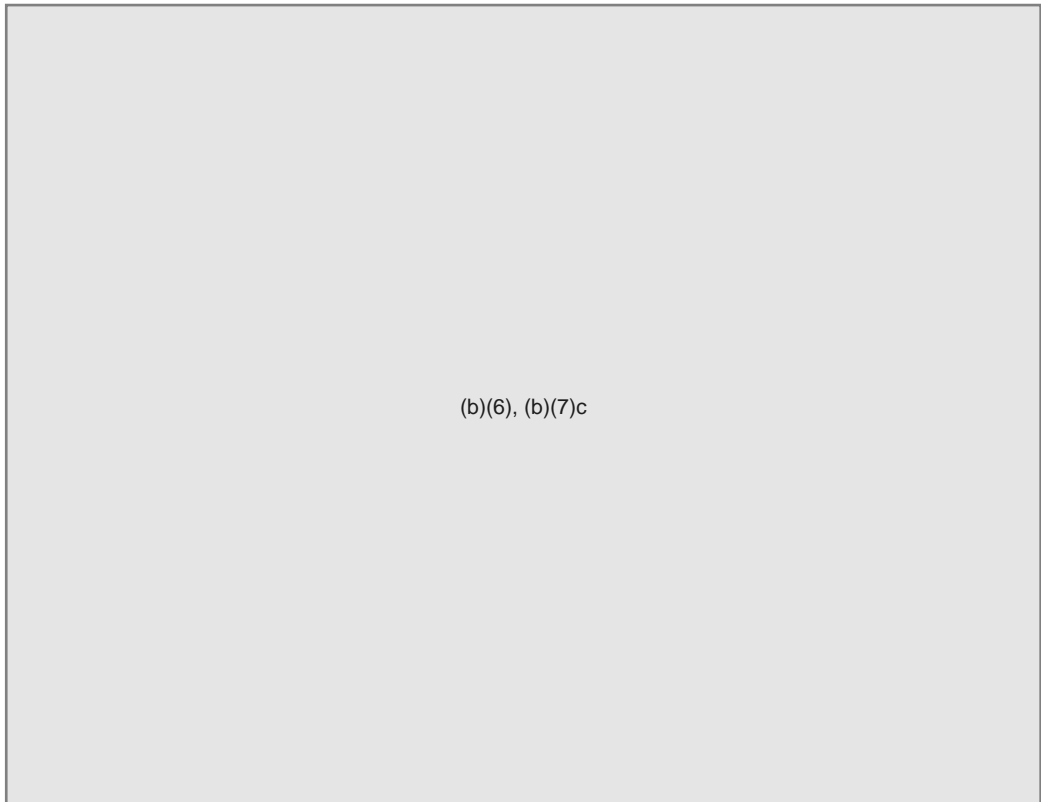
- **Atlanta:** Crime Screen Training. The cert does not print out.
 - The training is being recorded, and will be able to print out the cert at a later date.



- The VU will not be able to display the completion date until their next VU Software update which is expected in January timeframe. It is however recording the fact a user is taking and completing the course. There is the additional problem of not being able to produce the completion certificate this is expected to be fixed in then next few days. This is also being communicated to the help desk and to the SFTOs.
- **Houston:** Any information on the Budget?
 - No, we are still waiting. We know CAP is in the ‘black’ but not by much. Most of our available budget covers payroll.
- **Los Angeles:** Is the training for Enforce updated? We anticipate 100% for FO.
 - No, anticipate 4 to 5 weeks after end of fiscal year.
 - OCIO Response “We were expecting early October in support of the new Crime Screens “
- **Santa Antonio:** VU training - started the training but shows incomplete?
 - We will get clarification.
- **St. Paul:** Crime Screen Video – What is definition of a crime? A conviction or after sentencing? “Finding of Guilt” is State’s definition.
 - Referring to OPLA for clarification.
 - Answer: Users are to enter the date of conviction regardless of the sentencing date. Once a sentence is confirmed the CES should be updated i (b)(7)e IF the conviction is overturned this can and should be updated i

Call ended.

From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes 11-10-2010
Date: Friday, November 12, 2010 8:22:05 AM
Attachments: [CAP Conf Min 11 10 2010.pdf](#)

Greetings CAP POC's!

Attached please find the meeting minutes from Wednesday's CAP teleconference.

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome weekend!

(b)(6), (b)(7)c
Management Program Analyst (MPA)
Criminal Alien Program (CAP)
DHS | ICE | HQERO | CAD
Washington DC 20536
O/202-783-
(b)(6), (b)(7) Room 2128
Information: only as good as its accuracy™



MINUTES
CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS | ICE | ERO HQ | Criminal Alien Program

3. Date, Time, Place:

Wednesday, November 10, 2010/ 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

11.10.2010			
Field Office	In attendance?		
ATL	NO	NOL	YES
BAL	NO	NYC	YES
BOS	YES	NEW	YES
BUF	YES	PHI	YES
CHI	YES	PHO	YES
DAL	YES	SLC	YES
DEN	YES	SNA	YES
DET	YES	SND	YES
ELP	YES	SFR	YES
HOU	YES	SEA	YES
LOS	YES	SPM	YES
MIA	YES	WAS	YES

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:



1. The mission continues; we have been vetting our CAP goals. ERO High Performance Goals include removing 404,000 criminal aliens in FY11, up 1% over FY10.
2. We are facing some challenges – CAP will be contributory to the goal of 210,000 criminal aliens removed. We will focus on the CAP originated removals.
3. FY11 focus is more on quality (data quality, criminality) as opposed to just quantity.
4. Please remember to use the crime entry screen in ENFORCE. ERO was not credited with 22,000 removals last year because no crime was listed in ENFORCE. Using the crime entry screen is critical to getting the credit for our work.
5. Virtual University (VU) has a new video available titled **ENFORCE Crime Entry Screen Training (Video)**, *in an effort to better record and account for the newly defined ICE Criminal Offense Levels*. A Tasking mandating viewing of this video for ENFORCE users has gone out from Secure Communities.
6. Tasking coming soon. All FODs will be required to submit an Operational Surge plan by Nov 26, 2010, for a CAP Surge they plan to conduct in Dec FY11.
7. Any requests for new detention sites in ENFORCE, please direct to the CAP HQ mailbox, attn: Ms (b)(6), (b)(7)c will be the new POC for new locations for ENFORCE.
8. Please submit any requests for IDENT equipment to CAP HQ mailbox, attn: Ms (b)(6), (b)(7)c Not sure of the funding we have available, but we will see what we can do.
9. We will target an increase in Encounters of 5% in FY11. The criminality target for ERO is 45% criminality for removals. We will ramp up the front end (encounters) to increase CDIs accordingly.



- HQ POC by AOR:

(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	SAN ANTONIO	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

BOSTON – at large criminals – who has jurisdiction. CAP or officers or JCART?

[Answer] - Under both – can code it under Surge and in ENFORCE under JCART

QUESTION - (b)(6), (b)(7)c – we got word from upper management – they want 80 percent encounters they want CDI's – is that a goal?

[Answer] We have not set the goal that high. Historically only 35% of encounters result in a CDI – we are hoping for 40%. This is difficult to predict – *hoping* for 40% nothing put out officially yet. Something was put out about the 80% in a recent FOD teleconference? – was it secure communities? We will look into that.]

DETROIT - data quality question – if you encounter a final order out of a state prison – would you ever put it under a fug program?

[Answer – (b)(6), (b)(7)c HQ Officer] It should a CAP category three or HC]

DETROIT - would we use FUG?

[Answer – (b)(6), (b)(7)c HQ Officer] No.

LOS – 1) what is the (b)(6), (b)(7)c mailbox again?

2) HSI is conducting a multi gang thing – we have about 700 badges coming in – would that satisfy the interim request for a CAP surge?

[Answer] yes – but still submit the plan by Nov 2010 as a JCART Surge

LOS - is there any money from CAP avail to help pay for costs?

[Answer] Go ahead and ask, submit the plan with a request for resources, do not know if money is avail – SC might have some money.

LOS – 3) we have a great deal of new staff coming on board to IDENT someone, looking at blending or making a fix with ERO, you may not need a JABS account?

[Answer] Yes, they fixed it – do not need JABS anymore.

NOL – any word on hiring – due to attrition?



[Answer] Please check with your FOD – there is a plan but it is different this year and different for different FODs.

SNA – lost my data quality guy – who can help us?

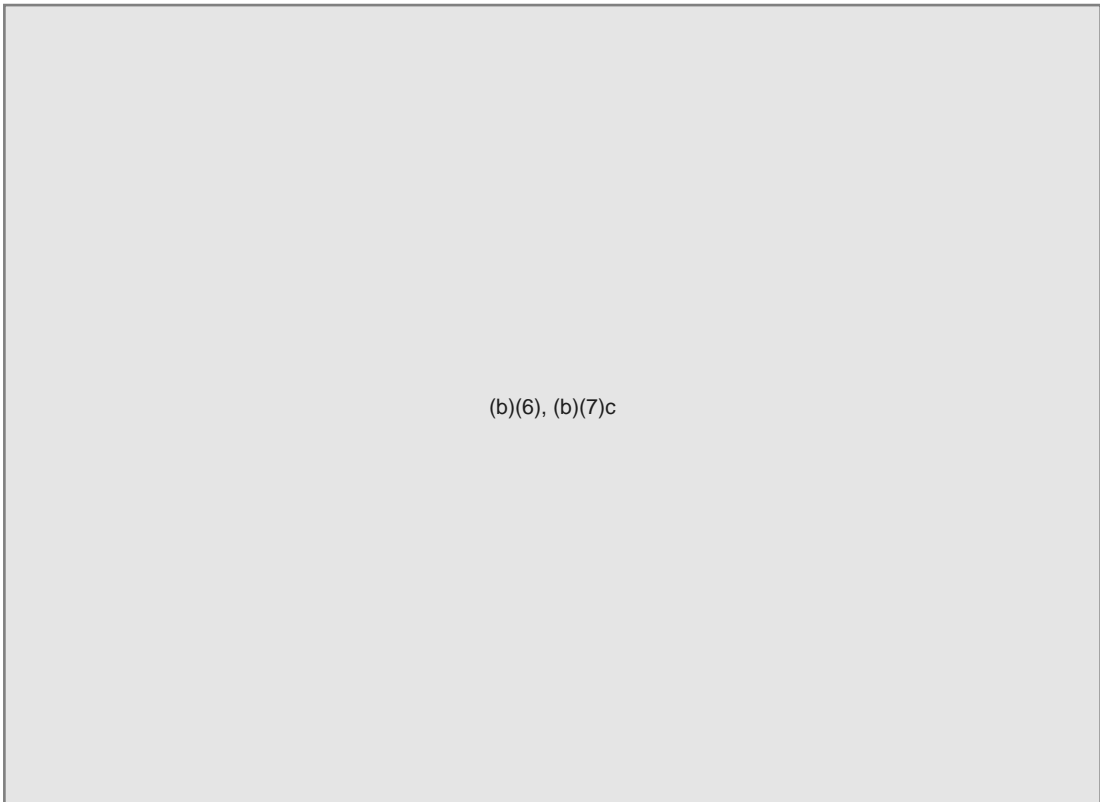
[Answer] Please contact (b)(6), (b)(7)c in CAP HQ, who will be able to assist.

SND – we received CAP pamphlets. Any guidance on how you want us to hand them out?

[Answer] No, use your discretion.

Call ended.

From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes 11-24-2010
Date: Friday, November 26, 2010 9:24:07 AM
Attachments: [CAP Conf Min 11 24 2010.pdf](#)

Greetings to all CAP POCs!

Attached please find the meeting minutes from Wednesday's CAP teleconference.

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome weekend!

(b)(6), (b)(7)c

Management Program Analyst (MPA)
Criminal Alien Program (CAP)
DHS | ICE | HQERO | CAD
Washington DC 20536
O/202-783-7831 Room 2128
(b)(6), (b)(7)c
Information: only as good as its accuracy™



MINUTES
CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS | ICE | ERO HQ | Criminal Alien Program

3. Date, Time, Place:

Wednesday, November 24, 2010/ 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

11/24/2010			
Field Office	In attendance?		
ATL	YES	NOL	YES
BAL	YES	NYC	NO
BOS	NO	NEW	YES
BUF	YES	PHI	YES
CHI	YES	PHO	YES
DAL	YES	SLC	NO
DEN	YES	SNA	YES
DET	YES	SND	YES
ELP	YES	SFR	NO
HOU	YES	SEA	YES
LOS	NO	SPM	YES
MIA	YES	WAS	YES

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. Reminder: Please continue to use the Crime Entry screen in ENFORCE to document criminality so that CAP receives credit for the work performed.



2. The new I-247 detainer has been uploaded to ENFORCE. You may print and issue the detainer directly from ENFORCE. If you create a paper detainer in situations where infrastructure is not available, please ensure that you subsequently update ENFORCE as well.
 3. Op plans for December Operations are starting to come in. They are looking good. Please evaluate any gaps in coverage as you create your Op plans. Where labor is a concern it is a good idea to piece out an Op Plan between multiple CAP units (JCART, VCAS, CAP) and incorporate these into a single Op plan. Remember that the deadline for submission of the Op plans is December 01, 2010.
 4. If your Surges require OT (overtime) please make the request through your Op Plans.
 5. Using JCART in ENFORCE – should not be used unless your AOR has an official team. Suggested CAP/NCA
- HQ POC by AOR:

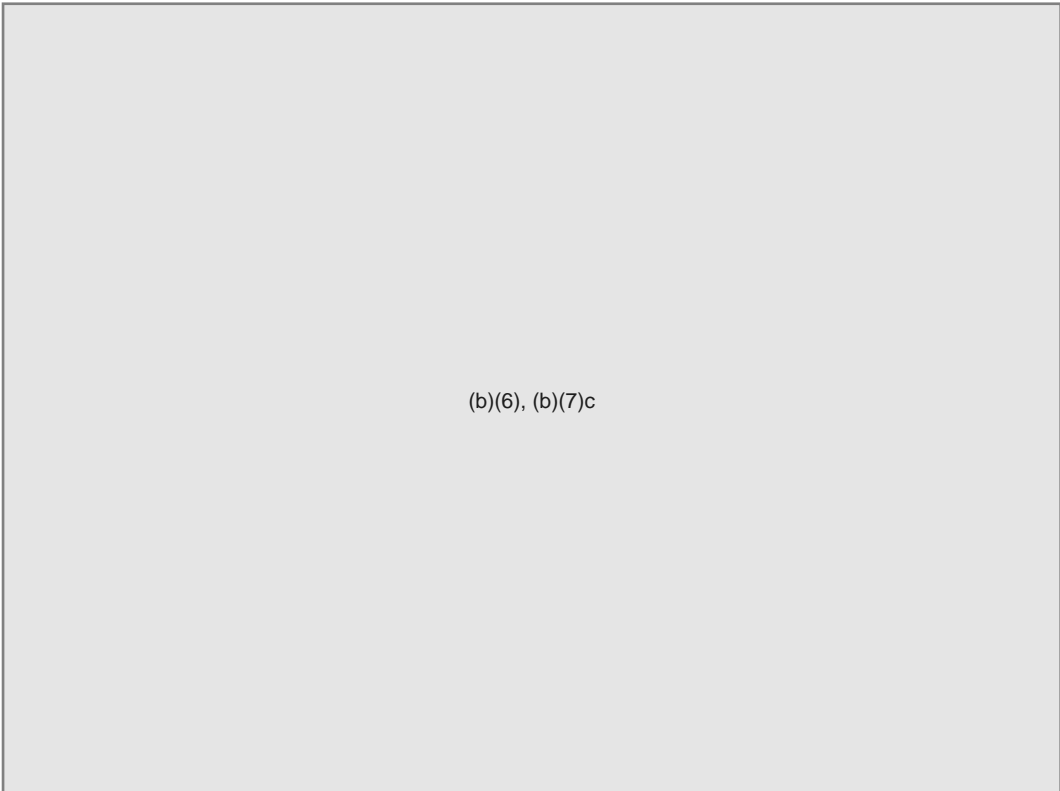
(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	San Antonio	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

No questions were received from the field today.

Call ended.

From:
To:



(b)(6), (b)(7)c

Subject: CAP Meeting Minutes for Wednesday, December 8, 2010
Date: Tuesday, December 14, 2010 9:28:16 AM
Attachments: [CAP Minutes 12.08.2010.docx](#)

All:

Please find the CAP meeting minutes from Wednesday, December 8, 2010 attached.

Thank you,

(b)(6), (b)(7)c
Management Program Analyst
ERO-Criminal Alien Program
(202)732-(b)(6), (b)(7)c (office)

MINUTES CAP TELECONFERENCE

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS / ICE / ERO HQ / Criminal Alien Program / Operations

3. Date, Time, Place:

Wednesday, December 8, 2010 / 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c Unit Chief (A) CAP Operations

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

12/8/2010			
Field Office	In attendance?		
ATL	N	NOL	Y
BAL	Y	NYC	Y
BOS	Y	NEW	N
BUF	Y	PHI	Y
CHI	Y	PHO	Y
DAL	N	SLC	Y
DEN	Y	SNA	Y
DET	Y	SND	N
ELP	Y	SFR	Y
HOU	Y	SEA	Y
LOS	N	SPM	Y
MIA	N	WAS	Y

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. Thanks and congratulations to the Field Offices for your outstanding work in FY10. The numbers that posted for CAP in FY10 were impressive. There were

- over 668,000 encounters, more than 239,000 detainees issued, and over 241,000 CAP arrest made. These resulted in over 174,000 CAP initiated removals. CAP/VCAS initiated prosecution of over 14,000 individuals and had over 10,000 cases accepted for prosecution.
2. Thank you for submitting your CAP operational plans for December. The plans are being vetted for approval. Approximately half of the plans have been approved. Plans will be sent back to the POCs as they are signed.
 3. Please ensure that Officers are processing the cases under the operation code “CAP Surge”. This will ensure that the results of your CAP surges can be validated through IIDS.
 4. (b)(6), (b)(7)c is no longer in CAP as he has moved on to Field Operations. In the interim, (b)(6), (b)(7)c will be taking over (b)(6), (b)(7)c AORs. The AORs will be redistributed in the near future.
 5. The COGNOS and BQI files will be uploaded to the “W” drive. This should assist the field with data quality comparisons for both the CAP numbers and VCAS statistics.

QUESTIONS FROM THE QUORUM

Questions rose regarding the following issues:

- Chicago: Are there any updates on the error for the Crime Entry Screen.
Answer: The updates will come from STU; the tasking is being worked on and will be sent out via STU.

Call ended.

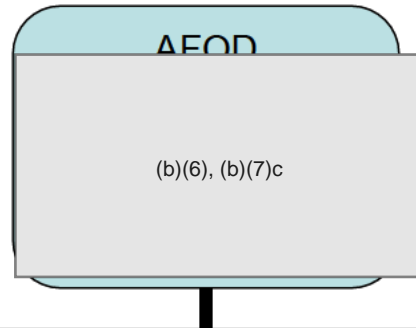
From: (b)(6), (b)(7)c
To:
Subject: CAP ORG chart
Date: Wednesday, February 10, 2010 7:38:21 AM
Attachments: [Chicago AOR -Org Chrt DIST CAP.ppt](#)

Good Morning,
Here is the Organizational chart for the CAP units at District and BSSA. Have a good day.

(b)(6), (b)(7)c

District CAP Team

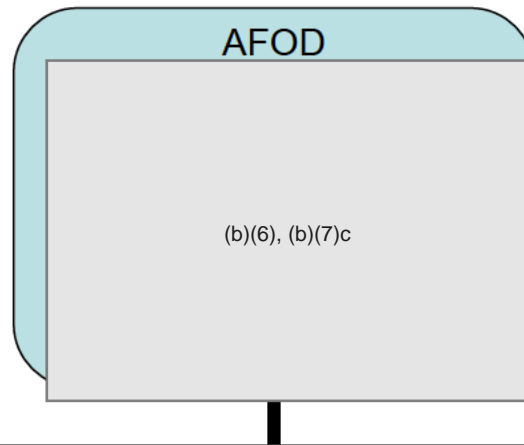
Location: Chicago, IL



(b)(6), (b)(7)c, (b)(7)e

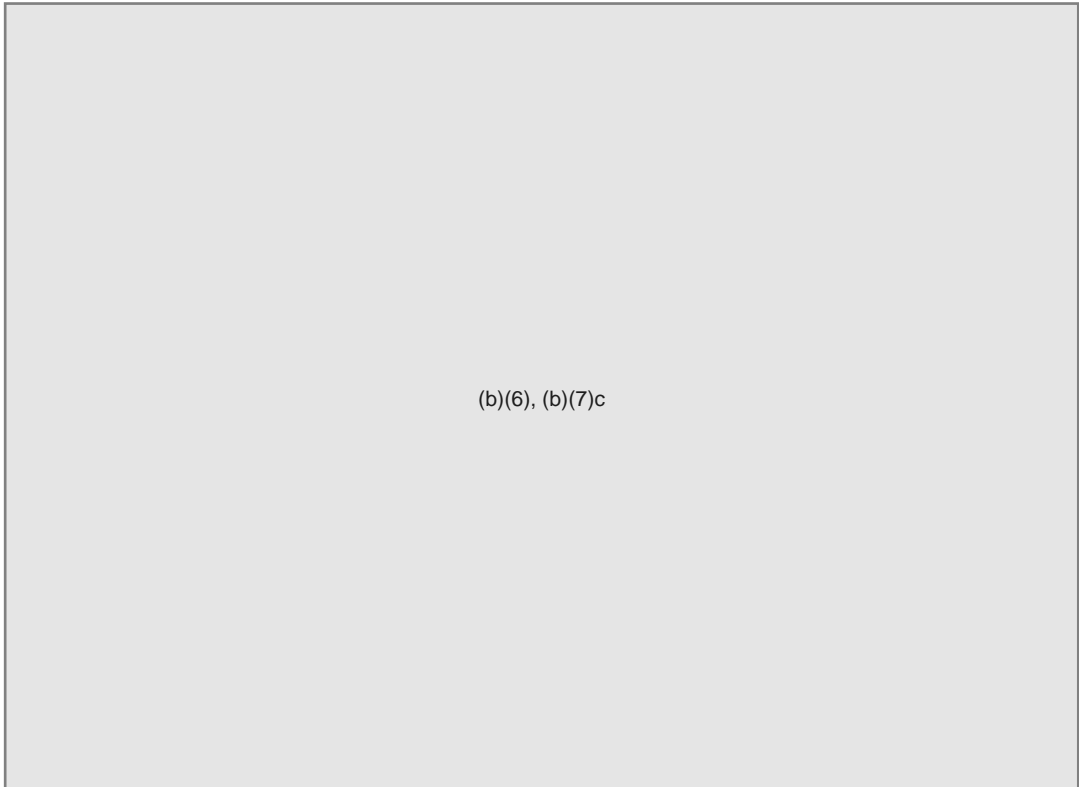
BSSA CAP Team

Location: Broadview, IL



(b)(6), (b)(7)c, (b)(7)e

From:
To:



(b)(6), (b)(7)c

Subject: CAP Tele-conference Meeting Minutes 1-5-11
Date: Friday, January 07, 2011 4:00:57 PM
Attachments: [CAP Conf Min 01 05 11.docx](#)

Greetings to all CAP POCs!

Attached please find the meeting minutes from Wednesday's CAP teleconference.

Please advise if you no longer wish to receive a copy of the CAP Telecon minutes, and we will remove your name from our distribution list.

Thank you and have an awesome weekend!

(b)(6), (b)(7)c

**Management and Program Analyst
Immigration and Custom Enforcement
Criminal Alien Program - Operations
500 12th Street, SW, Suite 2129
Washington, DC 20536**

(202) 732-(b)(6), (b)(7)c

E-mail: (b)(6), (b)(7)c **@dhs.gov**

CAP TELECONFERENCE MINUTES

1. Meeting:

CAP Teleconference / Reoccurring

2. Organization:

DHS | ICE | ERO HQ | Criminal Alien Program

3. Date, Time, Place:

Wednesday, January 05, 2011/ 11:00 hrs / DROHQ PCN Suite # 2101

4. Presiding Officer:

(b)(6), (b)(7)c

Unit Chief (A) CAP

Officer (b)(6), (b)(7)c opened the meeting by taking a roll call of all attendees. A quorum of representatives from the 24 DRO Field Offices affirmed their participation as seen below:

1/05/2011			
Field Office	In attendance?		
ATL	YES	NOL	YES
BAL	YES	NYC	NO
BOS	YES	NEW	YES
BUF	YES	PHI	YES
CHI	YES	PHO	YES
DAL	YES	SLC	YES
DEN	YES	SNA	NO
DET	YES	SND	YES
ELP	YES	SFR	NO
HOU	YES	SEA	YES
LOS	YES	SPM	YES
MIA	YES	WAS	YES

Officer (b)(6), (b)(7)c led the conference and briefly discussed the following:

1. Officer (b)(6), (b)(7)c will complete his 120 days as the Acting Unit Chief at the end of January. Officer (b)(6), (b)(7)d expresses his appreciation for the support received and for all the hard work conducted in the field during his tenure.
2. The first quarter of FY11 resulted in a great deal of success with CAP SURGES completed. Some field offices conducted four. There is no mandate for new surges at this time; however, CAP encourages the field to write up any ideas for enforcement actions “outside of normal daily operations” as OP plans for approval. We are still operating under continuing resolution and the challenges with funds continue accordingly.
3. The first quarter surges produced very good numbers – CAP surge operations produced nearly 900 arrests and a comparable number of detainers. VCAS numbers were great in the first quarter FY11 as they reflect an increase from the same period last year – keep up the good work!
4. As a reminder, CAP has established the goal that 35% of all Encounters should result in a CDI.
5. Please continue to submit any requests for (b)(7)e equipment to CAP HQ mailbox, attn: Ms (b)(6), (b)(7)c. CAP is seeking funding for this effort and intends to make an equipment buy as monies become available.
6. Reminder: COGNOS reports will be posted weekly in the secured CAP “W” drive for data quality purposes.

- HQ POC by AOR:

(b)(6), (b)(7)c		
Detroit	Phoenix	Miami
St Paul	Seattle	Houston
Denver	EL Paso	Los Angeles
Salt Lake City	San Diego	San Francisco
Newark	San Antonio	Atlanta
Washington	New Orleans	Chicago
Baltimore	New York City	Buffalo
Philadelphia	Dallas	Boston

QUESTIONS FROM THE QUORUM

No questions were received from the field today.

Call ended.

From:

To:

Cc:

(b)(6), (b)(7)c

Subject:

CAPRA Update Tasking 2010

Date:

Thursday, March 18, 2010 7:30:52 PM

Attachments:

[CAPRA Update FY10.xls](#)

Good Afternoon,

Attached is the Chicago copy of the CAP risk assessment FY 2010. The Chicago Field Office will continue to monitor all the facilities on the list and will when necessary update an active spreadsheet at the Field Office. Thank you and have a good day.

(b)(6), (b)(7)c

SDDO CAP Unit

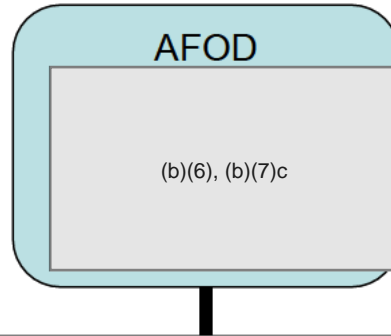
Chicago, Illinois

312-347-

312-446- (cell)

District CAP Team

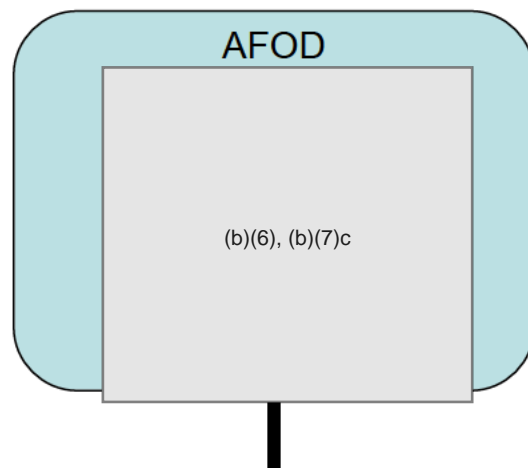
Location: Chicago, IL



(b)(6), (b)(7)c, (b)(7)e

BSSA CAP Team

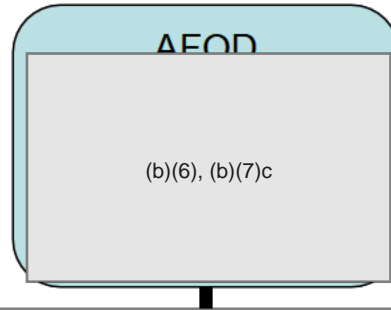
Location: Broadview, IL



(b)(6), (b)(7)c, (b)(7)e

District CAP Team

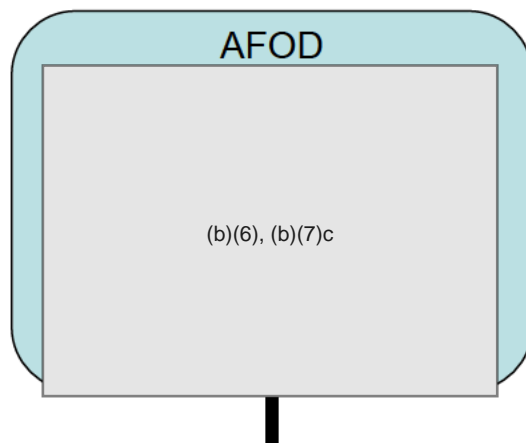
Location: Chicago, IL



(b)(6), (b)(7)c, (b)(7)e

BSSA CAP Team

Location: Broadview, IL



(b)(6), (b)(7)c, (b)(7)e

From: (b)(6), (b)(7)c
To:
Subject: Fact Sheet: ICE Rapid REPAT Program
Date: Thursday, May 12, 2011 5:51:00 PM

<http://www.ice.gov/news/library/factsheets/rapidrepat.htm>

From: (b)(6), (b)(7)c
To:
Subject: FW: DRO Quick Reference Guide for Processing
Date: Wednesday, February 24, 2010 11:32:16 AM
Attachments: [DRO Quick Reference Guide for Processing \(2-23-10\).pdf](#)
Importance: High

Did you see this?

From: (b)(6), (b)(7)c
Sent: Wednesday, February 24, 2010 10:14 AM
To: (b)(6), (b)(7)c
Subject: DRO Quick Reference Guide for Processing
Importance: High

The following message is sent on behalf of Char Wittenberg, Assistant Director, Information, Policy, and Communications and approved by Marc J. Moore, Assistant Director, Field Operations:

To: Field Office Directors and Deputy Field Office Directors

Subject: Quick Reference Guide for Processing

The DRO headquarters Data Quality and Integrity (DQ&I) Unit ensures that data quality evaluation and measures are in place throughout the DRO immigration lifecycle, from system data entry through the report development process. DQ&I is providing guidance in an effort to ensure that during the reporting phases these statistics can be captured accurately and correctly.

In order to standardize database input, ensure data integrity and modernize the abilities of DRO to capture statistics, the Information Resource Management Division has prepared a new ENFORCE processing guide for all DRO personnel. This Quick Reference Guide is designed for the processing of subjects encountered by all DRO programs. This new manual supersedes the manual previously issued by the Criminal Alien Program on September 01, 2009.

If you have any questions or concerns, please send them to th (b)(6), (b)(7)c
(b)(6), (b)(7)c mailbox, or contact the appropriate DQ&I POC listed below:

(b)(6), (b)(7)c

Any questions regarding CAP issues may be directed to Acting CAP Operations Chief
(b)(6), (b)(7)c ia email, or at 202-732-(b)(6), (b)(7)c

Thank you for your assistance.

~~Warning: This document is UNCLASSIFIED//FOR OFFICIAL USE ONLY (U//FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~



U.S. Immigration and Customs Enforcement

Office of Detention and Removal Operations

QUICK REFERENCE PROCESSING GUIDE

*Version I
(As of February 23, 2010)*



This Quick Reference Guide provides instructions for processing subjects encountered by all DRO programs and the Office of State and Local Coordination (OSLC).

Information contained herein is Law Enforcement Sensitive. Do not share this document in any form with anyone who does not have a need to know.



Initial Processing

1) All processing of subjects will occur through the initial event screen of the Enforce Alien Booking Module (EABM) to ensure proper event creation. This quick reference guide is designed to direct all DRO and OSLC officers/agents in the correct procedures for processing aliens. There are no other acceptable methods to process aliens. Full processing should be completed after the subject's identity, arrest and criminal history have been verified through IDENT/IAFIS.

2) Log into (b)(7)e

3) (b)(7)e

(b)(7)e

***NOTE: DDP is no longer to be used as a program area.**

***NOTE: It is important to log onto the correct "T" type-site code. Statistical reports and tracking records will be gathered from ENFORCE based on the login information.**



ALL PROCESSING WILL BEGIN AT THE INITIAL EVENT SCREEN

1) (b)(7)e **(DO NOT** select VR, Full VR,
or NTA at any point during processing.)

(b)(7)e



- 2) **“Lead type”** field- This field indicates the program that initially encountered the subject(s) of the event created in ENFORCE.



(b)(7)e

- a) **SLA** (287g initiated encounters only, not to be used by any other users)
- b) **ATD** (ATD caused encounters)
- c) **CFD** (CAP FEDERAL facility)
- d) **CLC** (CAP LOCAL facility)
- e) **CST** (CAP STATE facility)
- f) **DDC** (Detained Docket Control)
- g) **FOL** (Fugitive Operations)
- h) **JCT** (Joint Criminal Alien Response Taskforce)
- i) **NDD** (Non-Detained Docket Control)
- j) **VCS** (Violent Criminal Alien Section)



- 3) **“Lead”**- this box should be unchecked.

(b)(7)e

- 4) **“Event occurred on”** – Enter the date and time of the encounter/event.
- 5) **“Event type”** – Used to describe the area of enforcement in which this event belongs.
- a) **Criminal Alien Program/Fugitive Operations:**
 - i) 287- **Only to be used by 287g officers.**
 - ii) CAP - to include all criminal alien program contingents (CAP, LEAR, VCAS, JCART).
 - iii) FOE – Fugitive Operations (whether the user is in FUGOPS or not.)
 - b) **Non-Detained Docket Control/Detained Docket Control/ATD/Juvenile:**
 - i) ANC- Administrative Non-Criminal Individual
 - ii) ACA- Administrative Criminal Alien
- 6) **“Program”**- The program code is to reflect the program issuing any document (i.e. detainers, Notice to Appear (NTA), etc) through the event regardless if it is occurring in the present or future.

(b)(7)e

- a) **Criminal Alien Program:**
 - i) CAP (*Criminal Alien Program*)
 - ii) JCT (*Joint Criminal Alien Response Taskforce*)
 - iii) VCS (*Violent Criminal Alien Section*)
 - iv) **LEA (*Law Enforcement Area Response Units*)***



- b) *FUG (Fugitive Operations)*
- c) *ATD (Alternatives to Detention)*
- d) *JUV (Juvenile Unit)*
- e) *NDD (Non-Detained Docket Control)*
- f) *DDC (Detained Docket Control)*

***NOTE: The only HQ recognized LEAR program is located in the PHO AOR.**

- 7) **Lead Source:** When an Immigration Alien Query (IAQ) or interoperability hit is associated to an event, you must use the Secure Community “SC” code in the Lead Source. The county for which the hit occurred in is to be placed in the comment section. When the United States Citizenship and Immigration Services (USCIS) refers a case to DRO for any reason (to include issuance of a charging document or bag & baggages), select “CIS” as the lead source and place the CIS component in the comments section.

(b)(7)e



- 8) “G-23 line number” field- All sections of DRO must select one of the following:
- a) (b)(7)e foreign nationals who have been arrested for or convicted of a narcotics trafficking offense.
 - b) (b)(7)e foreign nationals who have been arrested for or convicted of criminal activity defined as an Aggravated Felony per Section 101(a) (43) of the Act.
 - c) (b)(7)e foreign nationals who have been arrested for or convicted of other removable offenses.
 - d) (b)(7)e administrative absconders.
 - e) (b)(7)e foreign nationals who have been arrested for or convicted of non-removable offenses.
 - f) (b)(7)e foreign nationals that have been arrested for only being in the United States unlawfully.
 - g) (b)(7)e – all DEPORT Center encounters.

***NOTE: The G-23 line # is to be used in conjunction with the severity level of the subject's criminal record. G-23 line # (b)(7)e is only to be used when multiple subjects of differing severity are attached to the same event.**

(b)(7)e



- 9) **“Operation”** field- Operations are designated by DRO headquarters. Select only the following when appropriate:
- a) “DEPORT CENTER” for all DEPORT CENTER associated events.
 - b) “CAP SURGE” for all CAP surge associated events.
 - c) “SOUTHWEST BORDER INITIATIVE” for all Southwestern Border Initiative (SWBI) associated events.
 - d) “ARIZONA OPERATIONAL PLAN” for all AOP associated events
 - e) “SECURE COMMUNITIES” for all Secure Communities initiated events.

*****Other operations will be tasked to DRO personnel *****

- 10) **“Site”**- Select DRO office in the assigned AOR with appropriate (b)(7)e code.

***NOTE: All site locations for arrest and responsible site must be a (b)(7)e type code for any AOR to get credit for the encounter.**

- 11) **“Landmark”**- Select the appropriate area for the initial encounter. Refer to Appendix A for particulars.

(b)(7)e



12) *“Place of Apprehension or Seizure”*- Type the arrest location.

13) **Roles of the Event:**

- a) *“Received by”* should be the case agent/officer/employee entering the case into the EABM.
- b) *“Primary Agent”* should be the case agent/officer/employee who is in charge of the case.
- c) *“Approved By”* is the supervisor approving the Primary Agent’s case.
- d) *“Event Supervisor”* the supervisor responsible for the location or event.

(b)(7)e



14) *Saving the event and adding a subject.*

a

(b)(7)e

***NOTE: Save the EVENT number assigned at the top of the screen for future reference.**

b)

(b)(7)e

c) On the subject information screen:

d) Add the first subject's Control Name, First Name, Middle Name (optional), Sex, Subject Role, Primary Citizenship and Date of Birth.

(b)(7)e



CAP Specific:

e) Select either **Interviewed** or **Screened**. The selection is to reflect the initial encounter.

(1) An interview is a one-on-one questioning with record checks.

(2) A screening is the searching of biographical information in databases.

(b)(7)e



- f) Finish completing all appropriate fields for an issuance of charging document.
 - i) A-Number, Processing Disposition, Criminal Type, Pedigree information such as height/weight.
- g) [Redacted] (b)(7)e
- h) If there are multiple subjects, you can now [Redacted] (b)(7)e button bar). This will give you a blank screen to add the next subject. You should see the first subject in the drop-down "subject" field near the top of the screen.

15) **Criminal Severity Levels:**

- a) [Redacted] (b)(7)e
- b) [Redacted] (b)(7)e and select the appropriate severity level listed below
 - i) [Redacted] (b)(7)e level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
 - ii) [Redacted] (b)(7)e level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
 - iii) [Redacted] (b)(7)e level 3 – all other offenses.
- c) In comments enter the charge/conviction.
- d) [Redacted] (b)(7)e after entering the charge/conviction.
- e) [Redacted] (b)(7)e

[Redacted] (b)(7)e



17) **Detainers:**

- a) Encounters that are created for the purpose of issuing a detainer must use the processing disposition of "DTNR - DETAINER".

(b)(7)e

b) (b)(7)e

- c) Find the appropriate detention facility using the dropdown arrow.

***NOTE: If you are unable to locate the detention facility, use "OTH" and notify [DRO Data Quality and Integrity](#) (via this hyperlink.) Provide the name, physical address with postal code and type of facility so that it may be added to ENFORCE.**

- d) This date will auto populate with today's date once a detention facility is selected.
- e) Input a probable release date.

***NOTE: This is a mandatory field and detainers will not be credited to the appropriate AOR if this field is left blank.**

f) (b)(7)e

(b)(7)e



18) Arrests and Severity Levels:

- a) All arrests should have an appropriate “Arrest Landmark” that represents the location of the arrest. As outlined in the ENFORCE/EARM Landmark tasking dated October 30, 2008, all Field Office Directors are to ensure, through their ENFORCE Data Systems Administrators (DSA), the creation of Arrest Landmarks within ENFORCE for their Area of Responsibility (AOR). These landmarks are to be utilized by all DRO and 287(g) personnel when making an arrest. The following steps should be completed in ENFORCE when arresting an alien.

- b) To get to the arrest screen,

(b)(7)e

- c) Date/time is a mandatory field.

(b)(7)e

- d) **Arrest Method:**

i) Criminal Alien Program

- (1) **CLC** (CAP Local)
- (2) **CST** (CAP State)
- (3) **CFD** (CAP Federal)
- (4) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)
- (5) **O** (Other efforts - any other arrest caused by none of the above)

ii) Joint Criminal Alien Response Taskforce

- (1) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)



e) Violent Criminal Alien Section

(1) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)

f) Law Enforcement Area Response Units

(1) **LEA** (with an appropriate landmark)

g) Fugitive Operations

(1) **L** (Located - to be used for fugitives arrested by Fugitive Operations with an appropriate landmark)

(2) **O** (Other efforts - any other arrest caused by none of the above)

h) Non-Detained Docket Control/Detained Docket Control/ATD/Juvenile

i) **NCA** (Non Custodial Arrest - to be used for all street arrests with an appropriate landmark)

j) **OA** (Other Agency - to be used if US CIS or other agency turned subject over to DRO)

k) **O** (Other efforts - any other arrest caused by none of the above)

(b)(7)e



- l) (b)(7)e and enter the immigration status
- m) (b)(7)e until the Site is selected (Ensure that (b)(7)e type code is selected)
- n) (b)(7)e and select the appropriate landmark.
- o) (b)(7)e to the **"NON INS LAWS- OFFENSE"**

(b)(7)e

p) Officers are to determine the level of severity of the charge/conviction that led to the encounter. **Only the following selections should be utilized:**

- i) (b)(7)e Level 1 – major drug offenses and violent offenses such as murder, manslaughter, rape, robbery, and kidnapping.
- ii) (b)(7)e Level 2 – minor drug offenses and mainly property offenses such as burglary, larceny, fraud, and money laundering.
- iii) (b)(7)e Level 3 – all other offenses.
- iv) None
- v) Traffic DUI – Select if encountered specifically due to a DUI Charge.
- vi) Traffic – Select if encountered specifically for a traffic citation.

(b)(7)e

*Officers are to use only these codes for severity level determination

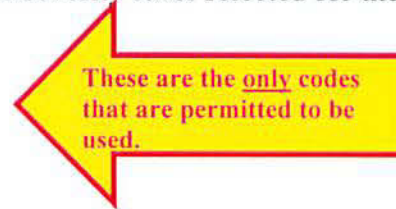


q) (b)(7)e and then select ***“Laws Degree”***

i) Select the *degree* that corresponds with the severity level selected for the offense,

(b)(7)e

- (1) F-Felony
- (2) M-Misdemeanor
- (3) N-None
- (4) T-Traffic



(b)(7)e

***NOTE: Code A - Agg/Felony should not be used.**



19) Narratives and Q & A:

a)

(b)(7)e

(b)(7)e

***NOTE: When a Q&A must be recorded in EABM, the appropriate "Narrative Type" (I-867A&B, I-877, I-215 etc) must be selected. All encounters are required to have an I-213 narrative. Those missing a narrative will be deemed incomplete and will not be creditable to the AOR.**

b)

(b)(7)e

drop down and select the appropriate narrative.

(b)(7)e

c) Insert the actual narrative in the "Narrative" field box.



20) Rapid Removal of Eligible Parolees Accepted for Transfer (REPAT):

- a) Rapid REPAT is an ICE program in which a non-violent criminal alien serving a state sentence can receive early conditional release. This program is limited to aliens who have not been convicted of a serious felony and have no history of violence.
- b) When an alien is encountered based on a RAPID REPAT release, officers must ensure that it is notated in the alert section of the edit subject screen.

(b)(7)e



21) Criminal Statistics:

- a) All DRO officers/agents are to ensure that all criminal statistics are inputted correctly in the ENFORCE system. In order to satisfy the minimum standard that is necessary to comply with the memorandum titled "Criminal Alien Statistics" signed by former DRO Director (b)(6), (b)(7)c on August 29, 2008, officers are to check the "criminal record" box if the subject has a positive result *whether convicted or not* on their NCIC record.

(b)(7)e

****NOTE: All arrests of subjects MUST be documented in EABM and MUST be accompanied by a Book-in/out of the hold room they were placed in during processing (even if the subject was only held for processing).***



d) [redacted] (b)(7)e DRO”, and then option 1 “Book-

[redacted] (b)(7)e

e) Either type in the subject ID for initial book-ins or search the A number for existing records.

[redacted] (b)(7)e



f) If the subject has been convicted of a crime (b)(7)e

g) If the subject is an aggravated felon, (b)(7)e

h) If the person is subject to "Mandatory Detention" per the INA (b)(7)e

(b)(7)e

i) (b)(7)e



23) Documenting Positive Responses to NCIC queries in EARM:

a) [Redacted] (b)(7)e [Redacted] "DRO", and then option 6 "EARM".

[Redacted] (b)(7)e [Redacted]

***NOTE – Ensure that the appropriate user role has been selected.**

b) Search for your case utilizing the sub header.

[Redacted] (b)(7)e [Redacted]

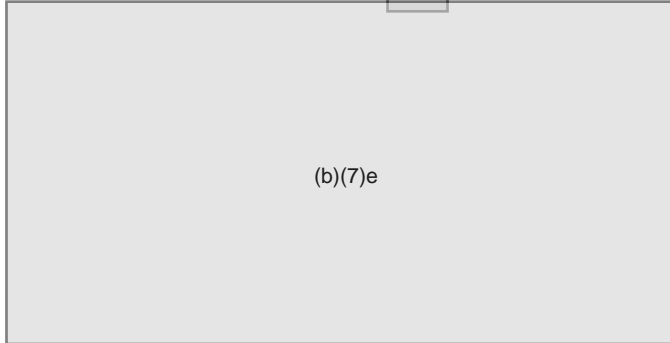
c) [Redacted] (b)(7)e [Redacted] and scroll down to the bottom of the page.

d) As per the previously mentioned memo, all positive NCIC results must be listed on the "Crime" screen. This should include **ALL** arrests (convicted, dismissed, pending, overturned and turned over to INS without prosecution)

[Redacted] (b)(7)e [Redacted]



- e) Cases with charges that were not adjudicated due to an ICE detainer should be cited with the status code of (b)(7)e Turned over to ICE without Prosecution.



It is imperative that these procedures be followed for all DRO or 287(g) cases. This will ensure that DRO maintains data integrity in case management. Data quality errors will be published monthly. These errors should be corrected within seven days of receipt, and notification of the correction should be forwarded to the Data Quality HQ mailbox. The manager's name that is to be contacted should be included if errors are found to be pending.



Appendix A

Appropriate landmarks must be entered into the EABM as follows for the corresponding programs:

CAP:

1. "CAP –" Name of Jail + two letter state code + "State" (*ex. CAP - BEDFORD CORRECTIONAL FACILITY NY STATE*)
2. "CAP Street Arrest" + two letter state code + "State" = a CAP arrest without coordination with an LEA and the subject is not incarcerated
3. "CAP-" Name of LEA + two letter state code + "State" (*ex. Mount Hope Police Department of NY STATE*)

(b)(7)e

JCART:

1. "JCART –" + Name of LEA + two letter state code + "State" (*ex. Mount Hope Police Department of NY STATE*)
2. "JCART Street Arrest" two letter state code + "State" = an arrest without coordination with an LEA and the subject is not incarcerated.

(b)(7)e

VCAS:

1. "VCAS –" Name of LEA + two letter state code + "State" (*ex. Mount Hope Police Department of NY STATE*)
2. "VCAS Street Arrest" + two letter state code + "State" = an arrest without coordination with an LEA and the subject is not incarcerated.

(b)(7)e



LEAR:

1. "LEAR" + Name of LEA + two letter state code + "State" (ex. *Mount Hope Police Department of AZ STATE*)
2. "LEAR Street Arrest" - an arrest without coordination with an LEA and the subject is not incarcerated.

FUGOPS:

"Fugitive Operations" + two letter state code + "State"

Alternatives to Detention:

"ATD" + two letter state code + "State"

Non-Detained Docket Control, Detained Docket Control, & Juvenile:

These units should use the "DCOGEN" landmarks (ex: SNAGEN).

Guide prepared by:

Headquarters Office of Detention & Removal Operations
Information Resource Management Division
Data Quality & Integrity (DQ&I) Unit

For questions, please contact the appropriate DQ&I POC listed below:

(b)(6), (b)(7)c

Any questions regarding CAP issues may be directed to Acting CAP Operations Chief (b)(6), (b)(7)c
(b)(6), (b)(7)c via email or at 202-732- (b)(6), (b)(7)c

From: (b)(6), (b)(7)c
To:
Subject: FW: Rapid REPAT (Removal of Eligible Parolees Accepted for Transfers)
Date: Wednesday, August 24, 2011 1:34:00 PM
Attachments: [Rapid REPAT Tracking Sheet.xlsx](#)

Attachment completed with updates except for KS and MO.

Illinois: Illinois House Bill 0306 passed in the House and was referred to State Senate in late May 2011, then session ended.

Synopsis As Introduced

Amends the Unified Code of Corrections. Provides that the Illinois Department of Corrections (IDOC) shall enter into a Memorandum of Understanding (MOU) with U.S. Immigration and Customs Enforcement (ICE) which authorizes the Secretary of the U.S. Department of Homeland Security to enter into written agreements with a state or any political subdivision of a state to remove an alien in the custody of that state. Provides that the purpose of the MOU is to set forth terms by which ICE and IDOC will cooperate in a Rapid Removal of Eligible Parolees Accepted for Transfer ("Rapid REPAT") program, which allows for early conditional release for deportation of removable custodial aliens to their home countries. Provides that the Prisoner Review Board shall hear by at least one member and, through a panel of at least 3 members, decide all requests for release of prisoners subject to detainers filed by ICE.

Date	Chamber	Action
1/31/2011	House	Filed with the Clerk by Rep. Randy Ramey, Jr.
1/31/2011	House	First Reading
1/31/2011	House	Referred to Rules Committee
2/8/2011	House	Assigned to Executive Committee
2/22/2011	House	Added Chief Co-Sponsor Rep. Dennis M. Reboletti
2/22/2011	House	Added Chief Co-Sponsor Rep. Adam Brown
2/22/2011	House	Added Chief Co-Sponsor Rep. Wayne Rosenthal
2/22/2011	House	Added Chief Co-Sponsor Rep. Jim Sacia
3/17/2011	House	Rule 19(a) / Re-referred to Rules Committee
5/5/2011	House	Remove Chief Co-Sponsor Rep. Jim Sacia
5/5/2011	House	Added Co-Sponsor Rep. Jim Sacia
5/5/2011	House	Added Chief Co-Sponsor Rep. Daniel J. Burke
5/5/2011	House	Final Action Deadline Extended-9(b) May 20, 2011
5/5/2011	House	Assigned to Executive Committee
5/5/2011	House	House Committee Amendment No. 1 Filed with Clerk by Rep. Randy Ramey, Jr.
5/5/2011	House	House Committee Amendment No. 1 Referred to Rules Committee
5/16/2011	House	House Committee Amendment No. 1 Rules Refers to Executive Committee
5/18/2011	House	House Committee Amendment No. 1 Adopted in _____ ; by _____

Executive Committee		
		Voice Vote
5/18/2011	House	Do Pass as Amended / Short Debate Executive Committee ; 010-000-000
5/18/2011	House	Placed on Calendar 2nd Reading - Short Debate
5/20/2011	House	Second Reading - Short Debate
5/20/2011	House	Placed on Calendar Order of 3rd Reading - Short Debate
5/20/2011	House	Final Action Deadline Extended-9(b) May 27, 2011
5/25/2011	House	Third Reading - Short Debate - Passed 108-009-000
5/25/2011	Senate	Arrive in Senate
5/25/2011	Senate	Placed on Calendar Order of First Reading May 26, 2011
5/25/2011	Senate	Chief Senate Sponsor Sen. Antonio Muñoz
5/26/2011	Senate	First Reading
5/26/2011	Senate	Referred to Assignments

(b)(6), (b)(7)c

Assistant Field Office Director
DHS/ICE-Enforcement and Removal Operations
Chicago, IL
(312) 347- (office)
(312) 735- (cell)

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From: (b)(6), (b)(7)c
Sent: Wednesday, August 24, 2011 10:46 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: FW: Rapid REPAT (Removal of Eligible Parolees Accepted for Transfers)

(b)(6), (b)(7)c

Can we discuss please

This is due tomorrow cob

From: (b)(6), (b)(7)c
Sent: Wednesday, August 24, 2011 10:29 AM
Subject: Rapid REPAT (Removal of Eligible Parolees Accepted for Transfers)

The following message is being sent on behalf of Gregory J. Archambeault, Assistant Director for Enforcement, and approved by David J. Venturella, Assistant Director for Field Operations:

To: Field Office Directors, and Deputy Field Office Directors

Subject: Rapid REPAT (Removal of Eligible Parolees Accepted for Transfer)

The ICE Rapid REPAT program is designed to expedite the removal process by allowing selected criminal aliens incarcerated in prisons and jails to accept early release in exchange for voluntarily returning to their country of origin.

In the past, ICE field offices have reached out to state agencies to present ICE ACCESS partnership opportunities, including ICE Rapid REPAT, where appropriate. Prior to implementing the Rapid REPAT program, ICE and the participating state must enter into a Memorandum of Understanding (MOU) and develop a Standard Operating Procedure (SOP). Participation to the Rapid REPAT program is voluntary.

Required Task:

Field Office Directors (FODs) are requested to update the attached spreadsheet identifying the current status of each state in their Area of Responsibility (AOR). FODs should advise if the states are participating, interested, not interested or pending Rapid REPAT. If the state is pending Rapid REPAT, please provide details as to where the state is in the Rapid REPAT process, such as OPLA is reviewing the MOU between ICE and the state or it is pending a change to state legislation. FODs should complete the attached excel document and submit it to the CAP HQ mailbox no later than close of business (5:00PM) EST Thursday, August 25, 2011.

Any questions regarding Rapid REPAT should be directed to Acting CAP Unit Chief,

(b)(6), (b)(7)c

@dhs.gov or (202) 732- (b)(6), (b)(7)c

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From:
To:

(b)(6), (b)(7)c

Subject: FW: Realignment of the 287(g) program
Date: Tuesday, June 22, 2010 5:39:06 PM

FYI!

From: DRO Taskings
Sent: Tuesday, June 22, 2010 4:31 PM
Subject: Realignment of the 287(g) program

The following message is being sent on behalf of Gregory J. Archambeault, Acting Assistant Director for Enforcement, and approved by Marc J. Moore, Assistant Director for Field Operations:

To: Field Office Directors (FOD) and Deputy Field Office Directors (DFOD)

Subject: Realignment of the 287(g) Program

As previously mentioned in a similar correspondence from the Office of State and Local Coordination (OSLC), Headquarters (HQ) Criminal Alien Program (CAP) is officially notifying the field offices with active 287(g) programs that, as part of Immigration and Customs Enforcement's (ICE) overall realignment process to streamline its operations, the 287(g) program will no longer reside with the OSLC. Instead, the program will reside within an operational component. Therefore, the Office of Enforcement Removal Operations (ERO) now will both administer and supervise the jail model of jurisdictions with 287(g) authority. Homeland Security Investigations (formerly known as the Office of Investigations) now will both administer and supervise the task force model of jurisdictions with 287(g) authority.

Please be advised that this is only an internal realignment of the program within ICE and will in not impact the operations of the 287(g) program.

Thank you for your cooperation in this matter. If there are any questions, please contact CAP Special Programs Unit Chief, (b)(6), (b)(7)c Unit Chief, via email at (b)(6), (b)(7)c @dhs.gov or at (202) 732-(b)(6), (b)(7)c

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From: [REDACTED]
To: [REDACTED] (b)(6), (b)(7)c
Cc:
Subject: FW: Updated Points of Contact (POC's) and 24 hour duty phone #'s for Law Enforcement Agency (LEA) Notification
Date: Tuesday, June 22, 2010 11:15:28 AM
Attachments: [LEA notification \(2\) \(2\).xls](#)

Attached are the updated points of contact for the Chicago AOR pursuant to the below tasking.

Thank you

[REDACTED] (b)(6), (b)(7)c

From: [REDACTED] (b)(6), (b)(7)c
Sent: Wednesday, June 16, 2010 5:47 PM
Subject: Updated Points of Contact (POC's) and 24 hour duty phone #'s for Law Enforcement Agency (LEA) Notification

The following message is being sent on behalf of Gregory J. Archambeault, Acting Assistant Director for Enforcement, and approved by Marc J. Moore, Assistant Director for Field Operations:

To: Field Office Directors and Deputy Field Office Directors
Subject: Updated Points of Contact (POC's) and 24 hour duty phone #'s for Law Enforcement Agency (LEA) Notification

Background:

It is imperative that ICE offices maintain proper communication with their respective local LEAs. In order to achieve and maintain a spirit of cooperation between ICE and LEAs, CAP is requesting a breakdown of all CAP AFODs, SDDOs, and 24 hour duty phone numbers for their respective Area of Responsibility. Please include separate duty numbers for sub-office locations, established 24 hour command centers, and IRCs, where applicable.

Responses should be sent to the [REDACTED] (b)(6), (b)(7)c mailbox, utilizing the attached spreadsheet **by 5pm Eastern Standard time, June 22, 2010**. For any questions regarding this tasking, please contact CAP Staff Office [REDACTED] (b)(6), (b)(7)c via email at [REDACTED] (b)(6), (b)(7)c @dhs.gov or at (202) 732-[REDACTED] (b)(6), (b)(7)c

~~may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.~~

From:
To:
Cc:

(b)(6), (b)(7)c

Subject: CAP Detainer/USC issues
Date: Thursday, October 04, 2012 3:46:30 PM
Attachments: [10074 1-hd-interim detainers directive.pdf](#)
[2011_07_29_Enforcement_and_Removal_Encounters.pdf](#)
[2009_11_19_usc_guidance.pdf](#)

For distribution to all CAP officers/agents:

CAP officers/agents:

Please see the below information that will be sent to all 287(g) officers within the Phoenix Area of Responsibility. I would also like for all PHO CAP staff to review and adhere to the attached policies regarding encounters, detainers and USC claim guidance. ERO needs to ensure that USC's are not brought into ICE custody, therefore, any claim to United States citizenship in which you have doubts or concerns as to the validity of the claim, should be immediately forwarded to your supervisor to have a USC analysis completed by the Office of Chief Counsel before a detainer is placed. Initial screening should include all pertinent screening questions to include the subject's mother and father's citizenship and place of birth. If probative evidence exists that the subject being screened is a USC then no detainer should be issued and the case information should be forwarded to all CAP SDDO's to ensure proper follow up investigation is completed. All attempts should be made to obtain up to date information about the subject's current residence in case further follow up information is needed and the subject is out of the local LEA custody. If you have any questions regarding a particular case, please contact your SDDO for further guidance.

287(g) Partners,

ICE Headquarters has asked us to send out the three attached policies that are relevant to ICE ERO and the 287(g) program to ensure that all of our Designated Immigration Officers (DIO) are aware of and follow these policies. Below is a description of these three policies and additional information as refresh training regarding these issues. Every DIO needs to review the below information and attached policies to ensure that they understand and adhere to them. Please take the time to review all of this material and if you have any questions, please feel free to contact us. Please read through all of the email and material completely before sending questions as your questions may be answered in another part of the material. ☺ Thank you all for your continued support of the ICE ERO 287(g) program. FYI, this is not being driven by anything that we have done wrong here in Arizona and for most of this we already have the procedures in place locally. ☺

The first one titled "Enforcement and Removal Encounters" is the current policy stating that:

- All ERO officers (including 287(g) DIOs) document foreign born national encounters in (b)(7)e Note: We already do this across the board, so we should not need to change anything to be in full compliance with this part.
- It also directs that only one encounter be created in (b)(7)e based on the same

enforcement action and that we enter any crime information into the Crime Entry Screen (CES). Note: We have been entering the crimes in the Crime Entry Screen well for quite some time now, but as a reminder it is important to make sure that you enter the crime(s) that caused this encounter with a “yes” for “encounter due to crime” as well as to make sure that you enter into the CES all prior criminal convictions that you are aware of from the criminal history (the past crimes will have a “No” for “encounter due to crime”). It is also important to enter all of the criminal history within 12 hours of starting the event in Enforce. The system will allow us to enter additional crimes after the 12 hours, however there is some kind of a “lock out” after the 12 hours that causes the system to not recognize the crimes added later when some types of data pulls are conducted. This may cause headquarter reports to show errors only because the system cannot identify the crimes that were entered after the 12 hour lock out. With regard to the creation of only one encounter based on the same enforcement action, that is almost always being done and basically just means that if someone else with ICE ERO (including another 287(g) Officer) already started an encounter in (b)(7)e or the current charge (such as when a detainer only is done at time of arrest and that arrest is directly related to why you are now encountering the alien) then we need to make sure that we use that same event to update/further process the case rather than to create a new event. This frequently occurs when 287(g) does a detainer on an alien at the time of arrest and the alien is later convicted and sentenced to prison at which time the 287(g) officers at the prison again encounter the same alien based on the same enforcement action. It also frequently occurs when 287(g) or Secure Communities places a detainer on an alien and then that alien is later transferred to ICE ERO CAP or LEAR for full processing, which should be done under the existing event for the initial enforcement action.

- Additionally this policy directs that we do not enter information about U.S. Citizens who were interviewed or screened unless being investigated or arrested for administrative or criminal immigration law violations, however if we did conduct an investigation and found that the subject is a derived or naturalized U.S. Citizen then we must input the encounter. The record should be notated that the person initially detained as a possible alien is a United States citizen and state that no further action will be taken. Note: Th (b)(7)e record should clearly reflect in the narrative the reason for the encounter, investigation and determination made as well as ensuring that the biographical information is corrected to show the United States as citizenship and the processing disposition should also reflect foreign born USC.

The second one titled “Detainers” is the current policy stating that:

- Only immigration officers may issue detainers, the term immigration officers includes officers delegated this authority under 287(g).
- Immigration officers shall issue detainers only after a Law Enforcement Agency (LEA) has exercised its independent authority to arrest the alien for a criminal violation. Detainers shall not be issued for aliens who have been temporarily detained by the LEA (like roadside or Terry stops). Note: This should never be a problem with our 287(g) Jail Enforcement Programs since we only encounter individuals who have been booked into the facilities on criminal charges.
- A detainer may be issued if the immigration officer has reason to believe the individual

arrested by the LEA is subject to ICE detention for removal or removal proceedings and in accordance with ICE policies and priorities.

- Copies of related ICE administrative arrest warrants, warrants of removal or removal orders should be attached to the detainers, unless impracticable.
- Immigration officers are expected to make arrangements to assume custody of an alien with a detainer in a timely manner and without unnecessary delay and avoid relying on the 48 hour hold period (excluding weekends and holidays). The detainer should be withdrawn or rescinded and the LEA notified if at any time ICE determines it will not assume custody of the alien. Note: following our current local procedures for immediately notifying ICE ERO Phoenix of all detainers filed and when the individuals are finished with or released from local custody allows ERO to assume custody timely. If ERO has not made arrangements to assume custody and the end of the 48 hour period is nearing, please contact ICE to ensure that the period is not violated.
- ICE shall timely assume custody of the alien subject to a detainer in any of the following categories:
 - Aliens subject to removal based upon certain criminal or security related grounds set forth in INA 236(c).
 - Aliens who are within the “removal period” as defined in INA 241(a)(2).
 - Aliens who have been arrested for controlled substance offenses under INA 287(d).Note: Basically the above are mandatory custody cases.
- Immigration officers shall take particular care when issuing a detainer against a lawful permanent resident (LPR) as some grounds of removability hinge on a conviction. Immigration officers shall exercise their authority judiciously and seek advice of counsel to hold any LPRs who have not been convicted of a removable offense.
- Any questions about this policy should be directed to a supervisor.

The third one is titled “Superseding Guidance on Reporting and Investigating Claims to United States Citizenship”:

- This policy provides guidance regarding claims to U.S. Citizenship.
- **Note: Any claims to U.S. Citizenship must be given the highest priority and 287(g) JEOs must contact ICE ERO Phoenix immediately.**
- When officers encounter an individual who they suspect is without lawful status but claims to be a USC, the situation will fall into one of three categories:
 - Evidence indicates the person is a USC
 - Some evidence indicates the person may be a USC but is inconclusive and
 - No probative evidence indicates the individual is a USC
- If evidence indicates they are a USC, ICE should neither arrest nor place the person in removal proceedings.
- If there is some probative evidence that they are a USC, officer/agents should consult with local Chief Counsel as soon as practicable. (Note: locally there are procedures in place wherein the 287(g) officers immediately notify ICE ERO Phoenix of any claims to USC, the 287(g) officers are not to consult directly with the Office of Chief Counsel)
- After evaluating the claim, if evidence of USC outweighs evidence to the contrary, the person should not be taken into custody. ICE may determine there is still reason to place the individual in removal proceedings.

- Where there is no probative evidence of USC and reason to believe the individual is in the U.S. in violation of law, the individual may be arrested and processed for removal.
- In all cases, any uncertainty about whether the evidence is probative of USC should weigh against detention.
- The sections “Claims by Individuals Subject to an NTA”, “Claims by Detained Individuals” and “Examination of Merits” further explain the procedures to be followed by ICE ERO to fully investigate, consult with Chief Counsel, make determinations and report claims to U.S. Citizenship. Locally, 287(g) officers should be familiar with these sections although these actions will be taken by ICE ERO personnel. 287(g) officers need to understand the full process and need to be diligent in reporting any and all claims of U.S. Citizenship to ERO immediately.

It is very important that (b)(7)e and the Crime Entry Screen are done timely and correctly. Equally important is that Enforce is updated anytime information changes, such as changing the citizenship to the correct country once it is determined.

Another big issue that has come up is that detainers should not be placed on U.S. Citizens or on possible USCs while the determination of citizenship is being investigated. Therefore, the actual physical copy of a detainer should not be printed out and given to the LEA having custody nor should Enforce reflect that an active detainer exists (in other words the active box in the detainer tab of Enforce should not be checked). While the USC claim is being investigated the country of citizenship should be listed as Unknown and the processing disposition should be listed as detainer (DTNR). Once a determination is made please go back into Enforce and update the fields accordingly.

U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT

INTERIM Policy Number 10074.1: Detainers

Issue Date: 08/02/2010

Effective Date: 08/02/2010

Superseded: LESC LOP 005-09 (September 23, 2009)

Federal Enterprise Architecture Number: 111-601-001-a

1. **Purpose/Background.** This directive establishes the interim policy of U.S. Immigration and Customs Enforcement (ICE) regarding the issuance of civil immigration detainers.
2. **Definitions.** The following definitions apply for purposes of this directive only.
 - 2.1. A **detainer** (Form I-247) is a notice that ICE issues to Federal, State, and local law enforcement agencies (LEAs) to inform the LEA that ICE intends to assume custody of an individual in the LEA's custody. An immigration detainer may serve three key functions—
 - notify an LEA that ICE intends to arrest or remove an alien in the LEA's custody once the alien is no longer subject to the LEA's detention;
 - request information from an LEA about an alien's impending release so ICE may assume custody before the alien is released from the LEA's custody; and
 - request that the LEA maintain custody of an alien who would otherwise be released for a period not to exceed 48 hours (excluding Saturdays, Sundays, and holidays) to provide ICE time to assume custody.
 - 2.2. An **Immigration officer** includes an officer or an agent who is authorized to issue detainers pursuant to 8 C.F.R. § 287.7(b), or who a state, local, or tribal officer or agent who is delegated such authority pursuant to § 287(g) of the Immigration and Nationality Act.
3. **Policy.**
 - 3.1. Only immigration officers may issue detainers.
 - 3.2. Immigration officers shall issue detainers only after an LEA has exercised its independent authority to arrest the alien for a criminal violation.
4. **Procedures.**
 - 4.1. Immigration officers shall not issue a detainer unless an LEA has exercised its independent authority to arrest the alien. Immigration officers shall not issue detainers for aliens who have been temporarily detained by the LEA (i.e., roadside or *Terry* stops)

but not arrested. This policy, however, does not preclude temporary detention of an alien by the LEA while ICE responds to the scene.

- 4.2. If an immigration officer has reason to believe that an individual arrested by an LEA is subject to ICE detention for removal or removal proceedings, and issuance of the detainer otherwise comports with this policy and appears to advance the priorities of the agency, the immigration officer may issue a detainer (Form I-247) to the LEA.
- 4.3. If the alien is the subject of an administrative arrest warrant, warrant of removal, or removal order, the immigration officer who issues the detainer should attach the warrant or order to the detainer, unless impracticable.
- 4.4. Immigration officers are expected to make arrangements to assume custody of an alien who is the subject of a detainer in a timely manner and without unnecessary delay. Although a detainer serves to request that an LEA temporarily detain an alien for a period not to exceed 48 hours from the time the LEA otherwise would have released the alien (excluding Saturdays, Sundays, and holidays) to permit ICE to assume custody of the alien, immigration officers should avoid relying on that hold period. If at any time after a detainer is issued, ICE determines it will not assume custody of the alien, the detainer should be withdrawn or rescinded and the LEA notified.
- 4.5. ICE shall timely assume custody of the alien if ICE has opted to lodge a detainer against an alien in any of the following categories—
 - aliens who are subject to removal based upon certain criminal or security-related grounds set forth in INA § 236(c);
 - aliens who are within the “removal period,” as defined in INA § 241(a)(2); and
 - aliens who have been arrested for controlled substance offenses under INA § 287(d).
- 4.6. Immigration officers shall take particular care when issuing a detainer against a lawful permanent resident (LPR) as some grounds of removability hinge on a conviction, while others do not [eg. removability pursuant to INA § 237(a)(4) and INA § 237(a)(1)(E).] Although in certain instances ICE may hold LPRs for up to 48 hours to make charging determinations, immigration officers should exercise such authority judiciously and seek advice of counsel for guidance if the LPR has not been convicted of a removable offense.
- 4.7. Immigration officers should consult their supervisors or local chief counsel office with all inquiries, questions, or concerns regarding this policy.

5. Authorities/References.

- 5.1. INA §§ 103(a)(3), 236, 241, 287.
- 5.2. 8 C.F.R. §§ 236.1, 287.3, 287.5, 287.7, 287.8, 1236.1.

6. Attachments.

6.1. Form I-247: Immigration Detainer - Notice of Action.

7. No Private Right Statement. This Directive is an internal policy statement of ICE. It is not intended to, and does not create any rights, privileges, or benefits, substantive or procedural, enforceable by any party against the United States; its departments, agencies, or other entities; its officers or employees; contractors or any other person.

A handwritten signature in black ink, appearing to read "John Morton", written over a horizontal line.

John Morton

Director

U.S. Immigration and Customs Enforcement

**U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
ENFORCEMENT AND REMOVAL OPERATIONS**

Policy Number: ERO 11152.1 Enforcement and Removal Encounters

Issue Date: 7/29/2011

Effective Date: 7/29/2011

Review/Expiration Date: 7/29/2015

Superseded: None

Federal Enterprise Architecture Number: 306-112-002b

1. **Purpose/Background.** This directive identifies requirements and provides general procedures for using the Enforcement Integrated Database (EID) as ERO's electronic system of records for administrative processing of foreign born nationals. EID is the U.S. Department of Homeland Security's (DHS) shared database repository for several DHS law enforcement and homeland security applications and is currently accessed through the Enforcement and Case Tracking System (ENFORCE) application.
 - 1.1 The purpose of the directive is to support the identification and arrest of individuals (both citizens and noncitizens) who commit violations of Federal criminal laws enforced by DHS.
2. **Policy.** All ERO law enforcement officers will document foreign born national encounters in the EID (e.g., using the ENFORCE application).
3. **Definitions.**
 - 3.1. *Encounter:* the interview, screening, and determination of citizenship, nationality, and legal rights of any person in the United States at any time.
 - 3.2. *Interview:* a formal meeting in which a law enforcement officer questions a person believed to be an alien about citizenship, nationality, and the legal right to be in the United States.
 - 3.3. *Screening:* the process of verifying the identity of a person through biographic and or biometric identifiers.
 - 3.4. *Biographic identifiers:* personal information obtained from a person or third party (e.g., name, address, social security number, driver's license).
 - 3.5. *Biometric identifiers:* identity analysis of physical samples obtained from a person or provided by a third party (e.g., fingerprints).

3.6. *Enforcement action:* a law enforcement activity (e.g., encounter, investigative detention, arrest, bond) taken by DHS to address criminal or administrative violations.

4. Responsibilities.

4.1. The *Criminal Alien Division* is the Office of Primary Interest and is responsible for managing and overseeing compliance to this Directive.

4.2 All ERO law enforcement officers who encounter persons are responsible for documenting that encounter in the Enforcement Integrated Database (e.g., by using ENFORCE).

5. Procedures.

5.1. *Law enforcement officers:*

- 1) Document encounters in the Enforcement Integrated Database (e.g., by using ENFORCE).
- 2) Create only one encounter based on the same enforcement action for the same person. Enter any crime information necessary to correctly indicate a foreign born national's criminal offense level (e.g., in ENFORCE through the CRIME ENTRY SCREEN).
- 3) Input as an encounter subjects found through investigation to be derived or naturalized citizens.
- 4) If you determine that a person initially detained as a possible alien is a United States citizen, notate the record with your determination and state that no further action will be taken.
- 5) Do not enter information about U.S. citizens interviewed or screened unless being investigated or arrested for administrative or criminal immigration law violations.

6. Authorities/References.

6.1. 6 U.S.C. §§ 101- 103, 111-113

6.2. 8 U.S.C. § 1357

6.3. 40 U.S.C. § 1315

6.4. 8 C.F.R. § 287



**U.S. Immigration
and Customs
Enforcement**

NOV 19 2009

MEMORANDUM FOR: Field Office Directors
Special Agents in C. Chief Counsel

FROM: John Morton Assistant Secretary

A handwritten signature in black ink, appearing to read "John Morton".

SUBJECT: Superseding Guidance on Reporting and Investigating Claims to
United States Citizenship

This memorandum supersedes the guidance issued on November 6, 2008, entitled "Superseding Guidance on Reporting and Investigating Claims to United States Citizenship."¹ This guidance is intended to ensure claims to U.S. citizenship receive immediate and careful investigation and analysis.

While performing their duties, U.S. Immigration and Customs Enforcement (ICE) officers, agents, and attorneys, may encounter aliens who are not certain of their status or claim to be United States citizens (USC). As the Immigration and Nationality Act (INA) provides numerous avenues for a person to derive or acquire U.S. citizenship, ICE officers, agents, and attorneys, should handle these matters with the utmost care and highest priority. While some cases may be easily resolved, because of the complexity of citizenship and nationality law, many may require additional investigation and substantial legal analysis. As a matter of law, ICE cannot assert its civil immigration enforcement authority to arrest and/or detain a USC. Consequently, investigations into an individual's claim to U.S. citizenship should be prioritized and Office of Investigations (OI) and Detention and Removal Operations (DRO) personnel must consult with the Office of the Principal Legal Advisor's (OPLA) local Office of the Chief Counsel (OCC) as discussed below.

Claims at the Time of Encounter

When officers and agents encounter an individual who they suspect is without lawful status but claims to be a USC, the situation will fall into one of three categories: 1) evidence indicates the person is a USC; 2) some evidence indicates that the individual may be a USC but is inconclusive; and 3) no probative evidence indicates the individual is a USC. If evidence indicates the individual is a USC, ICE should neither arrest nor place the individual in removal proceedings. Where there is *some* probative evidence that the individual is a USC, officers and agents should consult with their local OCC as soon as practicable. After evaluating the claim, if the evidence of U.S. citizenship outweighs evidence to the contrary, the individual should not be taken into custody. The person may, however, still be placed in removal proceedings if there is reason to believe the

Subject: Superseding Guidance on Reporting and Investigating Claims to United States Citizenship

individual is in the United States in violation of law. Finally, where no probative evidence of U.S. citizenship exists and there is reason to believe the individual is in the United States in violation of law, the individual may be arrested and processed for removal. In all cases, any uncertainty about whether the evidence is probative of U.S. citizenship should weigh against detention.

Claims by Individuals Subject to an NTA

Agents and officers must fully investigate the merits of any claim to citizenship made by an individual who is subject to a Notice to Appear (NTA), whether the claim was made before or after the NTA was served on the individual. Such investigations should be prioritized and 01 and DRO personnel should consult with their local OCC as soon as practicable when investigating such claims. In addition, 01 and DRO, along with their local OCC, must jointly prepare a memorandum examining the claim using the attached template. A notation should be made in the Enforce Alien Removal Module (EARM) and a copy of the memorandum should be placed in the alien's A-file. The memorandum should also be saved in the General Counsel Electronic Management System (GEMS) and notated using the designated GEMS barcode.

Claims by Detained Individuals

If an individual already in custody claims to be a USC, an officer must immediately examine the merits of the claim and notify and consult with his or her local OCC. If the individual is unrepresented, an officer must immediately provide the individual with the local Executive Office for Immigration Review (EOIR) list of pro bono legal service providers, even if one was previously provided.

DRO and OPLA must also jointly prepare and submit a memorandum examining the claim and recommending a course of action to the HQDRO Assistant Director for Operations at the "USC Claims DRO" e-mailbox and to the HQOPLA Director of Field Operations at the "OPLA Field Legal OPS" e-mailbox. Absent extraordinary circumstances, this memorandum should be submitted no more than 24 hours from the time the individual made the claim. HQDRO and HQOPLA will respond to the field with a decision on the recommendation within 24 hours. A notation should be made in EARM and a copy of the memorandum and resulting decision should be placed in the alien's A-file. The memorandum and resulting decision should also be saved in GEMS and notated using the designated GEMS barcode.

If the individual's claim is credible on its face, or if the investigation results in probative evidence that the detained individual is a USC, the individual should be released from detention. Any significant change in circumstances should be reported to the "USC Claims DRO" e-mailbox and the "OPLA Field Legal Ops" e-mailbox.

Examination of the Merits

Interviews with detainees making such claims must be conducted by an officer or agent in the presence of and/or in conjunction with a supervisor. Interviews will be recorded as sworn statements and must include all questions needed to complete all fields on a Record of Deportable

Subject: Superseding Guidance on Reporting and Investigating Claims to United States
Citizenship

Alien, Form 1-213. In addition, the sworn statement must include additional probative questions designed to elicit information sufficient to allow a thorough investigation of the person's claim of citizenship. Additional steps to be taken may include vital records searches, family interviews, and other appropriate investigative measures. Officers and agents should also work with their local United States Attorney's Office to ensure that any statement includes information sufficient to use in prosecuting appropriate cases under 18 U.S.C. § 911, should it ultimately come to light that the individual intentionally made a false claim to U.S. citizenship.

State and Local Officers with Authority under INA § 287(g)

Field Office Directors (FODs) and Special Agents in Charge (SACs) shall ensure that all state and local officers with delegated immigration authority pursuant to INA § 287(g) within their area of responsibility understand and adhere to this policy. FODs and SACs are expected to thoroughly investigate all USC claims made by individuals encountered by 287(g) designated officers.

From: [REDACTED]
To: [REDACTED] (b)(6), (b)(7)c
Cc:
Subject: FW: Issuance of Criminal Alien Program Handbook
Date: Monday, May 20, 2013 1:17:09 PM

This message is sent on behalf of [REDACTED] (b)(6), (b)(7)c Deputy Field Office Director for the Phoenix Field Office:

To: All Arizona ERO Personnel

From: [REDACTED] (b)(6), (b)(7)c
Sent: Monday, May 20, 2013 9:11 AM
Subject: Issuance of Criminal Alien Program Handbook

The following message is sent on behalf of [REDACTED] (b)(6), (b)(7)c (A) Assistant Director for Secure Communities and Enforcement, with the concurrence of Philip T. Miller, Assistant Director for Field Operations:

To: Assistant Directors, Field Office Directors, Deputy Field Office Directors, and Assistant Field Office Directors

Subject: Issuance of Criminal Alien Program Handbook

On May 14, 2013, (A) Assistant Director for Secure Communities and Enforcement, [REDACTED] (b)(6), (b)(7)c signed the *Criminal Alien Program Handbook*. The Handbook provides procedures, best practices, and a list of related policies regarding Criminal Alien Program (CAP) duties. The Handbook focuses on the identification of criminal aliens, case preparation, and removal proceedings while still allowing for flexibility regarding established local operational procedures. The Handbook will be the base document for CAP training and operations at ERO field offices. While the document contains investigative tools and resources, it should not be considered an all-inclusive guide for conducting CAP operations.

The Handbook is available for view in the ERO Resource Library at the following link:

<http://intranet.ice.dhs.gov/doclib/sites/ero/memos/pdf/capHandbook.pdf>

If you have any questions regarding the CAP Handbook, please contact [REDACTED] (b)(6), (b)(7)c Criminal Alien Program Unit Chief at (202) 732-4462 or [REDACTED] (b)(6), (b)(7)c @ice.dhs.gov.

~~**NOTICE: This communication may contain privileged or otherwise confidential information. If you are not an intended recipient or believe you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use this information. Please inform the sender that you received this message in error and delete the message.**~~

From: (b)(6), (b)(7)c
To: (b)(6), (b)(7)c
Cc:
Subject: RE: 287g Release Notifications
Date: Friday, December 28, 2012 2:30:06 PM

Hi (b)(6), (b)(7)c

The refined process below sounds great! Thank you! Just so we are covered for future audits of the 287(g) program by OPR, would you mind asking/reminding YCSO to copy (b)(6), (b)(7)c and I on any email notifications regarding 287(g) cases? OPR asks us during each audit about 'oversight' of each section of the MOA and it is easy to show that when we are copied on the email traffic.

The MOA says:

"The YCSO shall provide notification to the ICE supervisor of any detainers placed under 287(g) authority within 24 hours."

"The YCSO shall coordinate transportation of detainees processed under 287(g) authority in a timely manner, in accordance with the MOA and/or IGSA."

By including us, we can consistently show that we are 'overseeing' all the sections of the MOA. They can be pretty persnickety during the audits..... ;O)

Thank you!!!! & Happy New Year to you!

(b)(6), (b)(7)c

From: (b)(6), (b)(7)c
Sent: Friday, December 28, 2012 8:27 AM
To: (b)(6), (b)(7)c
Cc: (b)(6), (b)(7)c
Subject: 287g Release Notifications

We have had some confusion this week regarding the release of (b)(6), (b)(7)c Phoenix CAP was notified of his release by the 287g officers and we made arrangements to have him picked up. Yavapai Records also notified the Phoenix (b)(6), (b)(7)c of his release and requested a 203. That request was received on Wednesday due to the holiday on Tuesday. The person in Phoenix who handled the (b)(6), (b)(7)c was unaware that other arrangements had been made to pick the subject up, and notified Yavapai he would be picked up on Friday. By the time we all realized what had happened, the G4S bus had already done the Yavapai pick up and was heading back to Phoenix. We had too many people trying to accomplish the same task ☺

To avoid situations like this in the future, we would like to adjust how notifications for release of 287g bodies are handled. It is going to be easier if everything is handled directly through the Phoenix (b)(6), (b)(7)c

(b)(6), (b)(7)c and the other 287g officers, instead of emailing us directly – please notify your Records staff when a 287g body is ready to go. Yavapai Records will continue to send an email to the Phoenix (b)(6), (b)(7)c with a copy of the detainer) requesting a 203 and that the body be scheduled for pickup.

The staff who monitor the (b)(6), (b)(7)c will issue the 203 and schedule the body for pickup based upon our Monday/Wednesday/Friday pick up schedule. They will also notify our unit that the body will be coming our way for processing. As a reminder – the cut-off to schedule pick up is by (b)(7)e the day before (Friday for Monday, Tuesday for Wednesday, Thursday for Friday). CAP will no longer make arrangements directly with G4S for the pickup.

Thanks so much for your flexibility with this minor change. I think it will help us get 203s issued properly and timely and also ensure that all bodies are accounted for and picked up. This only applies to 287g releases – you are always welcome to call or email us directly regarding specific questions, record checks, guidance, etc. for any subject in custody.

If there are any questions or concerns – please call me directly at 602-257-(b)(6), (b)(7)c

Samantha

(b)(6), (b)(7)c

Supervisory Detention & Deportation Officer
ICE/Enforcement & Removal Operations
Phoenix, Arizona
602-295-(b)(6), (b)(7)c (Cellular)
602-257-(b)(6), (b)(7)c (Office)

LOS ERO Local CAP Organizational Chart

(b)(6), (b)(7)c
Staging/CAP Assistant
Field Office Director

(b)(6), (b)(7)c, (b)(7)e

(b)(6), (b)(7)c

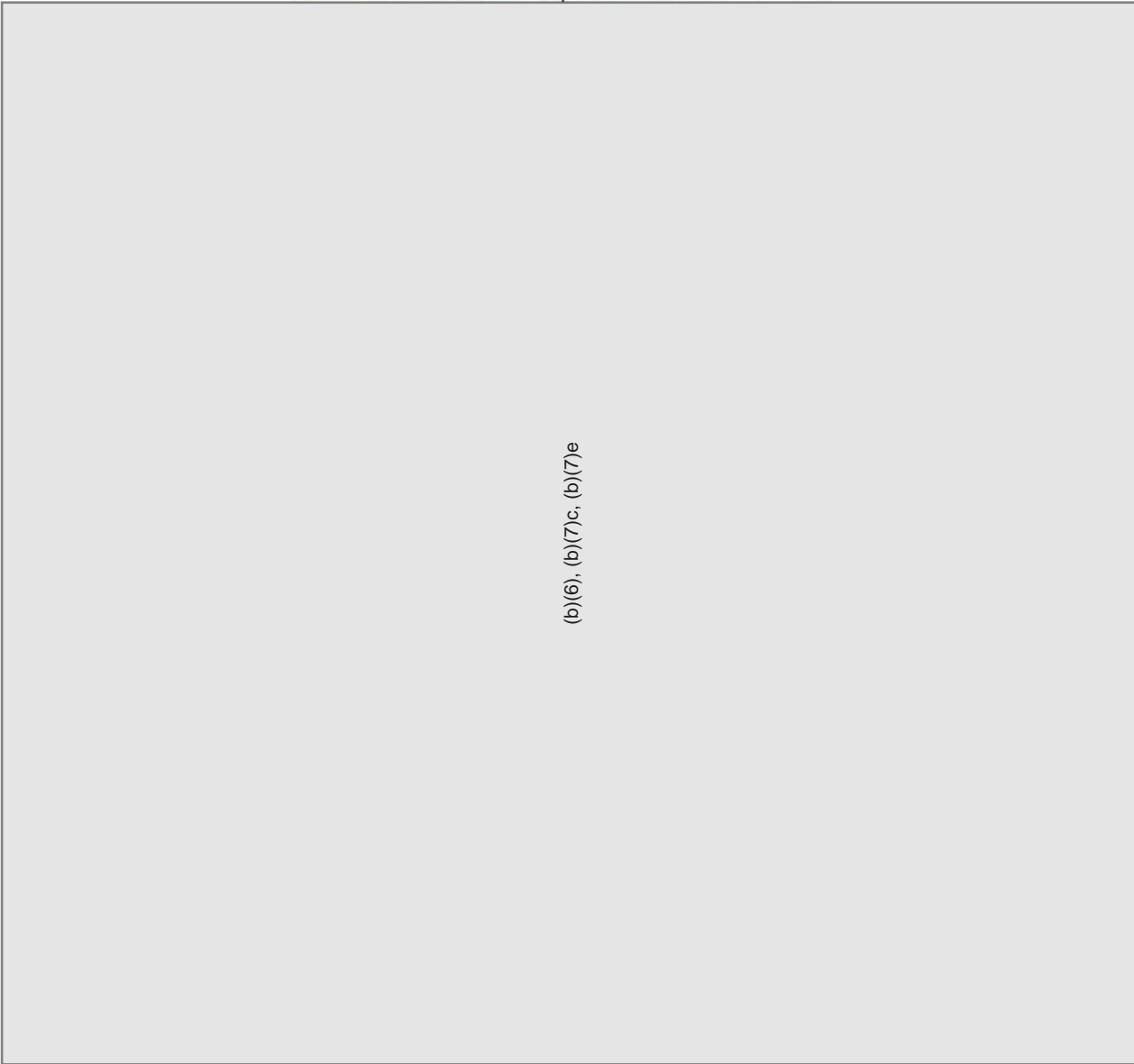
Assistant Field Office Director

Criminal Alien Program
NYC and Long Island

(b)(6), (b)(7)c, (b)(7)e

(b)(6), (b)(7)c

Assistant Field Office Director
Criminal Alien Program
CAP Interoperability and Castle Point



(b)(6), (b)(7)c, (b)(7)e